

**College of Arts and Sciences
Curriculum Committee
Minutes #13 (January 30, 2024)**

Members Present: Sara O’Dowd, Montserrat Mir, Carl Palmer, Todd Stewart, Fusun Akman, Matt Himley.

Members Absent: Rocio Rivadeneyra (Dean’s Rep.), Shelby Putt, Chris Hamaker, Scott Seeman, John Hooker, Ryleigh Hickman,

Called to order at 1:05 pm

1. Approval of Minutes#12 from November 28, 2023

Palmer moved to approve minutes; Akman seconded. Motion passed with unanimous approval.

2. Discussion of Letter of Non-objection

3. Consent Agenda

24-114 ENG 445 Teaching of Composition in the Community College (Delete)

Motioned by Palmer, seconded by Mir. Unanimous vote in support of the motion.

4. Sub-committee reports

24-088 BSC 427 Hormones, Brain and Behavior

Decision: Approve pending

Changes needed:

- Change 2.5 contact hours to 3 hours
- Update Accommodations statement.
- Grading scale needs to be a range instead of full numbers in the syllabus.
- Remove information about Prerequisite: graduate standing from the copy
- Remove references to BIO 327 in the syllabus
- Remove mention to ‘graduate students only’ when introducing the Term Paper. The syllabus is for graduate students.

Motioned by Himley, seconded by Fusun. Unanimous vote in support of the motion.

24-089 BSC 327 Hormones, Brain and Behavior

Decision: Approve Pending

Changes needed:

- Change 2.5 contact hours to 3 hours.
- Update Accommodations statement.
- Grading scale needs to be a range instead of full numbers in the syllabus.

Motioned by Himley, seconded by Mir. Unanimous vote in support of the motion.

24-090 BSC 343 Introduction to Neurobiology

Decision:

Changes needed:

Motioned by , seconded by. Unanimous vote in support of the motion. abstained.

24-103 ENG 265 Foundations of African American Literature and Cultures

Decision: Approve

Changes needed:

Motioned by Fusun, seconded by Himley. Unanimous vote in support of the motion.

24-109 POL 100 Introduction to Politics

Decision: Approve pending

Changes needed:

- Assignments add up to over 100%. Is this intentional? Please, explain.
- Change from 2.5 contact hours to 3

Motioned by Mir, seconded by Fusun. Unanimous vote in support of the motion. Palmer and O'Dowd abstained.

24-112 POL 106 United States Government and Civic Practices

Decision: Approve pending

Changes needed:

- Change from 2.5 contact hours to 3
- Points proposed for exams and canvas discussions are inconsistent with percentages. For example, 3 exams=300 points, which is 75% of the 400 total points, not 85%. The same applies to Canvas discussions. Fix in proposal and syllabus.

Motioned by Mir, seconded by Fusun. Unanimous vote in support of the motion.

Palmer and O'Dowd abstained.

5. Continuing Business

Please refer to the Microsoft Teams site for the current proposal list.

6. Unassigned Proposals

Please refer to the Microsoft Teams site for unassigned proposals and add your initials next to proposals you want to review.

Meeting adjourned at 1:49 p.m. The Committee will meet February 13, 2024 in STV 140.
Respectfully submitted,

Montserrat Mir