

# College Council Minutes

From 2021 to 2023

## Table of Contents

September 17, 2021 Minutes .....	2
October 22, 2021 Minutes.....	4
November 19, 2021 Minutes.....	6
February 18, 2022 Minutes .....	8
March 18, 2022 Minutes .....	10
• Chair Hires: .....	10
• Strategic Plan Process:.....	10
September 16, 2022 Minutes .....	12
October 21, 2022 Minutes.....	16
November 18, 2022 Minutes.....	21
January 20, 2023 Minutes .....	24
March 24, 2023 Minutes .....	27

# College Council Minutes

Friday, September 17, 2021

10:00 a.m.

## Members Present:

Addie Boston, Morgan Bueza, Joseph Blaney, Neil Christensen, Tony Crubaugh, Amy Dennison, Nate Douglas, Trish Gudeman, Tiffanie Jackson-Skinner, Larissa Kennedy, Dan Lannin, Kimberly Nance, Dimitrios Nikolaou, Logan Sauers, Alyssa Siebers, Aaron Smith, Pete Smudde, Richard Sullivan, Lisa Tranel, Andres Vidal-Gadea, Diane Zosky

## Members Absent:

Rocio Rivadeneyra

The meeting was called to order at 10:00 am.

## Election of Officers:

- Aaron Smith elected to Chair Committee by unanimous vote.
- Dimitrios Nikolaou elected to Secretary by unanimous vote.
- Tiffani Jackson-Skinner elected to Student Chair by unanimous vote.

## Meeting Information:

- College Council will meet the 3<sup>rd</sup> Friday of each month.
- The October meeting has been moved to Friday, October 22<sup>nd</sup>.
- Meeting Minutes from April 16, 2021, motion to approve K. Nance, 2<sup>nd</sup> by A Vidal-Gadea, all previous members approve, all new members abstain.

## New Business:

1. Information from Dean Zosky:
  - This committee is an to help advise the College and everyone's input is encouraged.
  - The Provost has launched the search for the new Dean of the College of Arts and Sciences. Finalists should be decided in January.
  - The Dean's Fall Address is Thursday, September 23<sup>rd</sup>.
  - Professional Development has been finalized. The PD is centered around Faculty and Student success, and Diversity, Equity, and Inclusion.
  - Some goals with student development: students that are well prepared after graduation, goal is to make the path for majors more linear, work with Career Services to start thinking about career development around Sophomore year. To get students involved: Work with Career Center, beginning level classes that engage students, alumni lectures, outreach to student organizations with credit for work within, arrange asynchronous events, resume development and over time, and vocational assessment.
  - 2021 will close our current Strategic Planning Process. Dean Zosky is reviewing what we have accomplished to outline for new Dean. Would like to develop a new ad hoc committee to develop new strategic plan with emerging issues.
  - The College has four searches for Chairs launched and two five-year reviews.
2. Discussion concerning the Student Advisory Committee:
  - Needs to be implemented this year to make sure we are serving student needs. Doris Huston

sponsored listening forums last year, but had a disappointing turnout.

- Ways to attract students in getting involved: in person events, information on the Quad to grab attention, different types of spaces, displays, surveys.
- Dean Zosky to meet with interested students and bring information back to our October meeting.
- Work with prominent grad students.

3. DEI Committee:

- DEI would be better as a job description because committees do not seem to work.
- Rocio's position was redesigned to coordinate with departments concerning DEI.

4. Council Committee assignments:

- There are four choices of committees:
- Commencement – spring, Distinguished Lecturer – spring, Budget – spring (Feb/Mar), Bylaws – review as needed.
- Denice to email committee members to get interest of which committee to serve on.

5. Information from Tony Crubaugh:

- Council approval for Teaching Committee member – Gaywalee Yamskulna unanimous.

6. Information from Joe Blaney:

- Council approval for Research Committee member – Anthony Joseph unanimous.
- Cas Technology is need of a student (no Physics) – recommendations would be appreciated.

Motion to adjourn – A. Smith

Motion seconded – L. Sauers

Meeting adjourned at 10:49

Next Meeting – Friday, October 22nd

# College Council Minutes

Friday, October 22, 2021

10:00 a.m.

## Members Present:

Addie Boston, Morgan Bueza, Amy Dennison, Nate Douglas, Trish Gudeman, Tiffanie Jackson-Skinner, Larissa Kennedy, Dan Lannin, Kimberly Nance, Dimitrios Nikolaou, Rocío Rivadeneyra, Logan Sauers, Alyssa Siebers, Aaron Smith, Richard Sullivan, Lisa Tranel, Andres Vidal-Gadea, Diane Zosky

## Members Absent:

Joseph Blaney, Neil Christensen, Tony Crubaugh, Pete Smudde

The meeting was called to order at 10:02 am.

## New Business:

- A. Faculty teaching of divisive topics can lead to the harassment of the teacher.
  - What can the university do to protect these staff members? Will the university support staff in these situations?
  - Two faculty members brought up the issue and put a document together that addresses the issue. Dean Zosky has talked with University Counsel, but they are concerned with publishing a document concerning this issue.
  - CAS College Council can develop a protocol from this document and support staff members as needed.
  - Dean Zosky is going to work with chairs, IT, police, and media to develop the protocol.
  - Dean Zosky will share the unpublished document; at this time, it is not ready for publication.

## Continuing Business:

- A. College Council Student Advisory Committee
  - Dean Zosky held a meeting with Students from College Council. There was great discussion and ideas on how to move ahead.
  - There was discussion of listening forums in the Fall and Spring.
  - Dean Zosky had discussion with Christa Platt, Director of the Multicultural Center.
    - Feedback we have already received: students give feedback, but change is slow. "Starting a process" is difficult. It is important to put traction in what we are doing.
    - Some things staff are already doing: information is being harvested from feedback from teacher evaluations, addressing things with the syllabus, speakers in the classroom.
  - Things that need to be done: CAS needs to set some real goals with departments, DEI committees all encompassing, focus on student experience.
  - We need to look at what each department is doing, such as commonality, voices we are bringing, experiences, things that are unique to department.
  - The college roll is to facilitate getting all departments together and set goals.
  - A diversity link on the CAS website would be helpful in tracking and archiving information.
  - It would be helpful to review what the University is doing well with DEI and set a framework for the college level.

- Some of the ways faculty is already using DEI: ASPT documents, which is the evaluation/tenure & promotion of faculty. Many departments are requiring this information on how it is being addressed in classes. Specific ways to address DEI is submitting a narrative, use specific language, or attending professional development.
- College can move forward with developing a Student Advisory Council. Reach out to chairs for recommendations.

Motion to adjourn – A. Vidal-Gadea

Motion seconded – L. Kennedy

Meeting adjourned at 10:54

Next Meeting – Friday, November 19th

# College Council Minutes

Friday, November 19, 2021

10:00 a.m.

## Members Present:

Joseph Blaney, Addie Boston, Morgan Bueza, Neil Christensen, Tony Crubaugh, Amy Dennison, Trish Gudeman, Tiffanie Jackson-Skinner, Dan Lannin, Kimberly Nance, Dimitrios Nikolaou, Logan Sauers, Alyssa Siebers, Aaron Smith, Pete Smudde, Richard Sullivan, Lisa Tranel, Diane Zosky

## Members Absent:

Nate Douglas, Larissa Kennedy, Rocío Rivadeneyra, Andres Vidal-Gadea

The meeting was called to order at 10:00 am.

## Meeting Information:

- There will be no December 17<sup>th</sup> meeting.
- Approval of Minutes from 10/22/21
  - Motion of approval by Amy Dennison
  - Seconded by Logan Sauers
  - Passed with two abstentions by Neil Christensen and Pete Smudde

## Continuing Business:

1. Information from Dean Zosky
  - **Student Advisory Committee Update** – There was a call for student nominations from Chairs/Directors and many names have been received. The students chosen will serve on the committee for one academic year and will likely meet once a month. The program will start in spring.
  - **EDI Committee Update** – Units need to get back to work on deliverables, particularly in the classroom. A retreat will be held on December 14 for two to three hours. Its purpose will be for networking and hearing about what other units are doing. All faculty and staff are welcome whether they are on a committee or not. The goal is for each unit to come up with two or three things they really want to do/accomplish.
  - **On-line Harassment** – Dean Zosky has spoken with UMC, HR, the Chief of Police, and others to see what the university can go to protect faculty and staff who may be harassed, especially when teaching divisive topics. A draft was handed out for review. This will be presented to the Chairs/Directors in their next council meeting on December 3. This will not be a policy or procedure, but a resource that will be posted on the CAS website. If you have any suggestions, please give them to Dean Zosky.
2. Information from Associate Dean Joe Blaney
  - **Update on URG Program** – The RPRC determines who is awarded university research grants.
    - NFIG - \$3,500 for faculty in their first 2 years
    - PFIG - \$5,000 for faculty previously awarded an NFIG and in years 2-5
    - FRA - \$7,000 primarily for tenured faculty
    - This year there was \$139,000 allocated and \$204,000 requested; \$65,000 more is needed in order to fund everyone. Those funds come from the Office of Research and Grad Studies (Craig McLauchlan). It's important that we're accountable and can

demonstrate a good return on those grants so they'll continue the funding.

- Compared to previous years, this year's allocation increased, due in part to a change in the formula as well as the funds being protected during budget cuts

3. Information from Acting Associate Dean Tony Crubaugh

- CAS was authorized for 15 Tenure Track searches this year.
- CAS supported 30 sabbatical proposals this year and is currently waiting to hear which ones have been approved.
- CAS just sent out \$1.9 million in Instructional Capacity (IC) funds to departments and schools. There is still about \$500,000 in outstanding needs for spring.
- The CFSC will be evaluating candidates for Tenure & Promotion.
- For those on the Budget subcommittee, the Provost Office has pushed back some of the budget deadlines for this year. Therefore, the subcommittee meetings may get moved back as well.

Motion to adjourn – Richard Sullivan

Motion seconded – Dan Lannin

Meeting adjourned at 10:40 am

Next Meeting – Friday, January 21

# College Council Minutes

Friday, February 18, 2022

10:00 a.m.

## Members Present:

Neil Christensen, Tony Crubaugh, Amy Dennison, Nate Douglas, Trish Gudeman, Dan Lannin, Kimberly Nance, Dimitrios Nikolaou, Rocío Rivadeneyra, Logan Sauers, Alyssa Siebers, Aaron Smith, Pete Smudde, Richard Sullivan, Lisa Szczepura, Diane Zosky

## Members Absent:

Joe Blaney, Addie Boston, Morgan Bueza, Tiffani Jackson-Skinner, Larissa Kennedy, Andres Vidal-Gadea

The meeting was called to order at 10:00 am.

## Meeting Information:

- The Dean's Evaluation is ready and will go out in March.

## Continuing Business:

1. Information from Dean Zosky
  - Update on Student Advisory Council: There are a total of nine students involved, including Graduate Students. The committee met on February 4<sup>th</sup>. There was discussion on what needed to be done to be successful and ideas on how to make our college more inclusive.
  - EDI update: Currently in developmental stages of EDI. The goal of the December mini retreat was to broadly share what can be done to improve EDI within the College of Arts & Sciences. Dean Zosky plans to have a follow-up retreat; teams will discuss what has been accomplished and how to further move ahead.
  - Strategic Plan Process: Ended December of 2021 but decided to extend it until the end of the year. Will gather data to share with the new dean and the Council.
  - Committee Members: A call for committee members will be going out. Still in need of nominations for Academic Senate.
  - Dean Zosky has been busy with Chair interviews/exits. Chemistry was successful in hiring Dr. George Barnes. CSD, LAN, SOC are still in process.
  - Distinguished Lecturer: A call has been put out to the College. A decision will be made in March/April.
2. Information from Associate Dean Joe Blaney (made by Dean Zosky in Dr. Blaney's absence)
  - URGs Completed: All applications were funded. CAS only had \$64,000 in funding. The additional amount was made possible by Dr. Craig McLauchlan, Associate Vice President of Research. Funding was provided for: 2 NFIG, 10 PFIG, 21 NRA.
  - Project completion has become an issue of difficulty at ISU.
3. Information from Acting Associate Dean Tony Crubaugh
  - Tenure Track searches are in progress. Six have been completed and five additional offer letters sent.
  - CFSC: Fourteen recommendations are on the way to the provost. Result should be received in May.
  - Annual reports & budget requests are due from Departments on March 17.



4. Information from Associate Dean Rocío Rivadeneyra

- Curriculum Committee is caught up on proposals.
- Commencement Speaker: 3 nominations have been received. There will be a speak off the week of February 28 – March 4. The plan is to have a decision before spring break.
- IDEAS: Working on the Domestic Graduation Diversity Requirement that start 2023. Classes need to be submitted to the Curriculum Council.

Motion to adjourn – Aaron Smith

Motion seconded – Richard Sullivan

Meeting adjourned at 10:24 am

Next Meeting – Friday, March 18, 2022

# College Council Minutes

Friday, March 18, 2022

10:00 a.m.

## Members Present:

Addie Boston, Morgan Bueza, Neil Christensen, Tony Crubaugh, Amy Dennison, Tiffanie Jackson-Skinner, Kimberly Nance, Dimitrios Nikolaou, Logan Sauers, Alyssa Siebers, Aaron Smith, Pete Smudde, Richard Sullivan, Lisa Szczepura, Diane Zosky

## Members Absent:

Joseph Blaney, Nate Douglas, Trish Gudeman, Dan Lannin, Rocío Rivadeneyra, Andres Vidal-Gadea

The meeting was called to order at 10:00 am.

## Meeting Information:

- Approval of Minutes from 2/18/22
  - Motion of approval by Aaron Smith
  - Seconded by Logan Sauers
- The Dean's Evaluation will close Monday, March 21<sup>st</sup>. Aaron Smith will process results.
- The committee welcomed back Lisa Szczepura.

## Continuing Business:

### 1. Information from Dean Zosky

- **Chair Hires:**

- a. Chemistry – George Barnes
- b. Communication Sciences & Disorders – McLoddy Kadyamusuma
- c. Languages, Literatures, & Cultures – Julie Lynd
- d. Social Work – Chathapuram Ramanathan

- **Strategic Plan Process:**

- a. The Strategic Plan ended on December 21, 2021. It will be continued through the spring which will allow the new dean to be part of the new plan.
- b. Dean Zosky will meet with Heather Dillaway in May/June and plans to stay on through July.
- c. Diane will provide evidence of old strategic plan. What do we see as emerging issues for the next 3 to 5 years?
  - I. Online vocational programs: certificates, micro credentials, degree-based programs.
  - II. Faculty exhaustion and moral. Faculty has less time for research and too many meetings.
  - III. Retention.
  - IV. Student feedback on instruction: gathering data & use of data.
  - V. Conversations with students about success.
  - VI. Suggestions for student feed-back questionnaire: go through more often, college provide more support, possible open ended responses, no one survey meets everyone's needs – possibly better if questions are based on the department, students have a tendency to find ways to include extra information, survey needs redesign, can college help financially with redesign, and computer

- evaluation vs paper evaluation.
- VII. How students feel about evaluations: would incentives help, have good intention but don't always get them filled out, not every class allows devices and teachers don't always want to give up class time to fill out, student wellbeing is an issue, faculty needs to have expectations but also respectful and encouraging, and revisions need to include questions regarding EDI.
  - VIII. Dean Zosky suggestions: Respectful to students and rating with no depth, Informative – do better in teaching, and possible Dean/Committee to create solutions.
  - IX. Student success and wellbeing: students would benefit from a more diverse faculty. The Provost has announced a 4.5 million dollar initiative for the recruitment and retention of faculty from a more diverse background.
  - X. COVID issues: students coming in will have gaps, hands on knowledge seems to be lacking in labs, less ability to follow instructions, and the importance of being in a classroom.
  - XI. Looking ahead to the future, the entire holistic development of the student is important. There needs to be accessibility to content, and teaching may need to be different in the future.
  - XII. Reggienet is a struggle for some students. There is a new system coming, this may be an adjustment for students and faculty.
  - XIII. If College Council has any further issues, please forward them to Dean Zosky or Aaron Smith.

2. Information from Associate Dean Joe Blaney

- a. Geography, Geology, and the Environment is reevaluating bylaws.
- b. English and Biology will also look over their bylaws.
- c. Hope to have new bylaws for the April meeting.

Motion to adjourn – Aaron Smith

Motion seconded – Larissa Kennedy

Meeting adjourned at 10:52 am

Next Meeting – Friday, April 15, 2022

# College Council Minutes

Friday, September 16, 2022

10:00 a.m.

## Members Present:

Neil Christensen, Tony Crubaugh, Amy Dennison, Heather Dillaway, Alec Foster, Trish Gudeman, Larissa Kennedy, Lana Kuhle, Kimberly Nance, Dimitrios Nikolaou, Rocío Rivadeneyra, Ben Sadd, Logan Sauers, Jean Sawyer, Pete Smudde, Richard Sullivan, Laura Vogel

## Members Absent:

Addie Boston, Morgan Bueza

The meeting was called to order at 10:00 a.m.

## Meeting Information:

- Approval of Minutes from 4/15/22
  - Add Larissa Kennedy to members present
  - Delete Andres Vidal-Gadea from members absent
  - Motion to approve Logan Sauers
  - Seconded by Richard Sullivan
  - Approved

## New Business:

### 1. Election of Officers

#### A. Election of Chairperson

- Dimitrios Nikolaou self-nominated, seconded by Kimberly Nance
- Pete Smudde self-nominated, seconded by Larissa Kennedy
- Before vote was taken, Dimitrios Nikolaou decided to withdraw his nomination
- Motion to vote by Ben Sadd, seconded by Dimitrios Nikolaou, approved by unanimous Vote

#### B. Election of Secretary

- Dimitrios Nikolaou nominated by Kimberly Nance, seconded by Larissa Kennedy, approved by unanimous vote

#### C. Election of Vice Chair (held by a student member)

- Only one student (Logan Sauers) on the Council was present, so he moved that the election be tabled until the next meeting, when presumably the other student members would be in attendance. The motion was seconded by \_\_\_\_\_ and approved by unanimous vote.

### 2. Dean Dillaway Remarks:

A. Dean Dillaway gave a thank you for all of the help with transitioning to ISU. She is impressed with students, faculty, and staff and the strong sense of community at ISU.

B. Areas that Dean Dillaway would like to focus on in the future:

- EDI issues.
- Graduate level GA funding.
- On-line and accelerated curriculum programs.
- Would like to review and work on the balance of research and teaching in different units across the college.
- Student success: investigate graduation rates and explore how we can increase the percentage of graduates. Review reasons students might not be graduating, such as low GPA or probation or

financial need. Some students may be leaving ISU or choosing a different program outside of the college.

### C. Strategic Plan

- The current plan needs to be extended until the University completes its plan. Our plan needs to be in-line with the University and approved for schools/departments to use for their plans.
- Bridging the gap between the current CAS plan, which is guiding us for now, and the University's new plan is important.
- Request from Senate a summary of the University's strategic points, beginning with the State of the University Speech and information from the University's strategic planning committee.
- Develop a Strategic Steering Committee. We will talk about committee membership at the next Council meeting

D. Student Advisory -- would like to continue building the Student Advisory committee.

E. The College Council needs to work on a college-level Creative Activity Award, to parallel the university level award. The Provost's Office has asked us to create this award for spring 2023 distribution if possible.

F. Create a group outside of the Council to work on Graduate Assistant Funding. This group will start meeting this fall to evaluate current CAS data on GA funding. This group will be comprised of representatives from Chairs/Directors, faculty, and staff.

G. Discussion about what we do as a college and prepare for changes that could make us better, including the creation of committees (see Council Bylaws Art. VIII.C & D.)

### 3. Associate Dean Anthony Crubaugh Notes:

- The College is implementing a 3.5% merit raise.
- Sabbatical proposals for the next academic year are due to the College on October 3.
- The College recently provided \$42,000 for seven different proposals related to student success, retention and/or recruitment, or academic program development.
- This year the College increased undergraduate student travel from \$10,000 to \$13,000 and graduate student travel from \$20,000 to \$25,000.
- We need student representatives on the teaching awards committee and the service awards committee.

### 4. Associate Dean Rocio Rivadeneyra Notes:

- IDEAS: We are looking for faculty who can serve on the IDEAS panel of experts to review course proposals seeking the IDEAS designation. (See <https://curriculum.illinoisstate.edu/procedures/definitions/amali-ideas.php>)
- Also, we need departments to submit courses for this designation ASAP.

### 5. Interim Associate Dean Laura Vogel Notes:

- Bylaws: Waiting on new committee assignments. Pending work-- Department of English revisions to review
- RPRC: Currently reviewing nominations for Research Awards and will begin URG review in November.
- Technology Advisory Committee: To begin meeting in October

### 6. Approval of Committee Members: All Approved

- Amy Robillard, ENG – College Council
- Allison Harris, PHY – Teaching Awards
- Patxi Lascurain Ibarlucea, LAN – Technology Advisory
- Nathan Carpenter, COM – Technology Advisory (Dean Designation)
- Nikki Dalbey, LAN – Technology Advisory

Motion to adjourn – Logan Sauers

Motion seconded – Ben Sadd

Meeting adjourned at 11:02 am

Next Meeting – Friday, October 21<sup>st</sup> at 10:00 am in CAS's conference room

# College Council Minutes

Friday, October 21, 2022

10:00 a.m.

## Members Present:

Adelaide Boston, Morgan Bueza, Neil Christensen, Anthony Crubaugh, Amy Dennison, Heather Dillaway, Alec Foster, Trish Gudeman, Lana Kuhle, Larissa Kennedy, Kimberly Nance, Dimitrios Nikolaou, Rocío Rivadeneyra, Ben Sadd, Jean Sawyer, Logan Sauers, Pete Smudde, Richard Sullivan, Laura Vogel

## Members Absent:

None

The meeting was called to order at 10:00 a.m.

## Meeting Information:

- Approval of Minutes from 9/16/22
  - Change title: Interim Associate Dean Laura Vogel
  - Motion of approval by Dimitrios Nikolaou
  - Seconded by Ben Sadd
  - Approved

## New Business:

### 1. Election of Vice Chair - Student:

- Logan Sauers nominated Morgan Bueza
- 2<sup>nd</sup> by Kimberly Nance
- Approved unanimous

### 2. Dean Dillaway

- Thank you to Amy Dennison for her time with College Council.
- Strategic Plan Five Year Plan:
  - a. The new university strategic plan will be in place by the end of 2023
  - b. CAS and the University are both in the process of redoing their strategic plans.
  - c. CAS needs to put a temporary strategic plan in place this year, and then work on a more permanent plan next year, to parallel the new university plan.
  - d. The first step to work on the new college level strategic plan is to elect/appoint a Steering Committee. Hopefully some members of the Steering Committee can commit to two years of service (to work through both a temporary and more permanent planning process). The committee representation in 2016 was as follows:
    - From each division of the college: 1 Chair/Director, 2 Tenure Track Faculty, 1 Student (12)
    - One NTT, One Civil Service, One Administrative Professional (3)
    - Perhaps we add two people from College Council – one active member and the Chair of Council (2)
    - Two at large individuals and one graduate/undergraduate student selected by the Dean (3). Chairs/directors from each division would also be appointed by the Dean.
    - Community advisory board members will be added in the second year of strategic planning.



- Concerns about minority representation. How to ensure diversity within the group? Dean's appointments could be made with diversity in mind if elected

members are not diverse enough.

- e. Ways to enlist committee members: emails go to faculty and staff, advisors email their students
- f. Meetings will be monthly. Dean Dillaway would like to hold the first meeting before the end of the semester (December). She will start seeking nominations for elected committee positions, and will bring the list of nominees back to Council in November.
  - Motion to approve moving ahead with the Steering Committee by Pete Smudde
  - 2<sup>nd</sup> the motion by Ben Sadd
  - Approved Unanimous

- CAS Outstanding Creative Activity Award

- a. First step is to create a committee to organize award
- b. We need information from Wonsook Kim College of Fine Arts about the award. The award should be aligned with theirs.
- c. Winners will be college level winners. Guidelines similar to research awards.
- d. This will be a spring award.
- e. Question brought up, difference between a creative and research award? Artistic award that is backed by research.
- f. Possible sub committee of council. Table until next meeting.

3. Report from Tony Crubaugh, Associate Dean for Budget, Personnel, and Planning:

- CAS units will have 14 PIE (Provost Innovative Enhancements) grants funded: 7 from the college totaling \$42,000 and 7 from the Provost worth \$100,000. PIE grants support student success initiatives, recruitment and retention efforts, and academic program improvements.
- CAS units received a total of \$170,000 in RERIP funds (Recruitment, Enrollment, Retention Incentive Program), which can be used for any academic expenses.
- CAS units received a total of \$813,000 in Academic Enhancement Fee funds (AEF). Students pay the AEF in order to fund technology, equipment, and facilities projects that directly enhance student learning.
- CAS recently completed a 3.5% merit raise process for faculty / staff whose contracts are not part of a union bargaining agreement.
- CAS supported the academic year 2023-24 sabbatical requests of 32 tenure track faculty members. The proposals are now being reviewed by the Provost Office.
- CAS completed biannual budget meetings with its 16 departments/schools and its 3 interdisciplinary programs

4. Report from Rocío Rivadeneyra, Associate Dean for Academic Programs and Student Success:

- Please continue to submit courses for consideration of the IDEAS graduation requirement: <https://curriculum.illinoisstate.edu/procedures/definitions/amali-ideas.php>
  - At this point only 9 courses have been approved for IDEAS designation with about 10 more in the pipeline for consideration
- Winter Commencement will take place Saturday, December 17 at 9am in Redbird Arena. Traditional ceremonies are back.
- Grades are due early this year because we started late. Grades will be due at noon on MONDAY, Dec. 19
- The college will once again host an EDI retreat once grades are due. Details forthcoming.

5. Report from Laura Vogel, Interim Associate Dean for Research, Facilities, & Technology:

- Bylaws: New committee assignments were received today. Pending work- Department of English as well as Languages, Literatures and Cultures revisions to review

- RPRC: Met and forwarded our nominees for University level research awards. Three Outstanding College Researchers were selected and will be receiving their awards at the spring ceremony. CAS 3MT competition set for Friday Jan 20 at 3pm in MLT 208.
  - Humanities: Paul Ugor, *English*
  - Sciences and Mathematics: Ben Sadd, *Biological Sciences*
  - Social Sciences: Dan Lannin, *Psychology*
- Technology Advisory Committee: Met, discussed a number of issues including procedures and wait times for software purchasing; Canvas migration; Grammarly now available on limited basis for faculty, NTT and GA- first come first serve basis; MISO IT survey results; HPC on campus; computer lab usage and Watermark Faculty Success.

Motion to adjourn – Pete Smudde

Meeting adjourned at 10:54 am

Next Meeting – Friday, November 18th

# College Council Minutes

Friday, November 18, 2022

10:00 a.m.

## Members Present:

Adelaide Boston, Morgan Bueza, Neil Christensen, Anthony Crubaugh, Heather Dillaway, Alec Foster, Trish Gudeman, Larissa Kennedy, Kimberly Nance, Dimitrios Nikolaou, Jean Sawyer, Pete Smudde, Richard Sullivan, Laura Vogel

## Members Absent:

Lana Kuhle, Rocío Rivadeneyra, Ben Sadd, Logan Sauers

The meeting was called to order at 10:00 a.m.

## Meeting Information:

- Approval of Minutes from 10/21/22
  - Motion to approve Jean Sawyer
  - Seconded by Larissa Kennedy
  - Approval Unanimous

### I. Remarks from Pete Smudde, Chair

- CAS Council team site – access to bylaws, agenda, meeting minutes. You can find these items under General > Files > Documents.

### II. Remarks from Dean Dillaway

- A. College Council is currently down two members. Amy Dennison (AP) is no longer with ISU and Lana Kuhle (TT) needs to step down. Denice Masters will access election results to determine who was the runner-up in the AP category in last year's elections, but likely we will need to solicit nominations for a TT faculty in the Humanities to finish out Kuhle's term because there was no runner-up. [Denice Masters confirmed this information after the meeting.] Dean Dillaway will solicit nominations for a replacement TT faculty member from the Humanities.
- B. Student Advisory Committee – Dean Dillaway plans to continue work on this committee in the Spring.
- C. Graduate Assistant Funding Committee – Holding the second meeting of this committee today. The committee has nine members and has even representation. Grad Program/Chairs will be invited as needed. There will be discussion on how we are using GA funding and how to handle and respond to cuts. So far we know the following:
  - No cuts before fall 2025.
  - It is still uncertain what cuts are being made.
  - The committee will try to get a better understanding of how we assign GAs across the college.
  - Cuts will begin with incoming graduate students in fall 2025; we have been told that no cuts would be made to continuing student funding.
  - Cuts made by the Provost would be gradually put into place over several years.
- D. The College of Arts and Sciences Dean's Office will be hosting a Holiday Brunch for all CAS faculty and staff on Wednesday, December 14<sup>th</sup>, from 9:00 am to 11:00 am in the Prairie Room in the Bone Student Center.
- E. An EDI Retreat is being discussed by the Dean's Office but may not happen until springtime.
- F. Distinguished Lecturer Committee will work on selections in the spring.

### III. Strategic Plan Committee Update:

- Needs: 1 Chair, 2 Tenure-Track, 1 Student per division. In addition, 1 Non-Tenure-Track, 1 Civil

Service, 1 Administrative Professional.

- A list of current nominees for the committee has been provided to the Council. Elections will need to

be run for the following categories: TT faculty, NTT faculty, CS staff, AP staff and students.

- Elections will be done before the next council meeting in January.
- It was decided that only one person per department in the tenure-track category can be chosen for each division: Natural Sciences & Mathematics, Social Sciences, and Humanities. The council will accept the person with the most votes from any department.
  - Motion to approve Richard Sullivan
  - Seconded by Neil Christensen
  - Approval Unanimous
- It is important to have broad representation from the college.
- The Chair of College Council and one member will be part of this committee. The election for the College Council person will be held in January.
- Dean Dillaway will work on student nominations.

IV. Report from Tony Crubaugh, Associate Dean for Budget, Personnel, and Planning:

- There are 18 candidates for Tenure and Promotion this year.
- 32 Applications for Sabbatical have been received. It is expected that approximately 24 will be funded.
- CAS will seek \$750,000 for supplemental instruction in spring. These funds pay for additional major, service, and gen ed courses.

V. Report from Rocío Rivadeneyra, Associate Dean for Academic Programs and Student Success:

- Associate Dean Rivadeneyra was unable to attend the meeting; Dean Dillaway highlighted a few items in Rivadeneyra's portfolio that might be of interest to council members
- No Commencement Speaker in the fall and still unsure about Spring. Commencement Speaker Committee may do slightly different work than previous years.
- Working on getting curriculum proposals through the system. Currently working on the Data Science Proposal, for example.
- Considering scheduling a CAS EDI Retreat sometime this year.

VI. Report from Laura Vogel, Interim Associate Dean for Research, Facilities, & Technology:

- Bylaws Committee: Currently reviewing bylaw changes in Languages, Literatures, and Cultures and English. Hoping to have these ready for council in January.
- RPRC Committee: URG Applications are coming in. The RPRC Committee will be reviewing NFIGs and PFIGs on December 9<sup>th</sup> and FRAs on January 23<sup>rd</sup>. Forty applications have been received so far.
- Three Minute Thesis: CAS needs nominees by December 16<sup>th</sup>. The 3MT Competition will be January 20<sup>th</sup>.

Motion to adjourn – Pete Smudde

Meeting adjourned at 10:49 am

Next Meeting – Friday, January 20, 2023

# College Council Minutes

Friday, January 17, 2023

10:00 a.m.

## Members Present:

Adelaide Boston, Kate Boutilier, Morgan Bueza, Neil Christensen, Anthony Crubaugh, Heather Dillaway, Trish Gudeman, Larissa Kennedy, Kimberly Nance, Dimitrios Nikolaou, Rocío Rivadeneyra, Ben Sadd, Logan Sauers, Jean Sawyer, Pete Smudde, Richard Sullivan, Lisa Szczepura, Laura Vogel

## Members Absent:

None

## Guests:

Angela Engel, Chris Roberts

The meeting was called to order at 10:00 a.m.

## Meeting Information:

- Approval of Minutes from 11/18/22
  - Motion to approve Richard Sullivan
  - Seconded by Larissa Kennedy
  - Approval Unanimous

I. Remarks from Pete Smudde, Chair

II. Remarks from Dean Dillaway

- There are currently 16 faculty searches and 3 chair searches in process.
- CAS Faculty has received many awards.
- CAS is a great place, and we have many positive things happening. Will be sending out email to the college with this tone.

III. Strategic Plan Committee Update:

- Dean Dillaway anticipates the first meeting sometime in late February or early March.
- Still in need of student nominations and will be selecting at large members.
- Dean Dillaway announced the nominees elected by the College of Arts and Sciences in other categories (TT faculty, NTT faculty, CS and AP staff).

IV. Guests Chris Roberts and Angela Engel from the Strategic Task Force attended the meeting to ask the council some questions. Please see the responses of the council on



page three. The task force is talking to groups and collecting information. The plan is to develop a Steering Team to start in the fall.

- V. Report from Tony Crubaugh, Associate Dean for Budget, Personnel, and Planning:
  - Will be meeting with Budget Subcommittee
  
- VI. Report from Rocío Rivadeneyra, Associate Dean for Academic Programs and Student Success:
  - Curriculum Committee is going well and working hard to streamline the process.
  - College Council will not be picking the Commencement Speaker. President Kinzy would like to use the Student Trustee.
  - CAS commencement will be held in two ceremonies in the spring. They will be held Friday, May 12 at the following times: Social Sciences – 4:00 p.m. and Humanities/Mathematics and Sciences at 8:00 p.m.
  - IDEAS – has approved thirteen courses that will impact the incoming freshman.
  
- VII. Report from Laura Vogel, Interim Associate Dean for Research, Facilities, & Technology:
  - English Bylaw Changes: Change in appointment of pretenure faculty and added page numbers. Approved by Laura Vogel, 2<sup>nd</sup> by Kimberly Nance, Unanimous
  - Shared Governance update: RPRC
    - 3MT being held today with six representatives.
    - URG reviews next week.

Motion to adjourn – Pete Smudde

Meeting adjourned at 10:54 am

Next Meeting – Friday, February 17, 2023

1. What is ISU's purpose?
  - Educate, knowledge to fields, teachers, prepare students for careers and informed citizens, build new knowledge, create globally aware citizens, competitive in labor market, contributors to society, transformed thinking, opening doors, introduction to new things, segway to adulthood, sense of belonging, building networks.
2. What differentiates ISU from other universities? What advantages can we build upon?
  - High level of support, individualized attention, small school feel but has large school resources, focus on theory and learning.
  - Giving faculty support to help students (academic, mental health, rewards), rewards for service, mentors, building off current initiatives, build off small campus feel, recommit and expand shared governance, respect across the board, support with time, infrastructure and technology.
3. What key trends should we be considering when looking at the next 3-5 years? What does ISU need to do to be prepared? (What should ISU start doing, stop doing, or continue doing?)
  - Mental Health Support, basic skills to ready for college, technology – value added, ethical and moral dimensions of technology, sustainability – central roll, compensation to workers – inflation
  - Higher ed – positive, enrollment (demographic shift, diversity, ISU ready), retention of diverse students, follow through on goals for diversity.
  - Engineering program will have a large impact. Continue to invest and integrate.
  - What obstacles stand in the way of ISU achieving future success?
4. What obstacles stand in the way of ISU achieving future success?
  - Afraid of change, we need emotional buy in, ISU underfunded, “old” things hold us back, find beneficial ways to manage human resources, faculty/staff continually asked to do more, efficiency within programs – more technology, organizational efficiency.

# College Council Minutes

Friday, March 24, 2023

10:00 a.m.

## Members Present:

Neil Christensen, Anthony Crubaugh, Trish Gudeman, Larissa Kennedy, Kimberly Nance, Dimitrios Nikolaou, Rocío Rivadeneyra, Jean Sawyer, Pete Smudde, Richard Sullivan, Laura Vogel

## Members Absent:

Adelaide Boston, Kate Boutilier, Morgan Bueza, Heather Dillaway, Ben Sadd, Logan Sauers, Lisa Szczepura

The meeting had to be cancelled because we lacked a quorum.

Next Meeting – Friday, April 21, 2023, at 10:00 a.m.