

**College of Arts and Sciences
Curriculum Committee
Minutes #1 (Aug 24, 2021)**

Members Present: Tenley Banik, Chris Hamaker, Montserrat Mir, Carl Palmer, Rocio Rivadeneyra (Dean's Rep.), Michael Severino, Todd Stewart, Jeff Wagman, Maochao Xu, Kevin Zhang

Called to order at 1:00 p.m. Zoom meeting was not recorded.

1. Approval of Minutes #28 (5/4/21)

Hamaker moved to approve; Palmer seconded the motion. Minutes approved by unanimous vote, with no abstentions.

2. New Business

- Rocio Rivadeneyra introduced herself. She is the new Dean's Representative, replacing Sally Parry.
- Election of Chair and Secretary to the Curriculum Committee:
 1. Banik nominated Todd Stewart as Chair; Hamaker seconded the motion. Todd Stewart Chair by unanimous vote.
 2. Hamaker nominated Tenley Banik as Secretary; Stewart seconded the motion. Tenley Banik Secretary by unanimous vote.
- The committee would like to meet every other week, to be set up for entire year. Modifications will be made as deemed necessary.
- One humanities faculty member is still needed, and we are working on filling student positions.
- Todd Stewart talked to the committee about guidelines and goals of the committee:
 - ✓ Access curriculum proposals submitted by the College of Arts & Sciences.
 - ✓ Academic seriousness is our goal.
 - ✓ Detailed and careful feedback is important.
 - ✓ Important to watch instructions on forms because the Departments can be lax.
 - ✓ The UCC may stop looking at proposals, which means we are last level of scrutiny.
 - ✓ Things to avoid - duplication & mismatched information.
 - ✓ It is okay if the grading scale is only listed on the syllabus.
 - ✓ You cannot review curriculum forms within your own department and must abstain from voting.
 - ✓ Tenley Banik will maintain curriculum submissions in Teams.
 - ✓ We will start reviewing last year's proposals first.
 - ✓ If the committee runs out of curriculum proposals, the committee can work on checking documents for accuracy.
 - ✓ Options when reviewing proposals:
 1. Approve – Chair can leave comments
 2. Pending Approval – Chair can approve when changes made
 3. Revise & Resubmit – Must go back through the committee
 4. Reject – Needs significant change
 - ✓ Noelle Selkow has been talking with GCC and is hearing that more accelerated masters degrees are going to be submitted.
 - ✓ Jeff Wagman is on GCC and can act as liaison.
 - ✓ Todd drafted a paper with concerns and sent it to Senate.

3. Subcommittee Reports

- Curriculum Council has 24 proposals from last school year and 8 new proposals. Please see spreadsheet in Teams for further detail: **Go to Teams -> CAS Curriculum Committee -> Files -> CCCproposal21_22**
- **Review proposals at:** <https://curriculum.illinoisstate.edu/>

4. Continuing Business

Please see spreadsheet in Teams.

5. Unassigned Proposals

All proposals have been assigned.

The Committee will probably meet next on September 7th, 2021.

Meeting adjourned at 1:50 p.m.

Respectfully Submitted,
Denice Masters

**College of Arts and Sciences
Curriculum Committee
Minutes #2 (September 7, 2021)**

Members Present: Tenley Banik, Sarah Brower, Chris Hamaker, Denice Masters (CAS Office Admin.), Montserrat Mir, Carl Palmer, Rocío Rivadeneyra (Dean's Rep.), Michael Severino, Todd Stewart, Evan Talbott-Swain, Jeff Wagman, Maochao Xu, Kevin Zhang

Called to order at 1:00 p.m.

1. Approval of Minutes #1 (8/24/21)

Hamaker moved to approve; Xu seconded the motion. Minutes approved by unanimous vote, with no abstentions.

2. Subcommittee Reports

22-007 COM 450 New: Master's Project

- **Decision: Approve.** Motioned by Hamaker, seconded by Xu. Unanimous vote in support of the motion, with no abstentions.

22-008 PHY 373 New: Space and Plasma Physics

- **Decision: Revise and resubmit.** Motioned by Banik, seconded by Xu. Unanimous vote in support of the motion, with no abstentions.
- **Changes required:** a more detailed syllabus, including an Accommodations statement, needs to be included.

22-009 ENG 322 Revise: Studies in the English Novel

- **Decision: Approve pending** copy changes, clarity on multiple enrollments, and a complete grade scale. Motioned by Mir, seconded by Banik. Unanimous vote in support of the motion, with no abstentions.

22-010 ENG 321 Revise: Studies in Drama

- **Decision: Approve pending** completed catalog description, description of assignments, and an Accommodations statement. Motioned by Mir, seconded by Banik. Unanimous vote in support of the motion, with no abstentions.

22-029 ENG 421 New: Studies in Drama

- **Decision: Approve pending** description of assignments and potentially a “not for credit if had” statement. Motioned by Mir, seconded by Banik. Unanimous vote in support of the motion, with no abstentions.

22-030 ENG 423 New: Studies in the English Novel

- **Decision: Approve pending** copy changes, clarity on assignments, and potential incorporation of “if topic differs” for multiple enrollments. Motioned by Mir, seconded by Banik. Unanimous vote in support of the motion, with no abstentions.

22-032 SOC Revise: Sociology Minor

- **Decision: Approve.** Motioned by Hamaker, seconded by Banik. Unanimous vote in support of the motion, with no abstentions.

3. Continuing Business

Please refer to the Microsoft Teams site for the current proposal list.

4. Unassigned Proposals

Please refer to the Microsoft Teams site for unassigned proposals and add your initials next to proposals you want to review.

The Committee will meet next on September 21st.

Meeting adjourned at 1:52 p.m.

Respectfully Submitted,
Tenley J. Banik

**College of Arts and Sciences
Curriculum Committee
Minutes #3 (September 21, 2021)**

Members Present: Tenley Banik, Chris Hamaker, Montserrat Mir (late), Carl Palmer, Rocío Rivadeneyra (Dean’s Rep.), Michael Severino, Todd Stewart, Evan Talbott-Swain, Jeff Wagman, Maochao Xu, Kevin Zhang

Members Absent: Sarah Brower

Called to order at 1:01 p.m.

1. Approval of Minutes #2 (9/7/21)

Hamaker moved to approve; Wagman seconded the motion. Minutes approved by unanimous vote, with no abstentions.

2. Subcommittee Reports

22-011 ENG 320 Revise: Chaucer

- **Decision: Approve pending** changes to copy. Motioned by Banik, seconded by Stewart. Unanimous vote in support of the motion, with no abstentions.

22-012 ENG 311 Revise: Introduction to Old English

- **Decision: Approve pending** changes to copy. Motioned by Banik, seconded by Hamaker. Unanimous vote in support of the motion, with no abstentions.

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22-013 ENG 310 Revise: History and Development of the English Language

- **Decision: Approve pending** copy changes. Motioned by Banik, seconded by Hamaker. Unanimous vote in support of the motion, with no abstentions.

22-015 LAT 300 New: Research in Latin

- **Decision: Approve pending** an Accommodations statement. Motioned by Banik, seconded by Wagman. Unanimous vote in support of the motion; Mir abstained.

22-016 COM 455 New: Research Practicum

- **Decision: Reject.** Motioned by Hamaker, seconded by Wagman. Unanimous vote in support of the motion, with no abstentions.
- **Issues:** language surrounding course objectives, grading, eligibility, etc. are too vague to allow discernment of course objectives and practices.

22-026 ENG 410 New: History and Development of the English Language

- **Decision: Approve.** Motioned by Banik, seconded by Hamaker. Unanimous vote in support of the motion, with no abstentions.

22-027 ENG 411 New: Introduction to Old English

- **Decision: Approve** Motioned by Banik, seconded by Hamaker. Unanimous vote in support of the motion, with no abstentions.

22-028 ENG 420 New: Chaucer

- **Decision: Revise and resubmit.** Motioned by Hamaker, seconded by Banik. Unanimous vote in support of the motion, with no abstentions.
- **Changes required:** need correct syllabus that is sufficiently different from ENG 320

22-038 BSC 356 New: Confocal Microscopy In Biology

- **Decision: Approve.** Motioned by Hamaker, seconded by Wagman. Unanimous vote in support of the motion; Talbott-Swain abstained.

3. Continuing Business

Please refer to the Microsoft Teams site for the current proposal list.

4. Unassigned Proposals

Please refer to the Microsoft Teams site for unassigned proposals and add your initials next to proposals you want to review.

The Committee will meet next on September 27th.
Meeting adjourned at 1:52 p.m.

Respectfully Submitted,
Tenley J. Banik

**College of Arts and Sciences
Curriculum Committee
Minutes #4 (October 5, 2021)**

Members Present: Tenley Banik, Sarah Brower, Chris Hamaker, Montserrat Mir, Carl Palmer, Rocío Rivadeneyra (Dean’s Rep.), Michael Severino, Todd Stewart, Evan Talbott-Swain, Jeff Wagman, Maochao Xu, Kevin Zhang

Members Absent: None.

Called to order at 1:00 p.m.

1. Approval of Minutes #3 (9/21/21)

Hamaker moved to approve; Palmer seconded the motion. Minutes approved by unanimous vote, with no abstentions.

2. Subcommittee Reports

22-001 MAT New: Data Science and Computational Mathematics Sequence

- **Decision: Revise and resubmit.** Motioned by Hamaker, seconded by Mir. Unanimous vote in support of the motion; Severino and Xu abstained.
- **Changes required:** MAT 354 is only 3 cr; clarity required re: language for CM course grouping; seems impossible to take the required 45 hours in MAT

22-006 GEO Revise: Hydrogeology Geographic Information Systems (GIS)
Graduate Certificate

- **Decision: Approve.** Motioned by Wagman, seconded by Hamaker. Unanimous vote in support of the motion; Banik abstained.

22-014 LAN Revise: French Teacher Education

- **Decision: Approve pending** addition of 209 to electives. Motioned by Banik, seconded by Hamaker. Unanimous vote in support of the motion; Mir abstained.

22-016 COM 455 New: Research Practicum

- **Decision: Approve.** Motioned by Hamaker, seconded by Wagman. Unanimous vote in support of the motion, with no abstentions.

22-033 PSY 282 New: Peer Mentoring Preparation

- **Decision: Approve.** Motioned by Palmer, seconded by Severino. Unanimous vote in support of the motion; Wagman abstained.

22-034 PSY 292 New: Special Projects: Peer Mentoring in Psychology

- **Decision: Tabled.** Ran out of time.

22-035 PSY Revise: Doctoral Program in School Psychology

- **Decision: Approve.** Motioned by Hamaker, seconded by Stewart. Unanimous vote in support of the motion, with no abstentions.

22-036 BSC Revise: Ph.D. Biological Sciences: Molecular and Cellular Biology Sequence

- **Decision: Approve.** Motioned by Hamaker, seconded by Wagman. Unanimous vote in support of the motion; Talbott-Swain abstained.

22-037 BSC Revise: Master's in Biological Sciences Program: Biotechnology Sequence

- **Decision: Approve.** Motioned by Hamaker, seconded by Wagman. Unanimous vote in support of the motion; Talbott-Swain abstained.

22-039 SPA Revise: Minor in Spanish

- **Decision: Tabled.** Waiting for 22-047 (SPA 235) to enter the system.

3. Continuing Business

Please refer to the Microsoft Teams site for the current proposal list.

4. Unassigned Proposals

Please refer to the Microsoft Teams site for unassigned proposals and add your initials next to proposals you want to review.

The Committee will meet next on October 12th.

Meeting adjourned at 1:53 p.m.

Respectfully Submitted,
Tenley J. Banik

**College of Arts and Sciences
Curriculum Committee
Minutes #5 (October 12, 2021)**

Members Present: Sarah Brower, Chris Hamaker, Montserrat Mir, Carl Palmer, Rocío Rivadeneyra (Dean's Rep.), Michael Severino, Todd Stewart, Evan Talbott-Swain, Jeff Wagman, Maochao Xu, Kevin Zhang

Members Absent: Tenley Banik

Called to order at 1:00 p.m.

1. Approval of Minutes #4 (10/05/21)

Hamaker moved to approve; Wagman seconded the motion. Minutes approved by unanimous vote, with no abstentions.

2. Announcements.

-Rivadeneyra mentioned that the CCC may be seeing course proposals for courses who want to have the IDEAS (Inclusion, Diversity, Equity, and Access in U.S. Society) graduation designation added to the course. We discussed the possibility of expediting this process, for example, as an editorial change.

- ENG 426. This course was approved pending some changes that including updating the language about absences in the syllabus. They did but Stewart will look at the proposal again.

3. Subcommittee Reports

22-028 ENG 420 New: Chaucer

- **Decision: Approve.** Motioned by Mir, seconded by Hamaker. Unanimous vote in support of the motion; no abstentions.

22-046 COM Revise: Public Relations (BA/BS)

- **Decision: Approve.** Motioned by Hamaker, seconded by Mir. Unanimous vote in support of the motion; no abstentions.

22-022 Revise: Publishing Studies Sequence

- **Decision: Approve pending.** Motioned by Mir, seconded by Hamaker. Unanimous vote in support of the motion; no abstentions.
- **Changes needed:** Add Course proposal 305 to 'Associated Course Proposal' ; remove 'copyright' next to 306; clarify whether 305 and 506 are both options or just one is an option (use comma or semicolon to clarify)

22-047 SPA 235 New: Spanish for Health Care

- **Decision: Approve pending.** Motioned by Xu, seconded by Hamaker. Unanimous vote in support of the motion, Mir abstained.
- **Changes needed:** Re-do grading scale

22-039 SPA Revise: Minor in Spanish

- **Decision: Approve.** Motioned by Xu, seconded by Hamaker. Unanimous vote in support of the motion; Mir abstained.

22-034 PSY 292 New: Special Projects: Peer Mentoring in Psychology

- **Decision: Revise and Resubmit.** Motioned by Palmer, seconded by Severino. Unanimous vote in support of the motion; Wagner abstained.
- **Changes needed:** Explain in rationale: why 282 and 292 can be taken together; why it may be repeated in the same term if it is an eight hour course, why department chair and instructor need to give consent.

22-040 CHE 466.08 New: Computational Chemistry

- **Decision: Approve.** Motioned by Xu, seconded by Zhan. Unanimous vote in support of the motion; Hamaker abstained.

22-020 COM 334 Revise: Film Festival Management and Curation

- **Decision: Approve.** Motioned by Mir, seconded by Hamaker. Unanimous vote in support of the motion; no abstentions.

22-019 COM 259 New: Strategic Communication in Sports

- **Decision: Approve Pending.** Motioned by Stewart, seconded by Hamaker. Unanimous vote in support of the motion; no abstentions.
- **Changes needed:** Update accommodations language in syllabus and re-write the attendance policy so it is in accordance with ISU bereavement policy.

4. Continuing Business

Please refer to the Microsoft Teams site for the current proposal list.

5. Unassigned Proposals

Please refer to the Microsoft Teams site for unassigned proposals and add your initials next to proposals you want to review.

The Committee will meet next on October 19th.

Meeting adjourned at 1:54 p.m.

Respectfully Submitted,
Montserrat Mir

Members Present: Tenley Banik, Sarah Brower, Montserrat Mir, Carl Palmer, Rocío Rivadeneyra (Dean's Rep.), Michael Severino, Todd Stewart, Evan Talbott-Swain, Jeff Wagman, Maochao Xu, Kevin Zhang

Members Absent: Chris Hamaker

Called to order at 1:01 p.m.

1. Approval of Minutes #5 (10/12/21)

Mir moved to approve; Stewart seconded the motion. Minutes approved by unanimous vote; Banik abstained.

2. Subcommittee Reports

22-017 SPA 119 New: Introduction to Academic Spanish for Spanish Speakers, Part I, Q.R-B.A. Deg.

- **Decision: Approve pending** changes to copy, course title, and grade scale. Motioned by Banik, seconded by Wagman. Unanimous vote in support of the motion; Mir abstained.

22-018 SPA 120 Revise: Academic Spanish for Spanish Speakers, Part II

- **Decision: Approve pending** clarity on prereqs and copy changes. Motioned by Banik, seconded by Stewart. Unanimous vote in support of the motion; Mir abstained.

22-021 ENG 305 Revise: Digital Publishing Studies

- **Decision: Revise and resubmit.** Motioned by Mir, seconded by Banik. Unanimous vote in support of the motion, with no abstentions.
- **Changes Required:** changes to proposal form re: previously offered course; changes to copy; removal of graduate student mention from syllabus; and addition of appropriate Accommodations boilerplate.

22-023 ENG 405 New: Digital Publishing Studies

- **Decision: Approve. Revise and resubmit.** Motioned by Mir, seconded by Banik. Unanimous vote in support of the motion, with no abstentions.
- **Changes Required:** changes to proposal form re: previously offered course and multiple enrollments; changes to copy; removal of undergraduate student mention from syllabus; and addition of appropriate Accommodations boilerplate.

22-034 PSY 292 New: Special Projects: Peer Mentoring in Psychology

- **Decision: Approve pending** changes to copy for clarity. Motioned by Stewart, seconded by Palmer. Unanimous vote in support of the motion; Wagman abstained.

3. Continuing Business

Please refer to the Microsoft Teams site for the current proposal list.

4. Unassigned Proposals

Please refer to the Microsoft Teams site for unassigned proposals and add your initials next to proposals you want to review.

The Committee will meet next on October 26th.
Meeting adjourned at 1:52 p.m.

Respectfully Submitted,
Tenley J. Banik

**College of Arts and Sciences
Curriculum Committee
Minutes #6 (October 19, 2021)**

Members Present: Tenley Banik, Sarah Brower, Chris Hamaker, Montserrat Mir, Carl Palmer, Rocío Rivadeneyra (Dean’s Rep.), Michael Severino, Todd Stewart, Evan Talbott-Swain, Jeff Wagman, Maochao Xu

Members Late: Kevin Zhang (~1:35 pm)

Called to order at 1:00 p.m.

1. Approval of Minutes #6 (10/19/21)

Mir moved to approve; Xu seconded the motion. Minutes approved by unanimous vote; Hamaker abstained.

2. Subcommittee Reports

22-001 MAT New: Data Science and Computational Mathematics Sequence
• **Decision: Tabled** after lengthy discussion wording, explanation of requirements.

22-021 ENG 305 Revise: Digital Publishing Studies
• **Decision: Approve.** Motioned by Banik, seconded by Mir. Unanimous vote in support of the motion, with no abstentions.

22-024 ENG 306 New: Copyright Law for Writers, Editors, and Publishers
• **Decision: Approve pending** changes to copy, updated Accommodations statement, and grading scale clarification. Motioned by Mir, seconded by Banik. Unanimous vote in support of the motion, with no abstentions.

22-025 ENG 406 New: Copyright Law for Writers, Editors, and Publishers
• **Decision: Approve pending** changes to copy, updated Accommodations statement, and grading scale clarification. Motioned by Mir, seconded by Banik. Unanimous vote in support of the motion, with no abstentions.

22-041 PSY 340 Revise: Statistics for The Social Sciences
• **Decision: Approve.** Motioned by Hamaker, seconded by Severino. Unanimous vote in support of the motion; Wagman abstained.

- 22-042 PSY 138 Revise: Reasoning in Psychology Using Statistics
- **Decision: Approve.** Motioned by Hamaker, seconded by Severino. Unanimous vote in support of the motion; Wagman abstained.
- 22-045 COM Revise: Master’s in Communication
- **Decision: Approve.** Motioned by Wagman, seconded by Stewart. Nine votes in support of the motion, one against, with no abstentions.
- 22-050 ECO 101 Revise: Principles of Microeconomics
- **Decision: Approve.** Motioned by Hamaker, seconded by Severino. Unanimous vote in support of the motion, with no abstentions.
- 22-051 ECO 102 Revise: Principles of Macroeconomics
- **Decision: Approve.** Motioned by Hamaker, seconded by Severino. Unanimous vote in support of the motion, with no abstentions.
- 22-052 ECO Revise: General Economics Sequence
- **Decision: Approve.** Motioned by Hamaker, seconded by Severino. Unanimous vote in support of the motion, with no abstentions.
- 22-053 ECO Revise: Managerial Economics Sequence
- **Decision: Approve.** Motioned by Hamaker, seconded by Severino. Unanimous vote in support of the motion, with no abstentions.
- 22-054 ECO 138 Revise: Economic Reasoning Using Statistics
- **Decision: Approve.** Motioned by Hamaker, seconded by Severino. Unanimous vote in support of the motion, with no abstentions.

3. Continuing Business

Please refer to the Microsoft Teams site for the current proposal list.

4. Unassigned Proposals

Please refer to the Microsoft Teams site for unassigned proposals and add your initials next to proposals you want to review.

The Committee will meet next on November 2nd.
Meeting adjourned at 1:53 p.m.

Respectfully Submitted,
Tenley J. Banik

