

**College of Arts and Sciences  
Curriculum Committee  
Minutes #1 (August 27, 2024)**

**Members Present:** Fusun Akman, Sarah Boesdorfer, Robbie Graham, John Hooker, Alan Lessoff, Mohammed Mrani Alaoui, Carl Palmer, Shelby Putt, Sara O'Dowd, Rocio Rivadeneyra, Scott Seeman, Todd Stewart, Lisa Tranel.

**Members Absent:** None

Called to order at 1:00 pm

**1. Approval of Minutes #18 from April 16, 2024**

One change, proposal 24-138, selective should be elective. All previous members approved minutes; all new members abstained.

**2. Role of CAS Curriculum Committee – College Level Curriculum Committee**

- Proposals will be reviewed at curriculum forms; it is not the most user friendly. There may be a new forms system in the future.
- You can find the list of proposals in teams. Please sign up to review. You cannot review your own department. Newer committee members should sign up with more experienced committee members.
- Dates in the spreadsheet are consistent with when the chair signed off.
- You will need to allow pop up blockers for the curriculum forms website.
- Important items to check when reviewing the proposals: syllabus, accommodation statement, make sure expectations are accurate, and look for minor mistakes. It is important to meet the expectations of the Registrars Office.
- Proposals may have overlap between department, best to catch this to minimize confusion for students.
- Due to changes in UCC this committee is the last stop.
- Proposals do not have deadlines, but departments may have internal deadlines.
- New programs have a deadline of Nov 1. These must go to IBHE for state approval.
- We go in order that proposals are received. We will prioritize if needed.
- Programs cannot be approved until all associated courses are approved.

**3. Election of Chair and Secretary:**

- Chair – Akman nominates Todd Steward, seconded by Putt. Unanimous vote in support of the nomination.
- Secretary – Mohammed Mrani Alaoui self nominates, seconded by Fusun Akman. Unanimous vote in support of the nomination.

#### 4. Information from Todd Steward

- It is best to complete the easier proposals to keep the list moving. Todd will check in at the beginning of each meeting to see which proposals are ready for review.
- When a proposal is reviewed, it will be assigned a category. The categories of approval are:
  1. Accept Approval – these continue through the process.
  2. Approval Pending – Todd will submit changes to department, he reviews proposal again after changes, and sends it on if accurate.
  3. Revise & Resubmit – Committee send back to the department for corrections. Department must resubmit when issues are fixed.
  4. Reject – These proposals have much bigger issues.
- Logistical and Consent Agendas – only discussed if the committee feels it is needed. These are on the agenda, but you do not need to sign-up for them.

#### 4. Sub-committee reports

25-001	ENG	446	Assessment and Testing in Eng as a
Second Lang			

##### Decision: Table

**Changes Needed:** Mentions Reggie Net. Appears little was changed: Teacher license yes and counts towards teacher education. Rocio needs to get clarification.

25-002	ENG	443	Cross-Cultural Issues in TESOL
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##### Decision: Table

**Changes needed:** Mentions Reggie Net. Appears little was changed: Teacher license yes and counts towards teacher education. Rocio needs to get clarification.

25-003	ENG	444	Theoretical Foundation in TESOL
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##### Decision: Table

**Changes needed:** Mentions Reggie Net. Appears little was changed: Teacher license yes and counts towards teacher education. Rocio needs to get clarification.

#### 5. Continuing Business

Please refer to the Microsoft Teams site for the current proposal list.

#### 6. Unassigned Proposals

Please refer to the Microsoft Teams site for unassigned proposals and add your initials next to proposals you want to review.

Meeting adjourned at 1:52 p.m. The Committee will meet September 10, 2024 in STV 140.

**College of Arts and Sciences  
Curriculum Committee  
Minutes #2 (September 10, 2024)**

**Members Present:**

Todd Stewart, Fusun Akman, Lisa Tranel, Carl Palmer, Scott Seeman, Shelby Putt, Sara O'Dowd, John Hooker, Rocio Rivadeneyra, Robbie Graham, Alan Lessoff, Mohammed Karim Mrani Alaoui

**Members Absent:**

Sarah Boesdorfer

**Called to Order at 1:02 p.m.**

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**1. Approval of Minutes #19 from September 27, 2024**

Carl Palmer moved to approve, and Fusun Akman seconded.  
All present members approved; no one rejected or abstained.

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**2. General Discussion**

**Todd Stewart** mentioned that for accelerated master's proposals, course numbers (not course titles) should be included. He added, "We have been told that departments are not reliable and that we must check every single course."

**Todd Stewart** also mentioned that there will be changes in the software system, stating that next year the system will switch to a more user-friendly one.

He further expressed concerns about the software, noting, "Let's say we have a major and we want to add a sequence; we get a software error." **Lisa Tranel** mentioned that the geology department has already fixed this issue within their department.

**Rocio Rivadeneyra** brought up the issue of proposals getting approved but becoming stuck in the registrar's office and not being added to the catalog. She added that she will ensure this does not happen in the future.

It was discussed that when a sequence is proposed, there should be a sequence application form included.

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**3. Sub-Committee Reports**

**25-001 ENG 446: Assessment and Testing in English as a Second Language**

**25-002 ENG 443: Cross-Cultural Issues in TESOL**

**25-003 ENG 444: Theoretical Foundations in TESOL**

**Decision:** Reject

**John Hooker** raised a motion to reject, and **Robbie Graham** seconded.  
All present members voted to reject; no one opposed or abstained.

**Changes Needed:** The submitted document appears to be an editorial request rather than a proposal.

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**25-004 GEO: Geography Social Science Teacher Education**

**Fusun Akman** mentioned that the geography department added 3 hours of professional coursework and included the financial implication form signed by **Lisa Tranel**.

**Todd Stewart** added that one of the hidden prerequisites is now explicit. He raised a motion to approve, **Fusun Akman** moved to approve, and **John Hooker** seconded.

**Decision:** Approved.

All present members approved; **Lisa Tranel** abstained.

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#### **25-005 HIS 110: Race and African American Life**

**Fusun Akman** found the syllabus lacking clarity, particularly concerning evaluations, which were not stated clearly. The syllabus contained a 10% participation grade that was not mentioned, contact hours were 2.5 when they should be 3, and attendance accounted for 50%, which committee members found excessive.

**John Hooker** suggested deleting the last statement in the accommodation statement, as it was not intended for students. **Todd Stewart** raised a motion to reject, but **Fusun Akman** requested resubmission. **John Hooker** seconded.

**Decision:** Resubmit.

All present members voted to resubmit; **Alan Lessoff** abstained.

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#### **25-006 MAT: Data Science and Computational Mathematics Sequence**

**Todd Stewart** mentioned that the proposal makes sense but noted a tactical issue: MAT 252 was replaced by MAT 205, but no strikeout was indicated. He suggested sending it back.

**Rocio Rivadeneyra** suggested tabling the request until more information is available.

**Todd Stewart** raised the question of whether a letter of concurrence from IT is needed to replace IT 244 with IT 215. He also asked if a letter of non-objection from IT is required.

**Todd Stewart** moved to table.

**Decision:** Table.

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#### **25-007 PSY: Specialist in School Psychology**

**John Hooker** asked to reject the first proposal and requested more time to review a new submission.

**John Hooker** raised a motion to reject, **Fusun Akman** seconded, and everyone voted to reject; no one abstained.

**Decision:** Reject.

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#### **25-008 PSY: Doctor of Philosophy in School Psychology**

PHY 451 was replaced with PHY 477. **Fusun Akman** moved to approve, and **Robbie Graham** seconded. Everyone approved the proposal; no one abstained.

**Decision:** Approve.

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#### **25-009 GEO: Traditional Geography**

**Carl Palmer** reviewed the proposal and found it satisfactory. He requested approval. **Robbie Graham** raised a motion to approve, **Carl Palmer** seconded, and **Lisa Tranel** abstained.

**Decision:** Approve.

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### **25-010 PSY 123: Human Sexuality**

**Shelby Putt** reviewed the proposal and approved it but mentioned looking for an equivalent sociology proposal. She added that she will contact the sociology department. **Shelby Putt** moved to approve, **Carl Palmer** seconded, and everyone voted to approve.

**Decision:** Approved.

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### **25-011 ENG: Doctor of Philosophy in English Program**

The English department requested to change program requirements to allow students to take more courses in their area of specialization (hours would be redistributed, but the total number of hours would remain the same). ENG 590 needed to be struck out.

**Carl Palmer** moved to approve pending changes, and **John Hooker** seconded. Everyone voted to approve; **Robbie Graham** abstained.

**Decision:** Approved pending changes.

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### **5. Continuing Business**

Please refer to the Microsoft Teams site for the current proposal list.

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### **6. Unassigned Proposals**

Please refer to the Microsoft Teams site for unassigned proposals. Add your initials next to proposals you wish to review.

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### **Adjournment:**

The meeting was adjourned at 1:48 p.m. The Committee will next meet on September 24, 2024, in STV 140.

**College of Arts and Sciences**  
**Curriculum Committee**  
**Minutes #3 (September 24, 2024)**

**Members Present:**

Todd Stewart, Fusun Akman, Rocio Rivadeneyra, Robbie Graham, Mohammed Karim Mrani Alaoui, Carl Palmer, Scott Seeman, Shelby Putt, Sara O'Dowd, John Hooker, Sara Boesdorfer, Alan Lessoff

**Members Absent:**

Lisa Tranel

**Call to Order:**

Todd Stewart called the meeting to order at 1:02 p.m.

**1. Approval of Minutes #2 from September 10, 2024**

Dr. Fusun Akman suggested that Mohammed Karim Mrani Alaoui use "revise and resubmit" instead of "resubmit" in one of the proposals from previous meetings.

Scott Seeman raised a motion to approve, and Shelby Putt seconded. Everyone voted to approve, with Dr. Sara Boesdorfer abstaining.

Regarding the consent agenda, Dr. Fusun Akman approved, and John Hooker seconded. The motion was approved by all, with Shelby Putt abstaining.

**2. Sub-Committee Reports**

**25-006 MAT: Data Science and Computational Mathematics Sequence**

**Decision:** Reject the math and data science revision.

Shelby Putt moved to reject, and Carl Palmer seconded. Everyone voted to reject, with Dr. Fusun Akman and Mohammed Karim Mrani Alaoui abstaining.

**25-012 ENG: Technical Writing and Rhetoric Revision**

Dr. Alan Lessoff noted that the English department intends to require courses in science writing and legal writing. He identified a typo in the degree plan and pointed out the absence of strikeouts. Dr. Fusun Akman mentioned that the required literature hours were changed from 6 to 3.

Dr. Alan Lessoff checked the course catalog and found that the relevant courses (ENG 249 and ENG 280) are intended for fall offerings but are not currently available. Dr. Fusun Akman clarified that classes are sometimes not offered if student registration is low. Todd Stewart mentioned that the courses might be offered biennially. Dr. Sarah O'Dowd confirmed a spring offering, and Rocio Rivadeneyra mentioned a fall 2023 offering.

Todd Stewart requested strikeouts and typo corrections in the proposal. Dr. Fusun Akman also identified a discrepancy in the total minimum credits, suggesting it be adjusted to 119 or 120 by increasing ENG 398 credits.

**Decision:** Dr. Alan Lessoff moved for approval pending corrections, and Dr. Fusun Akman seconded. All were in favor, with Robbie Graham abstaining.

**25-013 ANT 478 & 25-014 ANT 378: Evolution and Human Biological Diversity**

Carl Palmer mentioned minor corrections. Todd Stewart noted the transition to 400-level courses being exclusive to graduate students. Carl Palmer moved to approve, and John Hooker seconded. Everyone approved, with Shelby Putt abstaining.

**25-015 PHY: Accelerated Master's Degree in Physics**

Shelby Putt pointed out issues with the proposal, highlighting the absence of new courses. Rocio Rivadeneyra mentioned the department's recent approval of a physics master's degree, emphasizing that the current proposal should concern an undergraduate program.

Dr. Fusun Akman praised the proposal's detailed breakdown. However, the incorrect form and lack of a financial implications form led to a motion for rejection.

**Decision:** Shelby Putt moved to reject, and Dr. Fusun Akman seconded. Everyone voted to reject, with no abstentions.

**25-022 SOC 123: Sociology**

Robbie Graham moved for approval, suggesting a revision of the syllabus and fixing a typo ("equivalent"). All approved, with Shelby Putt abstaining.

**25-018 HIS 215: Power and Diversity in Modern America**

Dr. Sara O'Dowd noted minor adjustments, including unclear formatting in the syllabus. Despite this, she moved to approve. Robbie Graham seconded. All approved, with Dr. Alan Lessoff abstaining.

**5. Continuing Business**

Please refer to the Microsoft Teams site for the current proposal list.

**6. Unassigned Proposals**

Please refer to the Microsoft Teams site for unassigned proposals. Add your initials next to proposals you wish to review.

**7-Adjournment:**

The meeting was adjourned at 1:46 p.m. The next meeting is scheduled for October 8, 2024, on STV 140.

**College of Arts and Sciences  
Curriculum Committee Meeting  
Minutes #4 Date: October 8, 2024**

**Members Present:**

Todd Stewart, Fusun Akman, Rocio Rivadeneyra, Robbie Graham, Mohammed Karim Mrani Alaoui, Scott Seeman, Shelby Putt, Sara O'Dowd, John Hooker, Alan Lessoff, Lisa Tranel

**Members Absent:**

Carl Palmer, Sara Boesdorfer

**Call to Order:**

Todd Stewart called the meeting to order at 1:02 p.m.

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**1. Approval of Minutes**

The minutes from the September 24, 2024 meeting (Minutes #2) were presented for approval.

**Motion:** Dr. Fusun Akman moved to approve the minutes.

**Second:** Dr. Alan Lessoff seconded the motion.

**Outcome:** The minutes were approved unanimously, with Dr. Lisa Tranel abstaining.

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**2. Sub-Committee Reports**

- **25-016 HIS 433 – History of Medicine**

Dr. Scott Seeman noted that the course description exceeded the 50-word limit (116 words). Dr. Todd Stewart recommended a shorter catalog description. Additionally, it was suggested that question 5 (“not for credit”) should be marked “yes” due to the existence of HIS 333. Dr. Stewart also recommended adding a graduate prerequisite, and Robbie Graham suggested updating the course title to match the syllabus.

**Decision:** Dr. Seeman moved to approve the proposal pending revisions. The motion was approved with all members in favor, and Dr. Alan Lessoff abstained.

- **25-017 HIS 333 – History of Medicine**

The title in the form header was incorrect, and there was no syllabus provided. Additionally, the grading scale was inaccurate, as it indicated that both a 90% and a 90% were considered an A and a B, respectively.

**Decision:** Dr. Seeman raised a motion to revise and resubmit. Robbie Graham seconded the motion. The motion was unanimously approved, with Dr. Lessoff abstaining.

- **25-020 PSY 434 – Application of Theories and Technologies in Learning**

The committee discussed that the accommodation statement needed revision, and the grading scale in the syllabus should be reviewed. There was confusion over the statement that students must complete all assignments at 90% accuracy, raising questions about whether all students would receive an A or fail if assignments were incomplete. Additionally, the course number and description were incorrect, and the accommodation statement required updating.



**Decision:** John Hooker proposed a motion to revise and resubmit. Dr. Akman seconded the motion. The motion was unanimously approved with no abstentions.

- **25-019 PSY – Specialist in School Psychology**

Shelby Putt noted that there was no mention of PSY 477 and recommended including the explanation from the previous proposal in the rationale.

**Decision:** Shelby moved to approve the proposal pending revisions, with the condition that PSY 434 be ready for submission. John Hooker seconded the motion. The motion was unanimously approved with no abstentions.

- **25-021 COM 413 – Seminar in Narrative Relating**

The syllabus needed updates to reflect the correct SAS location (Fell Hall 308) and to replace "ReggieNet" with "Canvas." Additionally, the answer to question 4 should be revised to "Yes."

**Decision:** Shelby moved to approve the proposal pending revisions. Scott Seeman seconded the motion. The motion was approved, with John Hooker abstaining.

- **25-026 LAN – Spanish General Sequence**

- **25-027 LAN – French and Francophone Studies General Sequence**

- **25-028 LAN – German General Sequence**

Dr. Akman mentioned that these proposals were straightforward and confirmed that the total credits amounted to 120.

**Decision:** Dr. Akman moved to approve all three proposals. Dr. Tranel seconded the motion. The motion was unanimously approved, with no abstentions.

- **25-025 LAN – Professional Practice**

The accommodation statement required updating.

**Decision:** Scott Seeman moved to approve the proposal with a note to update the accommodation statement. Dr. Akman seconded the motion. everyone approved with no abstentions.

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## **5. Continuing Business**

Members were reminded to refer to the Microsoft Teams site for the current proposal list.

## **6. Unassigned Proposals**

Members were encouraged to check the Microsoft Teams site for unassigned proposals and to add their initials next to any proposals they wish to review.

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## **7. Adjournment**

The meeting was adjourned at 1:50 p.m. The next meeting is scheduled for October 22, 2024, in STV 140.

**College of Arts and Sciences  
Curriculum Committee Meeting  
Minutes #5 Date: October 22, 2024**

**Members Present:**

Todd Stewart, Fusun Akman, Rocio Rivadeneyra, Robbie Graham, Mohammed Karim Mrani Alaoui, Scott Seeman, Sara O'Dowd, John Hooker, Alan Lessoff, Lisa Tranel, Carl Palmer

**Members Absent:** Sara Boesdorfer, Shelby Putt

**Call to Order:**

Todd Stewart called the meeting to order at 1:02 p.m.

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**1. Approval of Minutes**

The minutes from the October 8, 2024, meeting (Minutes #4) were presented for approval.

**Motion:** Dr. Alan Lessoff moved to approve the minutes.

**Second:** Robbie Graham seconded the motion.

**Outcome:** The minutes were approved, with Dr. Carl Palmer abstaining.

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**2. Sub-Committee Reports**

**25-024 PHY Accelerated master's degree in physics**

Dr. Fusun Akman mentioned that we were waiting for the financial implications form, Dr. Rocio Rivadeneyra mentioned that it hasn't been signed off yet and that she will need to send a follow-up.

**25-029 LAN German Teacher Education**

Dr. Fusun Akman mentioned that they added a lab (for majors only) and that there was no concurrence statement. Dr. Akman also added that the sample program does not specify individual course credits, and that the credits add up to 118 instead of 120.

Dr. Todd commented that the plan of study needs some work.

**Decision:** Dr. Fusun Akman raised a motion to approve pending. Dr. Scott Seeman seconded the motion. The motion was approved by all present members and there were no rejections or abstentions.

**25-030 HIS 110 Race and African American Life**

The committee discussed that the attendance and classroom etiquette section should be clarified (attendance policy)

**Decision:** Dr. John Hooker moved to approve pending and Dr. Fusun Akman seconded. Everyone moved to approve pending, and Dr. Alan Lessoff abstained.

**25-033 HIS 100 History Lab: Foundations of Historical Analysis.**

Dr. Carl Palmer mentioned that there was a change from a 1 to a 3 credits class, and that the class is also open to transfer students. He also noted that the course description was too long. Dr. Carl Palmer suggested approval pending and Dr. Todd Stewart seconded.

**Decision:** All present members moved to approval pending with Dr. Alan Lessoff abstaining.

## **5. Continuing Business**

Members were reminded to refer to the Microsoft Teams site for the current proposal list.

## **6. Unassigned Proposals**

Members were encouraged to check the Microsoft Teams site for unassigned proposals and to add their initials next to any proposals they wish to review.

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## **7. Adjournment**

The meeting was adjourned at 1:50 p.m. The next meeting is scheduled for Nov 5, 2024, in STV 140. (subject to change due to election day)

**College of Arts and Sciences  
Curriculum Committee Meeting  
Minutes #6 Date: November 5, 2024**

**Members Present:**

Dr. Todd Stewart, Dr. Rocio Rivadeneyra, Mohammed Karim Mrani Alaoui, Dr. Scott Seeman, Dr. Shelby Putt, Sara O'Dowd, Dr. John Hooker, Dr. Sara Boesdorfer, Dr. Lisa Tranel, Dr. Alan Lessoff

**Members Absent:**

Dr. Fusun Akman, Robbie Graham, Dr. Carl Palmer

**Call to Order:**

**The meeting was called to order by Dr. Todd Stewart at 1:03 p.m.**

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**1. Approval of Minutes (#2) from September 10, 2024**

- Dr. Rocio Rivadeneyra noted that language proposals were approved without the necessary financial implication form by mistake.
- Dr. Alan Lessoff moved to approve the minutes, seconded by Dr. John Hooker.
- The minutes were approved, with Dr. Sara Boesdorfer and Dr. Shelby Putt abstaining.

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**2. Sub-Committee Reports**

**25-024 PHY: Accelerated master's degree in physics**

***Status: Pending Financial Implication Form (FIF)***

- The proposal remains under review pending receipt of the financial implication form.

**25-031 HIS 200: Historical Conversations – Introduction to Historiography**

- Dr. Scott Seeman raised concerns about the course description exceeding the 50-word limit.
- Dr. Alan Lessoff moved to approve pending revisions, seconded by Dr. Shelby Putt.
- Approved pending revision, with Dr. Alan Lessoff abstaining.

**25-032 General History Sequence**

- Dr. Scott Seeman highlighted that not all courses were listed, leading to past confusion. Additional clarification on course requirements for students is necessary to ensure accurate credit hour totals.
- Dr. Todd Stewart mentioned the need to add the "increase hours" form.
- Dr. Scott Seeman moved to approve pending changes, seconded by Dr. Lisa Tranel.
- Approved pending changes, with Dr. Alan Lessoff abstaining.

**25-034 General History Accelerated Sequence**

- Dr. Scott Seeman noted an incorrect catalog copy was provided; the accelerated sequence catalog is needed.
- Dr. Todd Stewart moved to request a revision and resubmission with the correct catalog copy, seconded by Dr. Sara Boesdorfer.

- Approved for revision and resubmission, with Dr. Alan Lessoff abstaining.

#### **25-035 HIS 333: History of Medicine**

- Dr. Rocio Rivadeneyra suggested changing the course title and noted this for the Registrar's Office.
- Dr. Shelby Putt moved to approve with a note regarding the title change, seconded by Dr. John Hooker.
- Approved with a note, with Dr. Alan Lessoff abstaining.

#### **25-036 History - Social Sciences Teacher Education**

- Dr. Todd Stewart noted the need for the correct catalog copy, supporting documentation (hours form), and a revised plan of study.
- Dr. Todd Stewart moved to request revision and resubmission, seconded by Dr. Sara Boesdorfer.
- Approved for revision and resubmission, with Dr. Alan Lessoff abstaining.

#### **HIS 042: History – Social Sciences Teacher Education Accelerated**

- Dr. Todd Stewart noted the need for an accurate catalog copy, additional hours form, and revisions to the plan of study (e.g., ensuring 120 credit hours and specific credit information for HIS 496).
- Dr. Todd Stewart moved to approve revision and resubmission, seconded by Dr. Scott Seeman.
- Approved for revision and resubmission, with Dr. Alan Lessoff abstaining.

#### **25-040 POL: Political Science General Sequence**

- Dr. Sara Boesdorfer noted that credit hours do not total 120. Dr. Alan Lessoff mentioned the updated internship requirement providing more options for students.
- Dr. Sara Boesdorfer moved to approve pending revisions, seconded by Dr. Alan Lessoff.
- Approved pending revisions, with Sara O'Dowd abstaining.

#### **25-041 Political Science Accelerated Sequence**

- This sequence mirrors the general sequence, with a credit total of 120.
- Dr. Sara Boesdorfer moved to approve, seconded by Dr. Alan Lessoff.
- Approved, with Sara O'Dowd abstaining.

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### **5. Continuing Business**

Members were reminded to refer to the Microsoft Teams site for the current proposal list.

### **6. Unassigned Proposals**

Unassigned proposals are available on Microsoft Teams. Members were encouraged to add their initials next to any proposals they wish to review.

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### **Adjournment:**

The meeting was adjourned at 1:50 p.m. The next meeting is scheduled for November 12, 2024, in STV 140.

**College of Arts and Sciences  
Curriculum Committee Meeting  
Minutes #7 Date: November 12, 2024**

**Members Present:**

**Dr. Todd Stewart, Dr. Rocio Rivadeneyra, Mohammed Karim Mrani Alaoui, Dr. Scott Seeman, Dr. Shelby Putt, Sara O'Dowd, Dr. John Hooker, Dr. Lisa Tranel, Dr. Alan Lessoff, Robbie Graham**

**Members Absent:**

**Dr. Fusun Akman, Dr. Carl Palmer, Dr. Sara Boesdorfer**

**Call to Order:**

**The meeting was called to order by Dr. Todd Stewart at 1:03 p.m.**

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**1. Approval of Minutes (#2) from November 5, 2024**

- Dr. Scott Seeman moved to approve, and Dr. Alan Lessoff seconded. All members approved, with Robbie Graham abstaining.
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**2. Sub-Committee Reports**

**25-024 PHY: Accelerated master's degree in physics**

- Received the FIF.
- Catalog adjustments required to specify eight semesters instead of ten, as this is an undergraduate program. Total credits should confirm 120 hours.
- Dr. Scott Seeman moved to approve pending these changes; Robbie Graham seconded. The motion was carried with no opposition or abstentions.

**25-034 HIS: General History Accelerated**

- Minor issues noted, including the clarification of credit hours and spelling corrections (e.g., "courses" should be "course"). HIS 100+ needs clarification. Total credit hours need adjustment from 46 to 45.
- Dr. Todd Stewart suggested resubmission after corrections.
- Dr. Scott Seeman moved to revise and resubmit, with Dr. Lisa Tranel seconding. All voted in favor of pending revisions, with Dr. Alan Lessoff abstaining.

**25-036 HIS: History - Social Sciences Teacher Education**

- Issues similar to the HIS General History Accelerated proposal, including unclear text and total credit hour adjustments (46 instead of 45).
- Dr. Todd Stewart moved to revise and resubmit; Dr. Scott Seeman seconded. All voted to revise and resubmit, with Dr. Alan Lessoff abstaining.

**25-037 PSY 434: Application of Theories and Technologies of Learning**

- Dr. John Hooker suggested revising "course incomplete if all assignments are not completed at 90% accuracy" to explicitly state "You have failed."
- Dr. John Hooker moved to approve pending changes; Mohammed Karim Mrani Alaoui seconded. All voted in favor, with no opposition or abstentions.

**25-042 HIS: History - Social Sciences Teacher Education Accelerated**

- Issues noted including adjustments for total credit hours (46 instead of 45), the issues with this proposal are similar to the last two history proposals discussed
- Pending revisions and resubmission.
- Dr. John Hooker raised a motion to revise and resubmit and Dr. Scott Seeman seconded

Everyone moved to revise and resubmit with Dr. Alan Lessoff abstaining

### **25-038 COM 212 Communication, Advocacy and Engagement**

Syllabus has outdated accommodation statement and bereavement policy should be fixed as well. Moreover, the title should also be adjusted.

Dr. Lisa moved to approval pending and Dr. Todd seconded. Everyone moved to approval pending with no rejections and Dr. John Hooker abstaining

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### **5. Continuing Business**

- Members were reminded to check the Microsoft Teams site for the latest proposal list.

### **6. Unassigned Proposals**

- Unassigned proposals remain available on Microsoft Teams. Members were encouraged to add their initials to proposals they wish to review.

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### **Adjournment:**

The meeting was adjourned at 1:52 p.m. The next meeting is scheduled for November 19, 2024, in STV 140.

**College of Arts and Sciences  
Curriculum Committee Meeting  
Minutes #8 Date: November 19, 2024**

**Members Present:**

**Dr. Todd Stewart, Mohammed Karim Mrani Alaoui, Dr. Scott Seeman, Dr. Shelby Putt, Sara O'Dowd, Dr. John Hooker, Dr. Alan Lessoff, Robbie Graham, Dr. Fusun Akman, Dr. Sara Boesdorfer**

**Members Absent:**

**Dr. Rocio Rivadeneyra, Dr. Lisa Tranel, Dr. Carl Palmer**

**Call to Order:**

**The meeting was called to order by Dr. Todd Stewart at 1:03 p.m.**

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**1. Approval of Minutes (#7) from November 11, 2024**

- **Robbie Graham noted an error in the dates from the previous minutes.**
  - **Dr. John Hooker moved to approve the amended minutes. The committee approved the amended minutes.**
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**2. Sub-Committee Reports**

**25-034 HIS General History Accelerated**

- **All requested changes were made.**
- **Dr. Todd Stewart moved to approve, seconded by Dr. Sara Boesdorfer.**
- **Motion approved, with Dr. Alan Lessoff abstaining.**

**25-036 HIS History – Social Sciences Teacher Education**

- **All requested changes were made.**
- **Dr. Todd Stewart moved to approve, seconded by Dr. John Hooker.**
- **Motion approved, with Dr. Alan Lessoff abstaining.**

**25-042 HIS History – Social Sciences Teacher Education Accelerated**

- **Noted discrepancy: Required course listed as HIS 497, but HIS 496 was included in the plan of study.**
- **Dr. Todd Stewart moved to approve pending correction, seconded by Dr. Fusun Akman.**
- **Motion approved, with Dr. Alan Lessoff abstaining.**

**25-039 LGS 102 Introduction to Law and Justice**

- **Issues identified:**
  - **Outdated accommodation statement.**
  - **Quizzes not included in total points despite being graded (clarification required).**
  - **More information needed if this course is for General Education.**
- **Dr. Shelby Putt moved to approve pending corrections, seconded by Dr. John Hooker.**
- **Motion approved, with Sara O'Dowd abstaining.**



#### **25-043 SOC 364 Serial Killers in Society**

- **Issues identified:**
  - **Rationale for SOC 106 as a prerequisite required.**
  - **Grading percentages do not sum to 100%.**
  - **Outdated accommodation statement.**
  - **Consistency needed in grading scale.**
  - **No proposed reading materials listed.**
- **Dr. John Hooker moved to revise and resubmit, seconded by the committee.**
- **Motion approved, with Dr. Shelby Putt abstaining.**

#### **25-044 CSD 211 Phonetics**

- **Issues identified:**
  - **Outdated accommodation statement.**
  - **Missing department or course title under Question 4 of the proposal.**
- **Dr. Shelby Putt moved to approve pending corrections, seconded by Dr. John Hooker.**
- **Motion approved, with Dr. Scott Seeman abstaining.**

#### **25-045 CSD 315 Clinic Phonetics**

- **Issues identified:**
  - **Outdated accommodation statement.**
  - **Course listed with two different names: "Speech and Sound Disorders" and "Clinic Phonetics."**
- **Sara O'Dowd moved to approve pending corrections, seconded by Dr. Sara Boesdorfer.**
- **Motion approved, with Dr. Scott Seeman abstaining.**

#### **25-046 CSD 155 Anatomy and Physiology of the Speech and Hearing Mechanism**

- **Issues identified:**
  - **Title in the syllabus needs updating.**
  - **Points in syllabus (300 vs. 220) inconsistent with form.**
  - **Rationale should justify dropping the lab component.**
- **Dr. Shelby Putt moved to approve pending corrections, seconded by Dr. Alan Lessoff.**
- **Motion approved, with Dr. Scott Seeman abstaining.**

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#### **5. Continuing Business**

- **Members were reminded to check the Microsoft Teams site for the latest proposal list.**

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#### **6. Unassigned Proposals**

- **Unassigned proposals remain available on Microsoft Teams. Members were encouraged to add their initials to the proposals they wish to review.**
- 

**Adjournment:**

**The meeting was adjourned at 1:52 p.m.**

**The next meeting is scheduled for December 3, 2024, in STV 140.**

**College of Arts and Sciences  
Curriculum Committee Meeting  
Minutes #9 Date: January 28, 2025**

**Members Present:**

Dr. Todd Stewart, Mohammed Karim Mrani Alaoui, Dr. Scott Seeman, Dr. Shelby Putt, Sara O'Dowd, Dr. John Hooker, Dr. Alan Lessoff, Dr. Fusun Akman, Dr. Sara Boesdorfer, Dr. Rocio **Rivadeneyra**

**Members Absent:**, Dr. Lisa Tranel, Dr. Carl Palmer

**Call to Order:**

The meeting was called to order by Dr. Todd Stewart at 1:03 p.m.

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**1. Approval of Minutes (#8) from November 26, 2024**

- **Motion:** Dr. Shelby Putt moved to approve the minutes.
  - **Seconded by:** Dr. Alan Lessoff.
- 

**2. Consent Agenda Approval**

- **Motion:** Dr. Sara Boesdorfer moved to approve the consent agenda.
  - **Vote:** Approved unanimously with no abstentions.
- 

**3. Sub-Committee Reports**

**25-060: CSD Minor in Communication Sciences and Disorders**

- **Motion:** Sara Boesdorfer moved to approve with a minor revision.
- **Seconded by:** Dr. Alan Lessoff.
- **Vote:** Approved with a minor revision. Dr. Scott Seeman abstained.

**25-063: PSY Clinical-Counseling Psychology**

- Sara O'Dowd noted the following corrections:
  - Replace PSY 301 with PSY 401, PSY 303 with PSY 403, and PSY 302 with PSY 404.
  - Ensure a total of 60 credits (currently 58).
  - Clarify the requirements by adding a semicolon and improving wording as suggested by Dr. Todd Stewart.
- **Motion:** Sara Boesdorfer moved to approve pending these changes.
- **Seconded by:** Sara O'Dowd.
- **Vote:** Approved pending changes. Dr. Scott Seeman abstained.

**25-047: CSD 332 The Clinic Process: Evaluation and Treatment**

- **Motion:** Dr. Alan Lessoff moved to approve.
- **Seconded by:** Dr. Fusun Akman.

- **Vote: Approved.** Dr. Scott Seeman abstained.

#### **25-048: CSD 210 Neurobasis of Speech, Language, and Hearing**

- **Issue:** Grading percentages total 105% instead of 100%. Accommodation statement required.
- **Motion:** Dr. Alan Lessoff moved to approve pending corrections.
- **Seconded by:** Dr. Fusun Akman.
- **Vote:** Approved pending changes. Dr. Scott Seeman abstained.

#### **25-049: CSD 380 Professional Writing in Communication Sciences and Disorders**

- **Motion:** Sara Boesdorfer moved to approve.
- **Seconded by:** Dr. Fusun Akman.
- **Vote:** Approved. Dr. Scott Seeman abstained.

#### **25-050: CSD 323 Introduction to Neurogenetic Disorders**

- **Issue:** Question 5 should be marked "Yes" instead of "No."
- **Motion:** Dr. Shelby Putt moved to approve pending corrections.
- **Seconded by:** Sara Boesdorfer.
- **Vote: Approved pending changes. Dr. Scott Seeman abstained.**

#### **25-051: CSD 360 Introduction to Augmentative and Alternative Communication**

- **Issue:** Question 5 should be marked "Yes" instead of "No."
- **Motion:** Sara Boesdorfer moved to approve pending corrections.
- **Seconded by:** Dr. Shelby Putt.
- **Vote: Approved pending changes. Dr. Scott Seeman abstained.**

#### **25-052: CSD 319 Stuttering**

- **Issues:** Grading scale mismatch, missing accommodation statement, and Question 5 should be marked "Yes."
- **Motion:** Dr. John Hooker moved to approve pending corrections.
- **Seconded by:** Dr. Shelby Putt.
- **Vote:** Approved pending changes. Dr. Scott Seeman abstained.

#### **25-056: CSD 532 Advanced Pediatric Audiology**

- **Issue:** Accommodation statement should include the correct location.
- **Motion:** Dr. Shelby Putt moved to approve pending corrections.
- **Seconded by:** Dr. Sara Boesdorfer.
- **Vote:** Approved pending changes. Dr. Scott Seeman abstained.

#### **25-057: CSD 390 Special Topics in Communication Sciences and Disorders**

- **Issues:** Grading scale typo, outdated accommodation statement, and broken technology link.
- **Motion:** Dr. John Hooker moved to approve pending corrections.

- **Seconded by:** Dr. Sara Boesdorfer.
- **Vote:** Approved pending changes. Dr. Scott Seeman abstained.

### **25-058 CSD 248 Speech Science**

Dr. John Hooker moved to approve pending, Dr. Fusun seconded. All present members voted to approve pending and Dr. Scott Abstained

### **25-059: CSD Communication Sciences and Disorders Majors**

- **Issues:**
    - **Remove the minor from the revised copy.**
    - **Delete "grad" at the end of the CSD 351 class.**
    - **Clarify rationale.**
  - **Motion:** Dr. Sara Boesdorfer moved to approve pending corrections.
  - **Seconded by:** Dr. Fusun Akman.
  - **Vote:** Approved pending changes. Dr. Scott Seeman abstained.
- 

### **5. Continuing Business**

- Members were reminded to check the Microsoft Teams site for the latest proposal list.
- 

### **6. Unassigned Proposals**

- Unassigned proposals remain available on Microsoft Teams. Members were encouraged to add their initials to proposals they wish to review.
- 

### **Adjournment:**

The meeting was adjourned at 1:52 p.m.

The next meeting is scheduled for February 4, 2025, in STV 140.

**College of Arts and Sciences  
Curriculum Committee Meeting  
Minutes #10 Date: February 4, 2025**

**Members Present:**

Dr. Todd Stewart, Mohammed Karim Mrani Alaoui, Dr. Scott Seeman, Dr. Shelby Putt, Sara O'Dowd, Dr. John Hooker, Dr. Alan Lessoff, Dr. Fusun Akman, Dr. Sarah Boesdorfer, Dr. Rocio Rivadeneyra, Dr. Lisa Tranel

**Members Absent:**

Dr. Carl Palmer

**Call to Order:**

The meeting was called to order by Dr. Todd Stewart at 1:03 p.m.

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**1. Approval of Minutes (9) from January 28, 2025**

- Scott Seeman moved to approve, and John Hooker seconded.
  - Everyone voted to approve, and Lisa Tranel abstained.
- 

**2. Consent Agenda Approval**

- No items in the consent agenda for this meeting.
- 

**3. Sub-Committee Reports**

**25-043: SOC 360 - Serial Killers in Society**

- John Hooker moved to revise and resubmit, and Dr. Akman seconded.
- The committee noted that issues previously mentioned were not addressed.
- Everyone voted to revise and resubmit, with Shelby Putt abstaining.

**25-068: SOC 460 - Serial Killers in Society**

- Prerequisites should be revised.
- John Hooker moved to revise and resubmit, and Dr. Fusun Akman seconded.
- Everyone voted to revise and resubmit, with Shelby Putt abstaining.

**25-061: ANT 210 - Indigenous South America**

- The General Education code should be deleted.
- The syllabus should mention ANT 210 instead of ANT 2XX (typo).
- Scott Seeman noted that no AMALI supporting material was included.
- Scott Seeman moved to approve pending minor adjustments.
- Everyone voted to approve pending adjustments, with Shelby Putt abstaining.

**25-062: LAL 210 - Indigenous South America**

- The General Education code should be deleted from the proposed copy.
- Scott Seeman moved to approve pending minor adjustments.

- Sarah Boesdorfer seconded.
- Everyone voted to approve, with no abstentions.

#### **25-064: LAN - Spanish Teacher Education Accelerated Sequence**

- Alan Lessoff noted that the hour requirements should be clarified.
- SPA 412 and SPA 482 appear twice in the additional electives.
- Credit hours only total 119 instead of 120.
- Shelby Putt moved to revise and resubmit, and Alan Lessoff seconded.
- Everyone voted to revise and resubmit, with no abstentions.

#### **25-065: SWK 461 - School of Social Work Policy & Practice**

- A copy of the old syllabus is needed for comparison.
- The syllabus should not be attached as a support document.
- Differences should be highlighted.
- John Hooker raised a motion to revise and resubmit and Scott Seeman seconded, everyone voted to revise and resubmit.

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### **6. Unassigned Proposals**

- Unassigned proposals remain available on Microsoft Teams.
- Members were encouraged to add their initials to proposals they wish to review.

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### **Adjournment:**

The meeting was adjourned at 1:52 p.m. The next meeting is scheduled for February 18, 2025, in STV 140.

**College of Arts and Sciences  
Curriculum Committee Meeting  
Minutes #11 Date: February 18, 2025**

**Members Present:**

Dr. Todd Stewart, Dr. Scott Seeman, Dr. Shelby Putt, Sara O'Dowd, Dr. John Hooker, Dr. Alan Lessoff, Dr. Fusun Akman, Dr. Sarah Boesdorfer, Dr. Rocio Rivadeneyra

**Members Absent:**

Dr. Carl Palmer, Mohammed Karim Mrani Alaoui, Dr. Lisa Tranel

**Call to Order:**

The meeting was called to order by Dr. Todd Stewart at 1:00 p.m.

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**1. Approval of Minutes (9) from February 4, 2025**

- Scott Seeman moved to approve, and Alan Lessoff seconded. Everyone voted to approve.
- 

**2. Consent Agenda Approval**

- No items in the consent agenda for this meeting.
- 

**3. Sub-Committee Reports**

**25-043: SOC 360 - Serial Killers in Society**

- Incomplete policy. Either delete policy or quote ISU policy exactly.
- John Hooker moved to approve pending, and Fusun Akman seconded. Everyone voted to approve pending, with Shelby Putt abstaining.

**25-068: SOC 460 - Serial Killers in Society**

- Supporting document is incorrect.
- Duplicate content: Incomplete Policy (should be same as SOC 360)
- John Hooker moved to approve pending, and Fusun Akman seconded. Everyone voted to approve pending, with Shelby Putt abstaining.

**25-066: SWK 463 – School of Social Work Policy and Practice II**

- Table

**25-067: COM – Communication Studies**

- Clarify foreign languages – if only 3 credit hours taken, will come up short senior year.
- Typo: coure>courses
- Sarah Boesdorfer moved to approve pending, and Alan Lessoff seconded. Everyone voted to approve pending, with John Hooker abstaining.

**25-069: ECO 446 – International Finance**

- Remove prerequisite (346)



- Fusun Akman moved to approve, and Scott Seeman seconded. Everyone voted to approve, with no abstentions.

#### **25-070: PHI 242 – Philosophy of Law**

- Table until Lisa Tranel returns.

#### **25-071: ANT – Graduate Certificate in the Latin American and Latino Studies**

- Financial implication has a discrepancy concerning hiring.
- Need letters of nonobjection from POL & LAN.
- Plan of study not needed.
- Add title to catalogue copy.
- Remove **the** from the title.
- Scott Seeman moved to approve pending, and Todd Stewart seconded. Everyone voted to approve pending, with Shelby Putt abstaining.

#### **25-072: ANT – Graduate Certificate in Museum Studies**

- John Hooker raised a motion to approve and Fusun Akman seconded. Everyone voted to approve, with Shelby Putt and Alan Lessoff abstaining.

#### **25-073: BIO – Biology Teacher Education**

- Table
- BSC 161 should be BSC 230. Update catalogue and plan of study

#### **25-074: BIO 302 – Student Teaching Seminar**

- Shelby Putt raised a motion to approve, and Sarah Boesdorfer seconded. Everyone voted to approve.

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### **6. Unassigned Proposals**

- Unassigned proposals remain available on Microsoft Teams.
- Members were encouraged to add their initials to proposals they wish to review.

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### **Adjournment:**

The meeting was adjourned at 1:50 p.m. The next meeting is scheduled for March 4, 2025, in STV 140.

**College of Arts and Sciences  
Curriculum Committee  
Meeting Minutes #12 March 4, 2025**

## **Members Present**

Dr. Todd Stewart, Dr. Scott Seeman, Dr. Shelby Putt, Sara O' Dowd, Dr. John Hooker,  
Dr. Alan Lessoff, Dr. Rocio Rivadeneyra, Dr. Lisa Tranel

## **Members Absent**

Dr. Fusun Akman, Dr. Sarah Boesdorfer

## **Call to Order**

The meeting was called to order by Dr. Todd Stewart at 1:00 p.m.

## **1 Approval of Minutes (Meeting #10) from February**

18, 2025

Dr. Scott Seeman moved to approve, and Dr. Alan Lessoff seconded. The motion was approved unanimously.

## **2 Consent Agenda Approval**

No items in the consent agenda for this meeting.

## **3 Sub-Committee Reports**

### **25-064: LAN – Spanish Teacher Education Accelerated Program**

- Moved to approve pending minor corrections.
- The motion was approved, with no rejections or abstentions.

### **25-066: SWK 463 – School of Social Work Policy and Practice**

#### **II**

- Not yet back in the system.

### **25-070: PHI 242 – Philosophy of Law**

- Dr. Lisa Tranel noted that changes were not highlighted.
- She also pointed out an incomplete sentence: ” students noted that ...”
- Dr. Shelby Putt noted:
  - The syllabus contains an incorrect course number.
  - A grading scale should be provided.
  - The student accommodation statement needs to be updated.
- Dr. Shelby Putt moved to approve pending corrections, and Dr. Lisa Tranel seconded.

- The motion was approved pending corrections, with Sara O' Dowd and Dr. Todd Stewart abstaining.

### **25-273: BIO - Biology Teacher Education**

- Dr. Shelby Putt moved to approve pending a minor change: updating BSC 161 (which no longer exists) to BSC 230 in the catalog copy.
- Dr. Scott Seeman seconded.
- The motion was approved unanimously, with no rejections or abstentions

### **25-275: BIO 350 - Molecular Biology**

- The accommodation statement should be updated (room number), but otherwise, everything looks in order.
- Dr. Shelby Putt moved to approve pending the updated accommodation statement, and Dr. Alan Lessoff seconded.
- The motion was approved unanimously, with no abstentions or rejections.

### **25-276: ANT - Undergraduate Certificate in Media and Culture**

- A letter of non-objection should be provided.
- ANT 185 should be swapped for ANT 195.
- Dr. John Hooker suggested including more about the media component in the rationale or adding courses from different departments.
- Clarification is needed on the meaning of " KU" and the placeholder text, which should be addressed.
- Dr. John Hooker moved to revise and resubmit, and Dr. Alan Lessoff seconded.
- The motion was approved to revise and resubmit, with Dr. Shelby Putt abstaining.

### **4 Unassigned Proposals**

Unassigned proposals remain available on Microsoft Teams. Members were encouraged to add their initials to proposals they wish to review.

### **Adjournment**

The meeting was adjourned at 1:50 p.m. The next meeting is scheduled for March 18, 2025, in STV 140.

**College of Arts and Sciences  
Curriculum Committee Meeting  
Minutes #13 March 18, 2025**

### Members Present

Dr. Todd Stewart, Dr. Scott Seeman, Sara O'Dowd, Dr. John Hooker, Dr. Fusun Akman, Dr. Sarah Boesdorfer, Dr. Rocio Rivadeneyra, Dr. Lisa Tranel, Dr. Shelby Putt, Dr. Carl Palmer

### Members Absent

Dr. Alan Lessoff

### Call to Order

The meeting was called to order by Dr. Todd Stewart at 1:00 p.m.

### Approval of Minutes (Meeting #12) from March 4, 2025

Dr. Scott Seeman moved to approve, and Dr. Shelby seconded. The motion was approved, with Dr. Sarah Boesdorfer and Dr. Fusun Akman abstaining.

#### 1. Consent Agenda Approval

No items in the consent agenda for this meeting.

#### 2. Sub-Committee Reports

- 25-065: SWK 461 – School of Social Work Policy Practice
- **25-066: SWK 463 – School of Social Work Policy Practice II**

Dr. Scott raised a motion to approve both as all the edits were completed, and Dr. John Hooker seconded. Everyone voted to approve with no abstentions.

- **25-276: ANT Undergraduate Certificate in Media and Culture**

Dr. John moved to approve, and Dr. Fusun seconded. Everyone voted to approve, and Dr. Shelby Putt abstained.

- **25-077: ANT 201 – Reconstructing the Past with Experimental Archaeology**

Dr. John Hooker moved to approve as it was a good proposal, Dr. Akman seconded. Everyone voted to approve, and Dr. Shelby Putt abstained.

- **25-078: ECO 450 – Public Finance**

Dr. Sarah Boesdorfer mentioned that the percentages do not add up to 100. The only necessary fix is the catalog copy. Everyone voted to approve, no abstentions.

- **25-079: ECO Major in Economics (BA, BS, MBA Accelerated Sequence)**

- **25-080: ECO Major in Economics (BA, BS, Applied Economic Accelerated Sequence)**

Using graduate language in an undergraduate class, both proposals should be reviewed again.

- **25-081: CHE 302 – Student Teaching and Professional Seminar**

Dr. Scott mentioned that the new syllabus needs an updated catalog description and an updated accommodation statement with the correct room number. Dr. Scott raised a motion to approve pending the changes mentioned, and Dr. Fusun seconded. Everyone approved; Dr. Sarah Boesdorfer abstained.

- **25-082: ANT 210 – Indigenous South America**

Dr. Scott mentioned some spelling mistakes and a grading scale issue (F category). Dr. Scott raised a motion to approve pending the changes, and Dr. Lisa Tranel seconded. Everyone voted to approve, and Dr. Shelby Putt abstained.

- **25-083: PHI Undergraduate Certificate in Law and Philosophy**

Short description of the program should be included, and few typos should be cleaned up. Dr. Sarah Boesdorfer moved to approve pending, Dr. Akman seconded. everyone voted to approve pending and Dr. Todd and Sara O'Dowd

### 3. Unassigned Proposals

Unassigned proposals remain available on Microsoft Teams. Members were encouraged to add their initials to proposals they wish to review.

## Adjournment

The meeting was adjourned at 1:50 p.m. The next meeting is scheduled for April 1, 2025, in STV 140.

**College of Arts and Sciences  
Curriculum Committee Meeting  
Minutes #14 Date: April 1, 2025**

**Members Present:**

Dr. Todd Stewart, Dr. Scott Seeman, Dr. Shelby Putt, Sara O'Dowd, Dr. John Hooker, Dr. Alan Lessoff, Dr. Sarah Boesdorfer, Dr. Rocio Rivadeneyra, Dr. Lisa Tranel

**Members Absent:**

Dr. Carl Palmer, Mohammed Karim Mrani Alaoui, Dr. Fusun Akman

**Call to Order:**

The meeting was called to order by Dr. Todd Stewart at 1:00 p.m.

---

**1. Approval of Minutes (13) from March 18, 2025**

- Adjustments to minutes: Shelby Putt and Sara Boesdorfer listed two times, need to remove the extra. Add Carl Palmer in attendance.
  - Sarah Boesdorfer moved to approve with adjustment, and Scott Seeman seconded. Everyone voted to approve.
- 

**2. Ideas Approval**

**25-086: ENG 267 – Foundations of US Latin/A Literatures and Cultures**

- Alan Lessoff moved to approve, and Shelby Putt seconded. Everyone voted to approve.
- 

**3. Sub-Committee Reports**

**25-084: HIS 377 – The Middle East Before and After Oil**

- Wrong syllabus and needs an updated accommodation statement.
- Sarah Boesdorfer moved to approve pending, and Scott Seeman seconded. Everyone voted to approve pending, with Alan Lessoff abstaining.

**25-085: HIS 477 – The Middle East Before and After Oil**

- Needs an updated accommodation statement. Questioned whether there is enough of a difference between proposal HIS 377/477. The committee decided yes there is a big enough difference.
- Scott Seeman moved to approve pending, and Sarah Boesdorfer seconded. Everyone voted to approve pending, with Alan Lessoff abstaining.

**25-087: ENG 353 – Technical Editing**

- This could have been an editorial change. Will add a note to proposal
- Shelby Putt raised a motion to approve, and John Hooker seconded. Everyone voted to approve.

**25-088: PHY 387**

- This is an editorial change.
  - Alan Lessoff moved to reject, and Shelby Putt seconded. Everyone voted to reject.
- 

## **6. Unassigned Proposals**

- Unassigned proposals remain available on Microsoft Teams.
  - Members were encouraged to add their initials to proposals they wish to review.
- 

## **Adjournment:**

The meeting was adjourned at 1:30 p.m. The next meeting is scheduled for April 15th, 2025, in STV 140.

**College of Arts and Sciences  
Curriculum Committee Meeting  
Minutes #15 Date: Tuesday, April 15th, 2025**

Members Present:

Dr. Todd Stewart, Mohammed Karim Mrani Alaoui, Dr. Scott Seeman, Dr. Shelby Putt, Sara O'Dowd,  
Dr. John Hooker, Dr. Alan LessoB, Dr. Fusun Akman, Dr. Sara Boesdorfer, Dr. Rocio Rivadeneyra, Dr.  
Lisa Tranel

Members Absent:

Dr. Carl Palmer

Call to Order:

The meeting was called to order by Dr. Todd Stewart at 1:03 p.m.

1. Approval of Minutes (#7) from April 1st, 2025

- Dr. Alan LessoB moved to approve the minutes.
- Dr. Sara Boesdorfer seconded.
- The motion was approved.
- Mohammed Karim Mrani Alaoui and Dr. Fusun Akman abstained.

2. Sub-Committee Reports

*25-089 MAT Pedagogy Emphasis Sequence*

- Dr. Shelby Putt moved to approve the deletion of the sequence.
- The motion was approved.
- Mohammed Karim Mrani Alaoui, Dr. Fusun Akman, and Dr. Sara Boesdorfer abstained.

*25-090 MAT Mathematics Teacher Education Sequence*

- It was noted that the plan of study contained typos and did not mention that MAT 166 could be substituted for MAT 168.
- The plan of study should be corrected accordingly.
- Sara O'Dowd moved to approve pending corrections.
- Dr. Todd Stewart seconded.
- The motion was approved.
- Dr. Fusun Akman and Mohammed Karim Mrani Alaoui abstained.

*25-091 GEO 425 Python Scripting for GIS*

- The syllabus was missing from the proposal.
- Dr. Todd Stewart moved to revise and resubmit.



- The motion was approved.
- Dr. Lisa Tranel abstained.

#### *25-094 GEO Environmental Systems Science and Sustainability – Traditional Sequence*

- The plan of study requires revisions.
- Several questions in the proposal (Question 10) were answered incorrectly.
- There appears to be a mathematical error in the total number of credit hours.
- Dr. Alan LessoB moved to revise and resubmit.
- Dr. Shelby Putt seconded.
- The motion was approved.
- Dr. Lisa Tranel abstained.

#### *25-092 GEO Environmental Systems Science and Sustainability*

- Similar issues were identified as in the traditional sequence proposal.
- Dr. Alan LessoB moved to revise and resubmit.
- Dr. John Hooker seconded.
- The motion was approved.
- Dr. Lisa Tranel abstained.

#### 5. Continuing Business

- Members were reminded to check the Microsoft Teams site for the most updated proposal list.

#### 6. Unassigned Proposals

- Unassigned proposals remain available on Microsoft Teams. Members were encouraged to add their initials to any proposals they wish to review.

#### Adjournment

The meeting was adjourned at 1:39 p.m.

The next meeting is scheduled for Tuesday, April 29th, 2025, in STV 140.