

College of Arts and Sciences Curriculum Committee Meeting Minutes #8

Date: November 19, 2024

Members Present:

Dr. Todd Stewart, Mohammed Karim Mrani Alaoui, Dr. Scott Seeman, Dr. Shelby Putt, Sara O'Dowd, Dr. John Hooker, Dr. Alan Lessoff, Robbie Graham, Dr. Fusun Akman, Dr. Sara Boesdorfer

Members Absent:

Dr. Rocio Rivadeneyra, Dr. Lisa Tranel, Dr. Carl Palmer

Call to Order:

The meeting was called to order by Dr. Todd Stewart at 1:03 p.m.

1. Approval of Minutes (#7) from November 11, 2024

- **Robbie Graham noted an error in the dates from the previous minutes.**
 - **Dr. John Hooker moved to approve the amended minutes. The committee approved the amended minutes.**
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2. Sub-Committee Reports

25-034 HIS General History Accelerated

- **All requested changes were made.**
- **Dr. Todd Stewart moved to approve, seconded by Dr. Sara Boesdorfer.**
- **Motion approved, with Dr. Alan Lessoff abstaining.**

25-036 HIS History – Social Sciences Teacher Education

- **All requested changes were made.**
- **Dr. Todd Stewart moved to approve, seconded by Dr. John Hooker.**
- **Motion approved, with Dr. Alan Lessoff abstaining.**

25-042 HIS History – Social Sciences Teacher Education Accelerated

- **Noted discrepancy: Required course listed as HIS 497, but HIS 496 was included in the plan of study.**
- **Dr. Todd Stewart moved to approve pending correction, seconded by Dr. Fusun Akman.**
- **Motion approved, with Dr. Alan Lessoff abstaining.**

25-039 LGS 102 Introduction to Law and Justice

- **Issues identified:**

- **Outdated accommodation statement.**
- **Quizzes not included in total points despite being graded (clarification required).**
- **More information needed if this course is for General Education.**
- **Dr. Shelby Putt moved to approve pending corrections, seconded by Dr. John Hooker.**
- **Motion approved, with Sara O'Dowd abstaining.**

25-043 SOC 364 Serial Killers in Society

- **Issues identified:**
 - **Rationale for SOC 106 as a prerequisite required.**
 - **Grading percentages do not sum to 100%.**
 - **Outdated accommodation statement.**
 - **Consistency needed in grading scale.**
 - **No proposed reading materials listed.**
- **Dr. John Hooker moved to revise and resubmit, seconded by the committee.**
- **Motion approved, with Dr. Shelby Putt abstaining.**

25-044 CSD 211 Phonetics

- **Issues identified:**
 - **Outdated accommodation statement.**
 - **Missing department or course title under Question 4 of the proposal.**
- **Dr. Shelby Putt moved to approve pending corrections, seconded by Dr. John Hooker.**
- **Motion approved, with Dr. Scott Seeman abstaining.**

25-045 CSD 315 Clinic Phonetics

- **Issues identified:**
 - **Outdated accommodation statement.**
 - **Course listed with two different names: "Speech and Sound Disorders" and "Clinic Phonetics."**
- **Sara O'Dowd moved to approve pending corrections, seconded by Dr. Sara Boesdorfer.**
- **Motion approved, with Dr. Scott Seeman abstaining.**

25-046 CSD 155 Anatomy and Physiology of the Speech and Hearing Mechanism

- **Issues identified:**
 - **Title in the syllabus needs updating.**
 - **Points in syllabus (300 vs. 220) inconsistent with form.**
 - **Rationale should justify dropping the lab component.**
 - **Dr. Shelby Putt moved to approve pending corrections, seconded by Dr. Alan Lessoff.**
 - **Motion approved, with Dr. Scott Seeman abstaining.**
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5. Continuing Business

- **Members were reminded to check the Microsoft Teams site for the latest proposal list.**
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6. Unassigned Proposals

- **Unassigned proposals remain available on Microsoft Teams. Members were encouraged to add their initials to the proposals they wish to review.**
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Adjournment:

The meeting was adjourned at 1:52 p.m.

The next meeting is scheduled for December 3, 2024, in STV 140.