

College of Arts and Sciences Curriculum Committee Meeting Minutes #4

Date: October 8, 2024

Members Present:

Todd Stewart, Fusun Akman, Rocio Rivadeneyra, Robbie Graham, Mohammed Karim Mrani Alaoui, Scott Seeman, Shelby Putt, Sara O’Dowd, John Hooker, Alan Lessoff, Lisa Tranel

Members Absent:

Carl Palmer, Sara Boesdorfer

Call to Order:

Todd Stewart called the meeting to order at 1:02 p.m.

1. Approval of Minutes

The minutes from the September 24, 2024 meeting (Minutes #2) were presented for approval.

Motion: Dr. Fusun Akman moved to approve the minutes.

Second: Dr. Alan Lessoff seconded the motion.

Outcome: The minutes were approved unanimously, with Dr. Lisa Tranel abstaining.

2. Sub-Committee Reports

- **25-016 HIS 433 – History of Medicine**

Dr. Scott Seeman noted that the course description exceeded the 50-word limit (116 words). Dr. Todd Stewart recommended a shorter catalog description. Additionally, it was suggested that question 5 (“not for credit”) should be marked “yes” due to the existence of HIS 333. Dr. Stewart also recommended adding a graduate prerequisite, and Robbie Graham suggested updating the course title to match the syllabus.

Decision: Dr. Seeman moved to approve the proposal pending revisions. The motion was approved with all members in favor, and Dr. Alan Lessoff abstained.

- **25-017 HIS 333 – History of Medicine**

The title in the form header was incorrect, and there was no syllabus provided. Additionally, the grading scale was inaccurate, as it indicated that both a 90% and a 90% were considered an A and a B, respectively.

Decision: Dr. Seeman raised a motion to revise and resubmit. Robbie Graham seconded the motion. The motion was unanimously approved, with Dr. Lessoff abstaining.

- **25-020 PSY 434 – Application of Theories and Technologies in Learning**

The committee discussed that the accommodation statement needed revision, and the grading scale in the syllabus should be reviewed. There was confusion over the statement that students must complete all assignments at 90% accuracy, raising questions about whether all students would receive an A or fail if assignments were incomplete. Additionally, the course number and description were incorrect, and the accommodation statement required updating.

Decision: John Hooker proposed a motion to revise and resubmit. Dr. Akman seconded the motion. The motion was unanimously approved with no abstentions.

- **25-019 PSY – Specialist in School Psychology**

Shelby Putt noted that there was no mention of PSY 477 and recommended including the explanation from the previous proposal in the rationale.

Decision: Shelby moved to approve the proposal pending revisions, with the condition that PSY 434 be ready for submission. John Hooker seconded the motion. The motion was unanimously approved with no abstentions.

- **25-021 COM 413 – Seminar in Narrative Relating**

The syllabus needed updates to reflect the correct SAS location (Fell Hall 308) and to replace "ReggieNet" with "Canvas." Additionally, the answer to question 4 should be revised to "Yes."

Decision: Shelby moved to approve the proposal pending revisions. Scott Seeman seconded the motion. The motion was approved, with John Hooker abstaining.

- **25-026 LAN – Spanish General Sequence**

- **25-027 LAN – French and Francophone Studies General Sequence**

- **25-028 LAN – German General Sequence**

Dr. Akman mentioned that these proposals were straightforward and confirmed that the total credits amounted to 120.

Decision: Dr. Akman moved to approve all three proposals. Dr. Tranel seconded the motion. The motion was unanimously approved, with no abstentions.

- **25-025 LAN – Professional Practice**

The accommodation statement required updating.

Decision: Scott Seeman moved to approve the proposal with a note to update the accommodation statement. Dr. Akman seconded the motion. everyone approved with no abstentions.

5. Continuing Business

Members were reminded to refer to the Microsoft Teams site for the current proposal list.

6. Unassigned Proposals

Members were encouraged to check the Microsoft Teams site for unassigned proposals and to add their initials next to any proposals they wish to review.

7. Adjournment

The meeting was adjourned at 1:50 p.m. The next meeting is scheduled for October 22, 2024, in STV 140.