

**Curriculum Committee
Meeting Minutes (2016-2020)**

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**Curriculum Committee
Minutes #1 (September 13, 2016)**

Members Present – Osaore Aideyan, Nina Hamilton, Sally Parry, Peter Smudde, Todd Stewart, Jonathan Thayn, Christine Varga-Harris.

Members Absent – Kristin Duffield, Kevin Edwards, Chris Hamaker, Bill McBride, Jake Murray, Christian Trujillo.

Called to order shortly after 1:00 pm.

1. **Election of Officers**

Osaore moved to elect Stewart as Chair; Hamilton seconded; approved unanimously
Varga-Harris volunteered to serve as Secretary

2. **New Business**

New member orientation/review of standard procedures

3. **Approval of Minutes #13 (April 5, 2016)**

Thayn moved to approve; Hamilton seconded; approved unanimously, 1 abstention (Smudde)

4. **Old Business/Subcommittee Reports/Continuing Business**

None

5. **Assignment of Proposals to Subcommittees**

- 17-11 SWK 498.02 Delete Course – “Concentration Practicum” (graduate)
Reviewed as a committee of the whole, with Hamilton providing justification for deletion.
Thayn moved to approve deletion; Smudde seconded; approved unanimously, 1 abstention
(Hamilton)
- 17-12 COM . Delete Sequence – “Communication Studies Teacher Education Sequence”
Reviewed as a committee of the whole, with Smudde providing justification for deletion.
Hamilton moved to approve deletion; Stewart seconded; approved unanimously, 1 abstention
(Smudde)
- 17-13 COM . Delete Sequence – “COM Pedagogy Emphasis Sequence”
Reviewed as a committee of the whole, with Smudde providing justification for deletion.
Hamilton moved to approve deletion; Stewart seconded; approved unanimously, 1 abstention
(Smudde)
- 17-01 GEO 304 Revised Course – “GIS Applications” (grad credit)
Smudde and Stewart volunteered to review this proposal.
- 17-02 GEO 204 Revised Course – “Career Preparation in Geography I”
Smudde and Stewart volunteered to review this proposal.
- 17-03 GEO 292 New Course – “Career Preparation in Geography II”
Smudde and Stewart volunteered to review this proposal.
- 17-04 GEO 303 Revised Course – “Geographic Information Systems” (grad credit)

Smudde and Stewart volunteered to review this proposal.

- 17-05 SOA . New Program – “Anthropology Geographic Information Systems (GIS) Graduate Certificate” (graduate)
Aideyan and Hamilton volunteered to review this proposal.
- 17-06 ENG . New Sequence – “Technical Writing & Rhetorics”
Duffield and Edwards assigned to review this proposal.
- 17-07 LAL 109 New Course – “Introduction to U.S. Latina/o Studies”
Varga-Harris volunteered to review this proposal; McBride assigned to review this proposal.
- 17-08 LAL 287 New Course – “Independent Studies”
Varga-Harris volunteered to review this proposal; McBride assigned to review this proposal.
- 17-09 LAL 291 New Course – “Undergraduate Teaching Experience”
Varga-Harris volunteered to review this proposal; McBride assigned to review this proposal.
- 17-10 LAN 370.15 Revised Course – “Topics in Spanish Pedagogy” (grad credit)
Varga-Harris volunteered to review this proposal; McBride assigned to review this proposal.
- 17-14 HIS 370 New Course – “Cultures of Empire: The British Raj in India” (grad credit)
Thayn volunteered to review this proposal; Hamaker assigned to review this proposal.
- 17-15 GEO 363 New Course – “GIS Applications in Geology” (grad credit)
Smudde and Stewart volunteered to review this proposal.
- 17-16 HIS 105 New Course – “World History”
Thayn volunteered to review this proposal; Hamaker assigned to review this proposal.
- 17-17 SOA 497 New Course – “Capstone Research in Applied Community & Economic Development” (graduate)
Aideyan and Hamilton volunteered to review this proposal.
- 17-18 SOA . Revised Program – “Master’s Degree in Anthropology” (graduate)
Aideyan and Hamilton volunteered to review this proposal.

Next meeting expected to be Tuesday, September 27 (earlier, if needed)

Meeting adjourned at 1:52 pm.

Respectfully Submitted,
Christine Varga-Harris

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**College of Arts and Sciences
Curriculum Committee
Minutes #2 (September 27, 2016)**

Members Present – Osaore Aideyan, Nina Hamilton, Bill McBride, Sally Parry, Peter Smudde, Todd Stewart, Christian Trujillo, Christine Varga-Harris.

Members Absent – Kristin Duffield, Kevin Edwards, Chris Hamaker, Jake Murray, Jonathan Thayn.

Called to order at 1:04 pm.

1. **Approval of Minutes #1** (September 13, 2016)
Smudde moved to approve; Hamilton seconded; approved unanimously

2. **Subcommittee Reports**

- | | | |
|--------|---------|---|
| 17-001 | GEO 304 | Revised Course – “GIS Applications” (grad credit) |
| 17-002 | GEO 204 | Revised Course – “Career Preparation in Geography I” |
| 17-003 | GEO 292 | New Course – “Career Preparation in Geography II” |
| 17-004 | GEO 303 | Revised Course – “Geographic Information Systems” (grad credit) |
| 17-015 | GEO 363 | New Course – “GIS Applications in Geology” (grad credit) |

After some preliminary discussion, Stewart and Smudde suggested that these five proposals would be best evaluated by affording consideration also to the three GEO proposals slated for assignment today (17-019, 17-020, 17-021). The committee unanimously approved the decision of the subcommittee members to table discussion of these proposals until the next meeting, and Stewart and Smudde volunteered to review the eight GEO proposals holistically.

- | | | |
|-------|---------|---|
| 17-05 | SOA . | New Program – “Anthropology Geographic Information Systems (GIS) Graduate Certificate” (graduate)
Hamilton, with the concurrence of Aideyan, suggested that this proposal be revised 1) to incorporate additional copy so as to better contextualize the program within SOA; 2) to clarify the admission requirements for this Graduate Certificate; 3) to outline the requirements of the certificate (preferably in conformity with those of other certificates in the department, i.e., using them as a template); and 4) to obtain and submit the necessary financial implications form. Hamilton moved that the proposal be rejected and resubmitted; Aideyan seconded; unanimously approved. |
| 17-17 | SOA 497 | New Course – “Capstone Research in Applied Community & Economic Development” (graduate) |
| 17-18 | SOA . | Revised Program – “Master’s Degree in Anthropology” (graduate)
Hamilton presented these two connected proposals together and recommended for 17-017 1) the inclusion of some sort of grade allocation schema (outlining assignments and their weight in the overall grade), and 2) a grading scale. For 17-018, she recommended “cleaning up” the catalogue copy (e.g. eliminating strike-outs and proofreading). Aideyan concurred. Hamilton moved to approve these two proposals pending the proposed changes; McBride seconded; unanimously approved. |
| 17-06 | ENG . | New Sequence – “Technical Writing & Rhetorics”
Varga-Harris noted the absence of a letter of concurrence, and after discussion, it was decided that one should be obtained from COM. Varga-Harris then moved to approve this |

proposal pending the receipt of said letter; Smudde seconded; unanimously approved, with one abstention (McBride).

The following were tabled until the next meeting, as time did not permit their discussion:

17-007 LAL 109 New Course – “Introduction to U.S. Latina/o Studies”
(subcommittee: McBride and Varga-Harris)

17-010 LAN 370.15 Revised Course – “Topics in Spanish Pedagogy” (grad credit)
(subcommittee: McBride and Varga-Harris)

17-14 HIS 370 New Course – “Cultures of Empire: The British Raj in India” (grad credit)
(subcommittee: Hamaker and Thayn)

17-016 HIS 105 New Course – “World History”
(subcommittee: Hamaker and Thayn)

3. Assignment of Proposals to Subcommittees

As stated above, Smudde and Stewart volunteered to review the following proposals:

17-019 GEO 305 Revised Course – “Remote Sensing I” (grad credit)

17-20 GEO . Revised Sequence – “Geography Teacher Education”

17-021 GEO . Revised Major – “Geography Major”

17-22 LAN . Revised Minor – “Minor in East Asian Studies”

Aideyan volunteered and Duffield was assigned to review this proposal.

17-23 HIS 285 New Course – “History Study Abroad”

Hamilton and Trujillo volunteered to review this proposal.

17-24 LAN 23-15 Revised Course – “Written Communication in Spanish”

McBride volunteered and Hamaker was assigned to review this proposal; Trujillo volunteered to also participate in evaluating it, having taken it as a student.

Next meeting expected to be Tuesday, October 11.

Meeting adjourned at 1:55 pm.

Respectfully Submitted,
Christine Varga-Harris

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**College of Arts and Sciences
Curriculum Committee
Minutes #3 (October 11, 2016)**

Members Present – Osaore Aideyan, Nina Hamilton, Bill McBride, Sally Parry, Todd Stewart, Christian Trujillo, Jonathan Thayn.

Members Absent – Christine Varga-Harris, Kristin Duffield, Chris Hamaker, Peter Smudde.

Called to order at 1:04 pm.

1. **Approval of Minutes #2** (September 27, 2016)

Stewart moved to approve; Hamilton seconded; approved unanimously

2. **Subcommittee Reports**

The GEO proposals are being sent back for revisions. Will wait to approve all changes as a package.

- 17-001 GEO 304 Revised Course – “GIS Applications” (grad credit)
Old title and old semester hours as part of the original copy missing. Stewart moved to reject, Hamilton seconded, Thayn abstained.
- 17-02 GEO 204 Revised Course – “Career Preparation in Geography I”
Clarification of syllabus needed – What happens if a student misses career events & colloquiums? Stewart moved to reject, Trujillo seconded, Thayn abstained.
- 17-03 GEO 292 New Course – “Career Preparation in Geography II”
Alter prereq. Is 204 needed as prereq? Stewart moved to reject, Aideyan seconded, Thayn abstained.
- 17-04 GEO 303 Revised Course – “Geographic Information Systems” (grad credit)
Need the full old copy. Need more explanation about 363 and relationship to 303. Stewart moved to reject, McBride seconded, Thayn abstained.
- 17-15 GEO 363 New Course – “GIS Applications in Geology” (grad credit)
Clarify the relationship to 303. Clean up old catalog copy. Need course numbers rather than titles for recommended courses. Stewart moved to reject, McBride seconded, Thayn abstained.
- 17-19 GEO 305 Revised Course – “Remote Sensing I” (grad credit)
Remove “I” from title. Under #3, change 4 to 3. Also clarification of prereqs for grad students and clarification of requirements for grad students. Stewart moved to reject, McBride seconded, Thayn abstained.
- 17-20 GEO . Revised Sequence – “Geography Teacher Education”
Correct typo in old copy. Remove strikeout in text in the new proposed copy. Explain how the total minimum hours is still 56 hours. Stewart moved to reject, McBride seconded, Thayn abstained.
- 17-21 GEO . Revised Major – “Geography Major”
Remove strikeout from proposed new copy. List of required courses is ambiguous – clarify. GEO 292 appears out of order in required class list. Appears that required hours has dropped from 50 to 9 – clarify. Stewart moved to reject, McBride seconded, Thayn abstained.

The following were tabled until the next meeting, as time did not permit their discussion:

- 17-007 LAL 109 New Course – “Introduction to U.S. Latina/o Studies”
17-010 LAN 370.15 Revised Course – “Topics in Spanish Pedagogy” (grad credit)
(subcommittee: McBride and Varga-Harris)

17-14 HIS 370 New Course – “Cultures of Empire: The British Raj in India” (grad credit)
17-016 HIS 105 New Course – “World History”
(subcommittee: Hamaker and Thayn)

17-22 LAN . Revised Minor – “Minor in East Asian Studies”
Aideyan volunteered and Duffield was assigned to review this proposal.

17-23 HIS 285 New Course – “History Study Abroad”
Hamilton and Trujillo volunteered to review this proposal.

17-24 LAN 23-15 Revised Course – “Written Communication in Spanish”
McBride volunteered and Hamaker was assigned to review this proposal; Trujillo volunteered to also participate in evaluating it, having taken it as a student.

3. Assignment of Proposals to Subcommittees

17-25 WGS 491 New Course – “Women’s & Gender Studies Seminar” (grad)
Hamilton and McBride volunteered to review this proposal.

17-26 ECO 443 New Course – “Games & Strategies” (grad)
Thayn and Aideyan volunteered to review this proposal.

17-27 BSC 220 Revised Course – “Laboratory in Molecular Genetics and Cell Biology”
Varga-Harris and Hamaker were assigned to review this proposal.

Next meeting expected to be Tuesday, October 25.

Meeting adjourned at 1:55 pm.

Respectfully Submitted,
Sally Parry

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**College of Arts and Sciences
Curriculum Committee
Minutes #4 (October 25, 2016)**

Members Present – Osaore Aideyan, Nina Hamilton, Sally Parry, Peter Smudde, Todd Stewart, Christian Trujillo, Jonathan Thayn, Christine Varga-Harris.

Members Absent – Kristin Duffield, Chris Hamaker, Bill McBride.

Called to order at 1:05 pm.

1. **Approval of Minutes #3** (October 11, 2016)

Stewart moved to approve; Hamilton seconded; approved unanimously with two abstentions (Smudde, Varga-Harris).

2. **Subcommittee Reports**

Stewart moved to approve the following GEO proposals; Hamilton seconded; unanimously approved, with one abstention (Thayn):

17-002	GEO 204	Revised Course – “Career Preparation in Geography I”
17-003	GEO 292	New Course – “Career Preparation in Geography II”
17-004	GEO 303	Revised Course – “Geographic Information Systems” (grad credit)
17-020	GEO .	Revised Sequence – “Geography Teacher Education”

Stewart moved to approve the following GEO proposals, pending the revisions specified for each case; Hamilton seconded; unanimously approved, with one abstention (Thayn):

17-001	GEO 304	Revised Course – “GIS Applications” (grad credit) Old title and old semester hours as part of the original copy still missing.
17-19	GEO 305	Revised Course – “Remote Sensing I” (grad credit) Clarification of prereqs for grad students and clarification of requirements for grad students still needed.
17-21	GEO .	Revised Major – “Geography Major” Number of hours (apparently 50) still requires clarification/ consistency.

Stewart moved to revisit the following GEO proposal because it has not yet been revised; Hamilton seconded; unanimously approved, with one abstention (Thayn):

17-15	GEO 363	New Course – “GIS Applications in Geology” (grad credit) Clarify the relationship to 303. Clean up old catalog copy. Need course numbers rather than titles for recommended courses.
17-07	LAL 109	New Course – “Introduction to U.S. Latina/o Studies” The proposal remains at the “lower level”; the number of contact hours need to be clarified; there appear to be some missing words (text needs proofreading and revision). Varga-Harris moved to approve pending revisions; Thayn seconded; unanimously approved.
17-010	LAN 370.15	Revised Course – “Topics in Spanish Pedagogy” (grad credit) Varga-Harris moved to approve; Aideyan seconded; unanimously approved.

- 17-14 HIS 370 New Course – “Cultures of Empire: The British Raj in India” (grad credit)
Catalog copy needs to be cleaned up (specifically, *instructions* for copy need to be overwritten with the required information); prereqs need to be specified (or a rationale provided for omitting them).
Hamilton moved to approve pending revisions; Thayn seconded; unanimously approved, with one abstention (Varga-Harris).
- 17-16 HIS 105 New Course – “World History”
Catalog copy needs to be cleaned up (specifically, *instructions* for copy need to be overwritten with the required information); number of contact hours need to be clarified (as 3.0).
Thayn moved to approve; Stewart seconded; unanimously approved, with one abstention (Varga-Harris).
- 17-22 LAN . Revised Minor – “Minor in East Asian Studies”
Strikeout needs to be deleted; parts of text need proofreading and revision (specifically, there are problems with the prose, perhaps because of how material was cut from another source and then pasted here).
Thayn moved to approve pending revisions; Smudde seconded; unanimously approved.

The following were tabled until the next meeting, as time did not permit their discussion:

- 17-023 HIS 285 New Course – “History Study Abroad”
Hamilton and Trujillo volunteered to review this proposal.
- 17-24 LAN 23-15 Revised Course – “Written Communication in Spanish”
McBride volunteered and Hamaker was assigned to review this proposal; Trujillo volunteered to also participate in evaluating it, having taken it as a student.
- 17-25 WGS 491 New Course – “Women’s & Gender Studies Seminar” (grad)
Hamilton and McBride volunteered to review this proposal.
- 17-26 ECO 443 New Course – “Games & Strategies” (grad)
Thayn and Aideyan volunteered to review this proposal.
- 17-27 BSC 220 Revised Course – “Laboratory in Molecular Genetics and Cell Biology”
Varga-Harris and Hamaker were assigned to review this proposal.

3. Assignment of Proposals to Subcommittee

- 17-28 PHY 480 New Course – “Special Topics in Physics Education Research” (grad)
Varga-Harris and McBride were assigned to review this proposal.

Next meeting expected to be Tuesday, November 8th.

Meeting adjourned at 1:55 pm.

Respectfully Submitted,
Christine Varga-Harris

**College of Arts and Sciences
Curriculum Committee
Minutes #5 (November 8th, 2016)**

Members Present – Osaore Aideyan, Nina Hamilton, Bill McBride, Sally Parry, Peter Smudde, Todd Stewart, Christine Varga-Harris.

Members Absent – Kristin Duffield, Chris Hamaker, Jonathan Thayn, Christian Trujillo.

Called to order at 1:07 pm.

1. **Approval of Minutes #04 (October 25, 2016)**

McBride moved to approve; Stewart seconded; approved unanimously.

2. **Subcommittee Reports**

17-05 SOA . New Program – “Anthropology Geographic Information Systems”
Tabled so that Hamilton and Aideyan might revisit this proposal.

17-15 GEO 363 New Course – “GIS Applications in Geology” (grad credit)
Stewart moved to approve; McBride seconded; unanimously approved.

17-23 HIS 285 New Course – “History Study Abroad”
Hamilton moved to reject; Smudde seconded; rejected unanimously (on the grounds that the rationale for this course is not evident, why it is a 200-level course is unclear, and the supporting documents contradict each other).

17-24 LAN 23-15 Revised Course – “Written Communication in Spanish”
McBride moved to approve; Hamilton seconded; unanimously approved.

17-25 WGS 491 New Course – “Women’s & Gender Studies Seminar” (grad)
Smudde moved to reject; McBride seconded; unanimously rejected (on the grounds that the rationale for proposing this 400-level replica of an existing 300-level is absent).

17-26 ECO 443 New Course – “Games & Strategies” (grad)
Aideyan moved to approve; McBride seconded; unanimously approved (pending minor editorial changes).

17-27 BSC 220 Revised Course – “Laboratory in Molecular Genetics and Cell Biology”
Varga-Harris moved to approve; Hamilton seconded; unanimously approved.

3. **Assignment of Proposals to Subcommittees**

17-28 PHY 480 New Course – “Special Topics in Physics Education Research” (grad)
McBride and Varga-Harris volunteered to review this proposal.

17-29 COM 377 Revised Course – “Public Relations Campaigns”
Hamilton and Aideyan volunteered to review this proposal.

17-29 LAS . Revised Program – “Minor in Latin American & Latino/a Studies”
McBride and Varga-Harris volunteered to review this proposal.

17-31 ECO . Revised Program – “Financial Economics”
Smudde and Stewart volunteered to review this proposal.

Next meeting expected to be Tuesday, November 15th.

Meeting adjourned at 1:55 pm.

Respectfully Submitted,
Christine Varga-Harris

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**College of Arts and Sciences
Curriculum Committee
Minutes #6 (November 15th, 2016)**

Members Present – Nina Hamilton, Sally Parry, Peter Smudde, Todd Stewart, Christine Varga-Harris.

Members Absent – Osaore Aideyan, Kristin Duffield, Chris Hamaker, Bill McBride, Jonathan Thayn, Christian Trujillo.

Called to order at 1:02 pm.

1. **Approval of Minutes #05** (November 8th, 2016)

Hamilton moved to approve; Stewart seconded; approved unanimously.

2. **Subcommittee Reports**

17-29 COM 377 Revised Course – “Public Relations Campaigns”

Hamilton moved to approve; Varga-Harris seconded; approved unanimously, with one abstention (Smudde).

17-005 SOA . New Program – “Anthropology Geographic Information Systems”

Hamilton moved to approve; Smudde seconded; approved unanimously.

17-28 PHY 480 New Course – “Special Topics in Physics Education Research” (grad)

Varga-Harris moved to approve; Smudde seconded; approved unanimously.

17-30 LAS . Revised Program – “Minor in Latin American & Latino/a Studies”

Smudde moved to approve; Hamilton seconded; approved unanimously.

17-31 ECO . Revised Program – “Financial Economics”

Stewart moved to approve (pending minor revision via Jeri); Smudde seconded; approved unanimously.

17-34 MAT . Revised Major – “Mathematics Major”

Parry moved to approve; Stewart seconded; approved unanimously.

3. **Assignment of Proposals to Subcommittees**

17-32 COM 410 New Course – “Seminar in Family Communication” (grad)

Hamilton and McBride volunteered to review this proposal.

17-33 COM 482 Revised Program – “Seminar in Communication Education: Communication Assessment” (grad)

Hamilton and McBride volunteered to review this proposal.

4. **Review: Proposal to Change Repeat Policy to Allow Course Repeats at Another Institution**
Draft proposal was discussed and unanimously approved with recommendation for IAI monitoring of “original” courses taken to ensure compatibility.

Next meeting expected to be Tuesday, January 24th, 2017.

Meeting adjourned at 1:53 pm.

Respectfully Submitted,
Christine Varga-Harris

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**College of Arts and Sciences
Curriculum Committee Agenda
Minutes #7 (January 24th, 2017)**

Members Present – Osaore Aideyan, Kristin Duffield, Chris Hamaker, Nina Hamilton, Bill McBride, Sally Parry, Peter Smudde, Todd Stewart, Christine Varga-Harris.

Members Absent – Jonathan Thayn, Christian Trujillo.

Called to order at 1:04 pm.

1. **Approval of Minutes #06** (November 15, 2016)

Hamilton moved to approve; McBride seconded; approved unanimously, with 4 abstentions (Aideyan, Duffield, Hamaker and McBride).

2. **Old Business/Subcommittee Reports/Continuing Business**

17-32 COM 410 New Course – “Seminar in Family Communication” (grad)
Hamilton moved to approve; McBride seconded; approved unanimously, with 1 abstention (Smudde).

17-33 COM 482 New Course – “Seminar in Communication Education: Communication Assessment” (grad)
Hamilton moved to approve; McBride seconded; approved unanimously, with 1 abstention (Smudde).

3. **Assignment of Proposals to Subcommittees**

17-35 MAT 201 Revised Course – “Teaching Mathematics in the Elementary School”
Hamaker and Duffield volunteered to review this proposal.

17-36 LGS 315 New Course – “Real Estate Law for Paralegals”
Hamilton and Stewart volunteered to review this proposal.

16-91 GEO 331 Revised Course – “Cultural Geography” (graduate credit)
Aideyan and Varga-Harris volunteered to review this proposal.

16-92 GEO 311 Revised Course – “Political Geography”
Aideyan and Varga-Harris volunteered to review this proposal.

4. **New Business: Review of CAS Curriculum Committee Policies and Procedures**

Committee members mapped out a plan for revision over the course of our upcoming meetings, with an eye toward more accurately aligning the concerns of the Committee with its agenda; modifying the description of the composition of the Committee to reflect changes that have occurred in the names of the various departments from which members can be drawn; determining to whom and how meeting agendas should be distributed in the age of the Internet; examining the “policies and procedures” of the UCC as a possible template for revision; etc.

Next meeting expected to be Tuesday, February 7th, 2017.

Meeting adjourned at 1:44 pm.

Respectfully Submitted,
Christine Varga-Harris

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**College of Arts and Sciences
Curriculum Committee Agenda
Minutes #8 (February 7th, 2017)**

Members Present – Osaore Aideyan, Kristin Duffield, Chris Hamaker, Sally Parry, Todd Stewart, Jonathan Thayn, Christine Varga-Harris.

Members Absent – Nina Hamilton, Bill McBride, Peter Smudde, Christian Trujillo.

Called to order at 1:00 pm.

1. **Approval of Minutes #07 (January 24, 2017)**
Hamaker moved to approve; Aideyan seconded; approved unanimously, with 1 abstention (Thayn).
2. **Old Business/Subcommittee Reports/Continuing Business**
 - 17-35 MAT 201 Revised Course – “Teaching Mathematics in the Elementary School”
Hamaker moved to approve; Duffield seconded; approved unanimously, *pending minor corrections* (catalog copy needs to be shortened and strikeout removed; item #5 should be answered “no” instead of “yes”; and MAT 119 ought to be mentioned where relevant).
 - 17-36 LGS 315 New Course – “Real Estate Law for Paralegals”
Stewart moved to approve; Hamaker seconded; approved unanimously, with 1 abstention (Aideyan), *pending minor corrections* (a number *range* is needed for the grade scale; inconsistencies in the grade distribution between the proposal and the syllabus should be eliminated; a rationale for the course must be stated; and the question regarding prerequisites should be answered “yes” rather than “no”).
 - 16-91 GEO 331 Revised Course – “Cultural Geography” (graduate credit)
Varga-Harris moved to approve; Aideyan seconded; approved unanimously, with 1 abstention (Thayn).
 - 16-92 GEO 311 Revised Course – “Political Geography”
Aideyan moved to approve; Varga-Harris seconded; approved unanimously, with 1 abstention (Thayn), *pending minor corrections* (reply to “replace existing course” should be “yes” and reply to “count for credit if previous course has been taken” should be “no”).
3. **Assignment of Proposals to Subcommittees**
None.
4. **New Business: Review of CAS Curriculum Committee Policies and Procedures**
Committee members collectively revised the first two pages of the “Policies and Procedures” document and at the next meeting will tackle the remainder, as well as revisit the revisions-in-progress.

Next meeting expected to be Tuesday, February 21st, 2017.

Meeting adjourned at 1:50 pm.

Respectfully Submitted,
Christine Varga-Harris

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**College of Arts and Sciences
Curriculum Committee Agenda
Minutes #9 (February 21st, 2017)**

Members Present – Kristin Duffield, Chris Hamaker, Nina Hamilton, Bill McBride, Sally Parry, Todd Stewart, Jonathan Thayn, Christine Varga-Harris.

Members Absent – Osaore Aideyan, Peter Smudde, Christian Trujillo.

Called to order at 1:04 pm.

1. **Approval of Minutes #08 (February 7, 2017)**
Hamaker moved to approve; Stewart seconded; approved unanimously, with 1 abstention (Hamilton).
2. **Subcommittee Reports**
None.
3. **Assignment of Proposals to Subcommittees**

McBride and Varga-Harris volunteered to review the following proposals:

17-37	LAN	.	Revised Program – “French Teacher Education Sequence”
17-038	LAN	.	Revised Major – “French & Francophone Studies”
17-39	LAN	.	Revised Minor – “French & Francophone Studies”
17-40	LAN	215	New Course – “Advanced Grammar & Oral Proficiency”
17-041	LAN	224	New Course – “Contemporary France”
17-42	LAN	237	New Course – “Critical Readings in French”

4. **New Business**

- 17-43 ECO 401 Deleted Course – “Survey of Economic Principles”
The Committee as a whole reviewed this proposal. Stewart moved to approve the deletion of this course pending a letter of non-objection from the College of Business; Thayn seconded; approved unanimously.

5. **Review of CAS Curriculum Committee Policies and Procedures**

Committee members continued to collectively revise the “Policies and Procedures” document, revisiting and refining the revisions made during the last meeting.

Next meeting expected to be Tuesday, March 7th, 2017.

Meeting adjourned at 1:51 pm.

Respectfully Submitted,
Christine Varga-Harris

**College of Arts and Sciences
Curriculum Committee Agenda
Minutes #10 (March 7th, 2017)**

Members Present – Osaore Aideyan, Kristin Duffield, Chris Hamaker, Nina Hamilton, Bill McBride, Sally Parry, Peter Smudde, Todd Stewart, Jonathan Thayn, Christine Varga-Harris.

Members Absent – Christian Trujillo.

Called to order at 1:04 pm.

1. **Approval of Minutes #09 (February 21, 2017)**

Hamilton moved to approve; Hamaker seconded; approved unanimously.

2. **Subcommittee Reports**

Smudde moved to approve the following LAN proposals; Hamaker seconded; unanimously approved pending the deletions associated with these proposals (namely, the deletion of courses LAN 214, LAN 220, LAN 223 and LAN 235):

17-37	LAN	.	Revised Program – “French Teacher Education Sequence”
17-038	LAN	.	Revised Major – “French & Francophone Studies”
17-39	LAN	.	Revised Minor – “French & Francophone Studies”
17-40	LAN	215	New Course – “Advanced Grammar & Oral Proficiency”
17-041	LAN	224	New Course – “Contemporary France”
17-042	LAN	237	New Course – “Critical Readings in French”

3. **Assignment of Proposals to Subcommittees**

17-44 COM 270 Revised Course – “Documentary Film History & Theory”
McBride and Varga-Harris volunteered to review this proposal.

17-45 ANT 297 Revised Course – “Lost Continents & Sunken Cities”
Duffield and Hamaker volunteered to review this proposal.

17-46 HIS 285 New Course – “History Study Abroad”
Aideyan and Thayn volunteered to review this proposal.

4. **Review of CAS Curriculum Committee Policies and Procedures**

Committee members continued to revise the “Policies and Procedures” document. Having made rigorous editorial and substantive changes to the first four pages of this document, they will proceed to review the revisions completed thus far and to address the section on “Editorial Changes” at the next meeting(s).

Next meeting expected to be Tuesday, March 21st, 2017.

Meeting adjourned at 1:55 pm.

Respectfully Submitted,
Christine Varga-Harris

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**College of Arts and Sciences
Curriculum Committee Agenda
Minutes #11 (March 21st, 2017)**

Members Present – Osaore Aideyan, Kristin Duffield, Chris Hamaker, Bill McBride, Sally Parry, Peter Smudde, Todd Stewart, Jonathan Thayn, Christine Varga-Harris.

Members Absent – Nina Hamilton, Christian Trujillo.

Called to order at 1:02 pm.

1. **Approval of Minutes #10 (March 7, 2017)**

McBride moved to approve; Aideyan seconded; approved unanimously.

2. **Subcommittee Reports**

17-44 COM 270 Revised Course – “Documentary Film History & Theory”
Varga-Harris moved to approve; Hamaker seconded; unanimously approved, with one abstention (Smudde) (pending minor revision of the statement in the section “description of changes”).

17-45 ANT 297 Revised Course – “Lost Continents & Sunken Cities”
Duffield moved to reject; Smudde seconded; unanimously rejected (on the grounds that this appears to be a “New Course” vs. “Revised Course” proposal; the rationale for inclusion in the curriculum should be clarified and strengthened; and elements of the syllabus require elaboration concerning, for example, the weight that each assignment carries, the way in which group presentations will be organized, and the mapping out of the various weeks of the semester).

17-46 HIS 285 New Course – “History Study Abroad”
Aideyan moved to approve; Thayn seconded; unanimously approved.

3. **Assignment of Proposals to Subcommittees**

17-47 ANT 351 New Course – “Midwestern Archaeology” (grad credit)
Hamaker and Smudde volunteered to review this proposal.

17-48 ANT 275 New Course – “Principles of Human Evolution and Diversity”
Duffield and Thayn volunteered to review this proposal.

4. **Review of CAS Curriculum Committee Policies and Procedures**

Committee members continued to revise the “Policies and Procedures” document.

Next meeting expected to be Tuesday, April 4th, 2017.

Meeting adjourned at 1:55 pm.

Respectfully Submitted,
Christine Varga-Harris

**College of Arts and Sciences
Curriculum Committee Agenda
Minutes #12 (April 4th, 2017)**

Members Present – Kristin Duffield, Chris Hamaker, Nina Hamilton, Bill McBride, Sally Parry, Peter Smudde, Todd Stewart, Jonathan Thayn, Christine Varga-Harris.

Members Absent – Osaore Aideyan, Christian Trujillo.

Called to order at 1:02 pm.

1. **Approval of Minutes #11 (March 21st, 2017)**

Stewart moved to approve; Hamaker seconded; approved unanimously, with one abstention (Hamilton).

2. **Subcommittee Reports**

- 17-47 ANT 351 New Course – “Midwestern Archaeology” (grad credit)
Smudde moved that this proposal be revised and resubmitted; Hamaker seconded the motion, which was then unanimously approved, for the following reasons: parts of the proposal require proofreading and revision (e.g. the one-paragraph description of the course); the academic rationale for the course needs to be stronger; there are inconsistencies between the proposal and the sample syllabus concerning graduate assignments and their weight in the overall grade distribution; and the undergraduate assignments listed do not correlate to grades.
- 17-48 ANT 275 New Course – “Principles of Human Evolution and Diversity”
Duffield moved that this proposal be revised and resubmitted; Thayn seconded the motion, which was then unanimously approved, for the following reasons: the proposal needs to be proofread to correct typing errors; the *types* of graded assignments that students will be required to complete must be specified; there are inconsistencies between the proposal and the sample syllabus concerning grading style (“curved” vs. “straight”) and among the point values delineated; the syllabus is unclear in places (e.g. regarding the matter of “unexcused absences”); and the (unnecessary) information about pre-requisites noted in the last section of the syllabus (ANTHRO 102) should be deleted.

3. **Assignment of Proposals to Subcommittees**

- 17-49 ANT 461 New Course – “Social Theory” (graduate)
Duffield and Stewart volunteered to review this proposal.
- 17-50 ANT 379 New Course – “Symbols in American Culture” (grad credit)
Hamaker and Smudde volunteered to review this proposal.
- 17-51 ANT . Revised Program – “Major in Anthropology”
Hamaker and Smudde volunteered to review this proposal.

Next meeting expected to be Tuesday, April 18th, 2017.

Meeting adjourned at 1:47 pm.

Respectfully Submitted,
Christine Varga-Harris

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**College of Arts and Sciences
Curriculum Committee Agenda
Minutes #13 (April 18th, 2017)**

Members Present – Osaore Aideyan, Kristin Duffield, Chris Hamaker, Nina Hamilton, Bill McBride, Sally Parry, Peter Smudde, Todd Stewart, Jonathan Thayn, Christine Varga-Harris.

Members Absent –Christian Trujillo.

Called to order at 1:06 pm.

1. **Approval of Minutes #12 (April 4th, 2017)**

McBride moved to approve; Hamaker seconded; approved unanimously, with one abstention (Aideyan).

2. **Subcommittee Reports**

- 17-49 ANT 461 New Course – “Social Theory” (graduate)
Stewart moved that this proposal be revised and resubmitted for another review by the Committee; Duffield seconded the motion, which was unanimously approved for the following reasons: 1) on the syllabus, practical matters related to group work need to be delineated (e.g. size of groups), blanks for designated class periods should be filled in, how participation points factor into the overall grade needs to be stated, and the difference between “peer reviews” and “literature peer reviews” should be clarified; 2) a grade scale must be provided; and 3) on the proposal, evidence that Milner has been consulted should be provided and the one-paragraph description of the course needs to be clarified.
- 17-50 ANT 379 New Course – “Symbols in American Culture” (grad credit)
Smudde moved that this proposal be revised and resubmitted for another review by the Committee; McBride seconded the motion, which was unanimously approved for the following reasons: 1) on both the proposal and the syllabus, the course number must to be corrected (from 378 to 379 – this is vital for the catalog copy), the grade distribution for undergraduate vs. graduate students needs to be outlined, and the terms “sub-field” and “sub-discipline” should be used consistently; 2) on the proposal, that focus will be on the US (vs. “the Americas”) should be clarified and errors in numbering student outcomes need to be corrected; and 3) on the syllabus, language about this being an “experimental course” should be removed, and how paper topics are to be determined, as well as their parameters for graduate students, should be specified.
- 17-51 ANT . Revised Program – “Major in Anthropology”
Hamaker moved that this proposal be rejected; Smudde seconded the motion, which was unanimously approved because ANT **197** first needs to be approved, and another associated course, ANT **379**, is missing in the proposal (see section #6). In addition, the proposal requires proofreading and consistency in terminology (e.g. in use of the terms “sub-field” and “sub-discipline”), and in the revised catalog copy, the distinction between courses that are “general education” and those that are “elective” needs to be clarified.

3. **Assignment of Proposals to Subcommittees**

17-045 ANT 297 Revised Course – “Lost Continents and Sunken Cities”
Hamaker and Smudde volunteered to review this proposal.

17-054 ENG 183 New Course – “Rhetoric as Civic Literacy”
Hamilton and Varga-Harris volunteered to review this proposal.

Next meeting expected to be Tuesday, May 2nd, 2017.

Meeting adjourned at 1:47 pm.

Respectfully Submitted,
Christine Varga-Harris

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**College of Arts and Sciences
Curriculum Committee Agenda
Minutes #14 (May 2nd, 2017)**

Members Present – Osaore Aideyan, Chris Hamaker, Nina Hamilton, Sally Parry, Peter Smudde, Todd Stewart, Jonathan Thayn, Christine Varga-Harris.

Members Absent – Kristin Duffield, Bill McBride, Christian Trujillo.

Called to order at 1:06 pm.

1. **Approval of Minutes #13 (April 18th, 2017)**
Hamaker moved to approve; Thayn seconded; approved unanimously.
2. **Subcommittee Reports**
 - 17-045 ANT 297 Revised Course – “Lost Continents and Sunken Cities”
Discussion of this proposal was tabled because it had disappeared from the online system.
 - 17-054 ENG 183 New Course – “Rhetoric as Civic Literacy”
Stewart moved to approve this proposal pending minor revisions; Hamaker seconded; approved unanimously. The required revisions include the following: removing the designation “ICL” from the course title in the catalog copy as this should be attached to the course only after “General Education” approval; correcting the number of contact hours/week from 2.5 to 3.0; and clarifying the language regarding the “Prerequisites” and “Corequisites,” alongside specifying the course numbers for the prerequisites and corequisites.
3. **Assignment of Proposals to Subcommittees**
 - 17-051 ANT . Revised Program – “Major in Anthropology”
Rather than assign this proposal to a subcommittee, the committee decided to table this proposal pending the receipt and resubmission of proposals for courses associated with this proposed program revision.
4. **Review of CAS Curriculum Committee Policies and Procedures**
Committee members made some minor revisions to the “Policies and Procedures” document, with a view toward completing overhaul of this document in the fall.

Next meeting expected to be fall 2017.

Meeting adjourned at 1:43 pm.

Respectfully Submitted,
Christine Varga-Harris

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**College of Arts and Sciences
Curriculum Committee
Minutes #1 (August 29, 2017)
1:00 pm, 140 Stevenson Hall**

Members Present – Osaore Aideyan, Amanda Klinger, Macy Pohlman, Chris Hamaker, Nina Hamilton, Sally Parry, Peter Smudde, Todd Stewart.

Members Absent – Christine Varga-Harris, Kevin Edwards, Emma Lynn, Bill McBride.

Called to order shortly after 1:00 pm.

1. Election of Officers

By consensus, committee elected Stewart as Chair and Varga-Harris as Secretary

2. New Business

New member orientation/review of standard procedures

3. Approval of Minutes #14 (May 2, 2017)

By consensus of committee

4. Old Business/Subcommittee Reports/Continuing Business

None

5. Assignment of Proposals to Subcommittees

18-001 GEO . Revised Minor - "Minor in Environmental Studies"

Hamaker and Klinger volunteered to review this proposal

18-002 ANT . Revised Major - "Major in Anthropology"

18-003 ANT 275 New Course - "Principles of Human Evolution and Diversity"

18-004 ANT 351 New Course (grad credit) - "Midwestern Archaeology"

18-005 ANT 379 New Course (grad credit) - "Symbols in American Culture"

Smudde and Pohlman volunteered to review these proposals

18-006 ANT 461 New Course (graduate) - "Social Theory" (graduate)

Aideyan and Stewart volunteered to review this proposal

18-007 CSD . Revised Program (graduate) - "Doctor of Audiology"

18-008 CSD 510 Revised Course (graduate) - "Psychoacoustics"

18-009 CSD 532 Revised Course (graduate) - "Advance Pediatric Audiology"

18-010 CSD 541 Revised Course (graduate) - "Occupational & Environmental Audiology"

18-011 CSD 580.05 Delete Course (graduate) - "Humanitarian Outreach in Audiology"

18-012 CSD 580.06 Delete Course (graduate) - "Educational Audiology"

18-013 CSD 580.07 Delete Course (graduate) - "Psychosocial Aspects of Hearing Loss"

18-014 CSD 580.08 Delete Course (graduate) - "Evidence-Based Practice in Audiology"

18-015 CSD 580.09 Delete Course (graduate) - "Seminar: Audiology Case Report Preparation"

Hamilton and Daggett volunteered to review these proposals

18-016 COM . Revised Major - "Public Relations"

Varga-Harris and McBride were assigned to review this proposal

Next meeting is Tuesday, September 12, 2017

[Mins1](#) [Mins2](#) [Mins3](#) [Mins3\(Amended\)](#) [Mins4](#) [Mins5](#) [Mins6](#) [Mins7](#) [Mins8](#) [Mins9](#)
[Mins10](#) [Mins11](#) [Mins12](#) [Mins13](#) [Mins14](#) [Mins15](#) [Mins16](#) [Mins17](#) [Mins18](#)

Meeting adjourned at 1:55 pm.

Respectfully Submitted,
Tammy Hansen

**College of Arts and Sciences
Curriculum Committee
Minutes #02 (September 12, 2017)
1:00 pm, 140 Stevenson Hall**

Members Present – Kevin Edwards, Chris Hamaker, Emma Lynn, Bill McBride, Sally Parry, Macy Pohlman, Pete Smudde, Todd Stewart, Christine Varga-Harris.

Members Absent – Osoare Aideyan, Nina Hamilton, Amanda Klinger.

Called to order at about 1:00 pm.

1. **Guest Speakers**

- **Erin Mikulic**, a representative of the University Curriculum Committee welcomed questions about her committee and how its process works.
- **Amy Hurd**, director of Graduate Studies, provided an overview of how the accelerated Master’s Sequence will work. Among the information she provided is the following: students will be able to carry over from their undergraduate to graduate program up to 12 credit hours (by taking graduate courses or undergraduate ones for graduate credit); the sequence targets higher achieving students (with a GPA of 3.0 or higher; there is discussion of raising this to 3.2); and Anthropology will be one of the first departments to participate, but other fields are welcome to develop their own accelerated Master’s program too. Hurd also fielded questions about the sequence.

2. **Approval of Minutes #01 (August 29, 2017)**

Stewart moved to approve; Hamaker seconded; approved unanimously, with two abstentions (McBride and Varga-Harris).

3. **Subcommittee Reports**

18-001 GEO . Revised Minor – “Minor in Environmental Studies”

Hamaker moved that this proposal be revised and resubmitted; Smudde seconded the motion, which was then unanimously approved, for the following reasons: strikeouts need to be removed and minor errors corrected in the catalog copy; clarification is required in places where the phrase “choose two courses from two programs” appears (e.g. are these “programs” and the “groups” cited under “list of proposed program revisions” one and the same?); how electives will work needs to be clearly stipulated; and letters of support from all affected departments should to be uploaded.

18-002 ANT . Revised Major – “Major in Anthropology”

18-003 ANT 275 New Course – “Principles of Human Evolution and Diversity”

18-004 ANT 351 New Course (grad credit) – “Midwestern Archaeology”

18-005 ANT 379 New Course (grad credit) – “Symbols in American Culture”

Hamaker moved that all of these proposals be revised and resubmitted; Smudde seconded the motion, which was then unanimously approved, for various reasons. For one, the proposal for **ANT 275** is riddled with typographical and grammatical errors, as well as inconsistencies (e.g. in the listing of course numbers on the form and on the syllabus). Concerning the proposal for **the revised major**, separate proposals are required for the accelerated and the traditional sequences. The Committee determined that the Department of Anthropology first needs to change its major, and then divide it into sequences, and suggests that a similar process used by ENG might serve

as a model. As for the proposals as a group, financial implications forms still need to be provided.

4. Assignment of Proposals to Subcommittees

- 18-006 ANT 461 New Course (graduate) – “Social Theory” (graduate)
Aideyan and Stewart volunteered to review this proposal.
- 18-007 CSD . Revised Program (graduate) – “Doctor of Audiology”
- 18-008 CSD 510 Revised Course (graduate) – “Psychoacoustics”
- 18-009 CSD 532 Revised Course (graduate) – “Advance Pediatric Audiology”
- 18-010 CSD 541 Revised Course (graduate) – “Occupational & Environmental Audiology”
- 18-011 CSD 580.05 Delete Course (graduate) – “Humanitarian Outreach in Audiology”
- 18-012 CSD 580.06 Delete Course (graduate) – “Educational Audiology”
- 18-013 CSD 580.07 Delete Course (graduate) – “Psychosocial Aspects of Hearing Loss”
- 18-014 CSD 580.08 Delete Course (graduate) – “Evidence-Based Practice in Audiology”
- 18-15 CSD 580.09 Delete Course (graduate) – “Seminar: Audiology Case Report Preparation”
Hamilton and Varga-Harris volunteered to review these proposals
- 18-16 COM . Revised Major – “Public Relations”
McBride and Varga-Harris volunteered to review this proposal.
- 18-017 GEO . New Program – “Environmental Systems Science & Sustainability (ESSS)”
- 18-018 GEO 293 New Course – “Career Preparation in Environment Systems”
- 18-019 GEO 317 New Course – “Water Resources and Environmental Law”
- 18-020 GEO 318 New Course – “Aquifer Systems”
- 18-021 GEO 319 New Course – “Watershed Analysis & Hydrologic Modeling”
- 18-022 GEO 314 New Course – “Aqueous Geochemistry”
- 18-023 GEO 316 New Course – “Laboratory & Field Methods in Geochemistry”
Edwards and Hamaker volunteered to review these proposals.
- 18-024 BSC 419 Revised Course – “Advanced Molecular Biology” (graduate)
- 18-025 BSC 415 Revised Course – “Advanced Cell Biology I” (graduate)
- 18-026 BSC 319 New Course – “Genetics of Behavior” (grad credit)
McBride and Klinger volunteered to review these proposals.
- 18-027 SWK 465 New Course – “Advanced Social Work Practice in Integrated Behavioral Health”
(graduate)
- 18-028 SWK 464 New Course – “Practice with Military Veterans & Families” (graduate)
Stewart and Aideyan volunteered to review this proposal.
- 18-29 ECO 105 Revised Course – “Principles of Economics”
Hamaker volunteered to review this proposal and Lynn was assigned to do so.

Next meeting expected to be Tuesday, September 19, 2017.

Meeting adjourned at 1:53 pm.

Respectfully Submitted,
Christine Varga-Harris

**College of Arts and Sciences
Curriculum Committee
Minutes #03 (September 19, 2017)
1:00 pm, 140 Stevenson Hall**

Members Present – Kevin Edwards, Chris Hamaker, Nina Hamilton, Amanda Klinger, Bill McBride, Sally Parry, Macy Pohlman, Pete Smudde, Todd Stewart, Christine Varga-Harris.

Members Absent – Osoare Aideyan, Emma Lynn.

Called to order at 1:01 pm.

1. Approval of Minutes #2 (September 12, 2017)

Hamaker moved to approve; Smudde seconded; approved unanimously, with one abstention (Hamilton).

2. Subcommittee Reports

18-06 ANT 461 New Course (graduate) – “Social Theory” (graduate)

Stewart moved that this proposal be approved pending minor revisions; Smudde seconded the motion, which was then unanimously approved for reason of minor inconsistencies (e.g. bullet points are needed throughout the list of assignments and grade distribution so that the numbers provided clearly add up).

18-07 CSD . Revised Program (graduate) – “Doctor of Audiology”

Hamilton moved that this proposal be revised and resubmitted; Smudde seconded the motion, which was then unanimously approved. One of the main problems with this proposal, as Hamilton meticulously documented, is that the course offerings and the categories into which each course fits, have not been mapped out, and the number of semester hours do not clearly add up to the total of “86” stipulated for the revised program.

Hamilton and Varga-Harris volunteered to look out for the revised proposal in the hopes that the various pieces related to this revised program (including the 3 course revisions, and the 6 course deletions listed directly below) can come together by the Graduate College deadline of October 2nd so that the revised program can be implemented, as projected, in the 2018-2019 AY.

Stewart, meanwhile, is prepared to make sure all the different pieces – from the revised program to the deletions – come together in the correct sequence.

18-08 CSD 510 Revised Course (graduate) – Psychoacoustics”

18-09 CSD 532 Revised Course (graduate) – “Advance Pediatric Audiology”

18-10 CSD 541 Revised Course (graduate) – “Occupational & Environmental Audiology”

Varga-Harris moved to approve these proposals pending revisions; Hamaker seconded the motion, which was then unanimously approved. With regard to **CSD 510**, the objectives for the clinical activities ought to be outlined – especially given that adding these is a key rationale for proposed course revision. In addition, the grade scale for this course needs to be precise. Concerning **CSD 532**, the strikethrough has to be removed from the catalog copy for the revised course, and the grade scale should be precise. For **CSD 541**, in the catalog copy for the revised course, the description must be shortened by 3 words (to conform to the 20-word maximum), and the strikethrough removed.

18-11 CSD 580.05 Delete Course (graduate) – “Humanitarian Outreach in Audiology”
18-012 CSD 580.06 Delete Course (graduate) – “Educational Audiology”
18-013 CSD 580.07 Delete Course (graduate) – “Psychosocial Aspects of Hearing Loss”
18-014 CSD 580.08 Delete Course (graduate) – “Evidence-Based Practice in Audiology”
18-15 CSD 580.09 Delete Course (graduate) – “Seminar: Audiology Case Report Preparation”
Hamilton moved to approve these course deletions; McBride seconded the motion, which was then unanimously approved.

18-16 COM . Revised Major – “Public Relations”
Hamilton moved to accept this proposal; McBride seconded the motion, which was then unanimously approved, with one abstention (Smudde).

18-029 ECO 105 Revised Course – “Principles of Economics”
Hamaker moved to reject this proposal; Smudde seconded the motion, which was then unanimously approved because of the ramifications of the proposed revision. Significantly, the proposal made here to replace one course (105) with two courses (101 and 102) raises matters related to semester hours, as well as suggests that the major might also need to be revised to accommodate the two “new” courses. The fact that ECO 101 and ECO 102 have not been offered for well over ten years is also problematic. Stewart offered to consult with Jeri Ryburn about all of this, suspecting that the proposed course revision might necessitate framing it as a different kind of proposal.

18-28 SWK 464 New Course – “Practice with Military Veterans & Families” (graduate)
A discussion of this proposal revealed the following problems: there are minor errors in the catalog copy; the point distribution for assignments is unclear; the course requirements are meager for a graduate class (a research paper of 7 pages in length); the years cited for the course readings are outdated based on the rationale for these; and the wrong syllabus was submitted. Due to a lack of time, however, no decision was made about this proposal; it will be revisited by Stewart and Aideyan, alongside the SWK 465, at our next meeting.

18-027 SWK 465 New Course – “Advanced Social Work Practice in Integrated Behavioral Health” (graduate)
Stewart and Aideyan had volunteered to review this proposal; discussion was tabled until our next meeting for lack of time.

18-017 GEO . New Program – “Environmental Systems Science & Sustainability (ESSS)”

18-018 GEO 293 New Course – “Career Preparation in Environment Systems”

18-019 GEO 317 New Course – “Water Resources and Environmental Law”

18-020 GEO 318 New Course – “Aquifer Systems”

18-021 GEO 319 New Course – “Watershed Analysis & Hydrologic Modeling”

18-022 GEO 314 New Course – “Aqueous Geochemistry”

18-023 GEO 316 New Course – “Laboratory & Field Methods in Geochemistry”

Edwards and Hamaker had volunteered to review these proposals; discussion was tabled until our next meeting for lack of time.

3. Assignment of Proposals to Subcommittees

18-024 BSC 419 Revised Course – “Advanced Molecular Biology” (graduate)

18-025 BSC 415 Revised Course – “Advanced Cell Biology I” (graduate)

18-26 BSC 319 New Course – “Genetics of Behavior” (grad credit)

McBride and Pohlman volunteered to review these proposals.

18-030 HIS . Revised Major – “History”

[Mins1](#) [Mins2](#) [Mins3](#) [Mins3\(Amended\)](#) [Mins4](#) [Mins5](#) [Mins6](#) [Mins7](#) [Mins8](#) [Mins9](#)
[Mins10](#) [Mins11](#) [Mins12](#) [Mins13](#) [Mins14](#) [Mins15](#) [Mins16](#) [Mins17](#) [Mins18](#)

Smudde and Klinger volunteered to review this proposal.

Next meeting expected to be Tuesday, September 26, 2017.

Meeting adjourned at 1:55 pm.

Respectfully Submitted,
Christine Varga-Harris

College of Arts and Sciences Curriculum Committee
Minutes #03 (September 19, 2017) Amended
1:00 pm, 140 Stevenson Hall

Members Present – Kevin Edwards, Chris Hamaker, Nina Hamilton, Amanda Klinger, Bill McBride, Sally Parry, Macy Pohlman, Pete Smudde, Todd Stewart, Christine Varga-Harris.

Members Absent – Osoare Aideyan, Emma Lynn.

Called to order at 1:01 pm.

1. Approval of Minutes #2 (September 12, 2017)

Hamaker moved to approve; Smudde seconded; approved unanimously, with one abstention (Hamilton).

2. Subcommittee Reports

18-06 ANT 461 New Course (graduate) – “Social Theory” (graduate)

Stewart moved that this proposal be approved pending minor revisions; Smudde seconded the motion, which was then unanimously approved for reason of minor inconsistencies (e.g. bullet points are needed throughout the list of assignments and grade distribution so that the numbers provided clearly add up).

18-07 CSD . Revised Program (graduate) – “Doctor of Audiology”

Hamilton moved that this proposal be revised and resubmitted; Smudde seconded the motion, which was then unanimously approved. One of the main problems with this proposal, as Hamilton meticulously documented, is that the course offerings and the categories into which each course fits, have not been mapped out, and the number of semester hours do not clearly add up to the **reduced** total of “86” stipulated for the revised program.

Hamilton and Varga-Harris volunteered to look out for the revised proposal in the hopes that the various pieces related to this revised program (including the 3 course revisions, and the 6 course deletions listed directly below) can come together by the Graduate College deadline of October 2nd so that the revised program can be implemented, as projected, in the 2018-2019 AY.

Stewart, meanwhile, is prepared to make sure all the different pieces – from the revised program to the deletions – come together in the correct sequence.

18-08 CSD 510 Revised Course (graduate) – “Psychoacoustics”

18-09 CSD 532 Revised Course (graduate) – “Advance Pediatric Audiology”

18-10 CSD 541 Revised Course (graduate) – “Occupational & Environmental Audiology”

Varga-Harris moved to approve these proposals pending revisions; Hamaker seconded the motion, which was then unanimously approved. With regard to **CSD 510**, the objectives for the clinical activities ought to be outlined – especially given that adding these is a key rationale for proposed course revision. In addition, the grade scale for this course needs to be precise. Concerning **CSD 532**, the strikethrough has to be removed from the catalog copy for the revised course, and the grade scale should be precise. For **CSD 541**, in the catalog copy for the revised course, the description must be shortened by 3 words (to conform to the 20-word maximum), and the strikethrough removed.

- 18-11 CSD 580.05 Delete Course (graduate) – “Humanitarian Outreach in Audiology”
18-012 CSD 580.06 Delete Course (graduate) – “Educational Audiology”
18-013 CSD 580.07 Delete Course (graduate) – “Psychosocial Aspects of Hearing Loss”
18-014 CSD 580.08 Delete Course (graduate) – “Evidence-Based Practice in Audiology”
18-15 CSD 580.09 Delete Course (graduate) – “Seminar: Audiology Case Report Preparation”
Hamilton moved to approve these 5 course deletions; McBride seconded the motion, which was then unanimously approved.
- 18-16 COM . Revised Major – “Public Relations”
Hamilton moved to accept this proposal; McBride seconded the motion, which was then unanimously approved, with one abstention (Smudde).
- 18-29 ECO 105 Revised Course – “Principles of Economics”
Hamaker moved to reject this proposal; Smudde seconded the motion, which was then unanimously approved because of the ramifications of the proposed revision. Significantly, the proposal made here to replace one course (105) with two courses (101 and 102) raises matters related to semester hours, as well as suggests that the major might also need to be revised to accommodate the two “new” courses. The fact that ECO 101 and ECO 102 have not been offered for well over ten years is also problematic. Stewart offered to consult with Jeri Ryburn about all of this, suspecting that the proposed course revision might necessitate framing it as a different kind of proposal.
- 18-028 SWK 464 New Course – “Practice with Military Veterans & Families” (graduate)
A discussion of this proposal revealed the following problems: there are minor errors in the catalog copy; the point distribution for assignments is unclear; the course requirements are meager for a graduate class (a research paper of 7 pages in length); the years cited for the course readings are outdated based on the rationale for these; and the wrong syllabus was submitted. Due to a lack of time, however, no decision was made about this proposal; it will be revisited by Stewart and Aideyan, alongside the SWK 465, at our next meeting.
- 18-27 SWK 465 New Course – “Advanced Social Work Practice in Integrated Behavioral Health” (graduate)
Stewart and Aideyan had volunteered to review this proposal; discussion was tabled until our next meeting for lack of time.
- 18-017 GEO . New Program – “Environmental Systems Science & Sustainability (ESSS)”
18-018 GEO 293 New Course – “Career Preparation in Environment Systems”
18-019 GEO 317 New Course – “Water Resources and Environmental Law”
18-020 GEO 318 New Course – “Aquifer Systems”
18-021 GEO 319 New Course – “Watershed Analysis & Hydrologic Modeling”
18-022 GEO 314 New Course – “Aqueous Geochemistry”
18-023 GEO 316 New Course – “Laboratory & Field Methods in Geochemistry”
Edwards and Hamaker had volunteered to review these proposals; discussion was tabled until our next meeting for lack of time.

3. Assignment of Proposals to Subcommittees

- 18-024 BSC 419 Revised Course – “Advanced Molecular Biology” (graduate)
18-025 BSC 415 Revised Course – “Advanced Cell Biology I” (graduate)
18-26 BSC 319 New Course – “Genetics of Behavior” (grad credit)
McBride and Pohlman volunteered to review these proposals.
- 18-30 HIS . Revised Major – “History”

[Mins1](#) [Mins2](#) [Mins3](#) [Mins3\(Amended\)](#) [Mins4](#) [Mins5](#) [Mins6](#) [Mins7](#) [Mins8](#) [Mins9](#)
[Mins10](#) [Mins11](#) [Mins12](#) [Mins13](#) [Mins14](#) [Mins15](#) [Mins16](#) [Mins17](#) [Mins18](#)

Smudde and Klinger volunteered to review this proposal.

Next meeting expected to be Tuesday, September 26, 2017.

Meeting adjourned at 1:55 pm.

Respectfully Submitted,
Christine Varga-Harris

**College of Arts and Sciences
Curriculum Committee
Minutes #04 (September 26, 2017)
1:00 pm, 140 Stevenson Hall**

Members Present – Kevin Edwards, Chris Hamaker, Nina Hamilton, Amanda Klinger, Bill McBride, Sally Parry, Macy Pohlman, Pete Smudde, Todd Stewart, Christine Varga-Harris.

Members Absent – Osoare Aideyan, Emma Lynn.

Called to order at 1:02 pm.

1. Approval of Minutes #3 (September 19, 2017)

With two minor amendments, Stewart moved to approve; Hamilton seconded; approved unanimously. [The amended minutes have now been submitted for filing.]

2. Subcommittee Reports

18-007 CSD . Revised Program (graduate) – “Doctor of Audiology”

Hamilton moved to approve this proposal pending one correction; McBride seconded the motion, which was then unanimously approved. The following keying error needs to be corrected: the second time that CSD **520** is listed in section #2 of the proposal (under the heading “Doctor of Audiology”), it should read CSD **530**. Stewart will ask Jeri Ryburn to make the change.

18-17 GEO . New Program – “Environmental Systems Science & Sustainability (ESSS)”

Hamaker moved that this proposal be revised and resubmitted; Smudde seconded the motion, which was then unanimously approved for the following reasons: two of the new associated courses being proposed for the revised program (GEO 314 and GEO 316) need to be listed here; it should be clarified if the “15 hours or 5 courses” noted under “electives” can be from a single concentration; in section #4 of the proposal, the number of possible “tracks” needs to be clarified (are their four or three + a generalist track? also, for the sake of consistency, the tracks might be called “concentrations”); the number of hours of 398A02 that students can take should be specified; and a statement ought to be included addressing possibilities for the placement of students in internships.

18-18 GEO 293 New Course – “Career Preparation in Environment Systems”

Hamaker moved that this proposal be accepted pending one minor revision; McBride seconded the motion, which was then unanimously approved. Since the class meets for only half of a semester, the weekly contact hours should read “1.5” instead of “0.5.”

18-19 GEO 317 New Course – “Water Resources and Environmental Law”

Hamaker moved that this proposal be revised and resubmitted; McBride seconded the motion, which was then unanimously approved for the following reasons: the catalog copy is 2 words over the maximum limit of 20, as well as contains typographical errors; the syllabus for the proposed course has not been attached; there are inconsistencies within the proposal where prerequisites are cited (it seems GEO 100 and GEO 101 are used interchangeably); and no rationale has been provided for each of the following prerequisites: GEO 101, GEO 205, GEO 360 and GEO 361.

Discussion of the following proposals was tabled until our next meeting:

18-020 GEO 318 New Course – “Aquifer Systems”

18-021 GEO 319 New Course – “Watershed Analysis & Hydrologic Modeling”

[Mins1](#) [Mins2](#) [Mins3](#) [Mins3\(Amended\)](#) [Mins4](#) [Mins5](#) [Mins6](#) [Mins7](#) [Mins8](#) [Mins9](#)
[Mins10](#) [Mins11](#) [Mins12](#) [Mins13](#) [Mins14](#) [Mins15](#) [Mins16](#) [Mins17](#) [Mins18](#)

- 18-022 GEO 314 New Course – “Aqueous Geochemistry”
18-023 GEO 316 New Course – “Laboratory & Field Methods in Geochemistry
Edwards and Hamaker volunteered to review these proposals.
- 18-024 BSC 419 Revised Course – “Advanced Molecular Biology” (graduate)
18-025 BSC 415 Revised Course – “Advanced Cell Biology I” (graduate)
18-026 BSC 319 New Course – “Genetics of Behavior” (grad credit)
McBride and Pohlman volunteered to review these proposals.
- 18-027 SWK 465 New Course – “Advanced Social Work Practice in Integrated Behavioral Health”
(graduate)
18-028 SWK 464 New Course – “Practice with Military Veterans & Families” (graduate)
Stewart and Aideyan volunteered to review this proposal.
- 18-30 HIS . Revised Major – “History”
Smudde and Klinger volunteered to review this proposal

Next meeting expected to be Tuesday, October 3, 2017.

Meeting adjourned at 1:54 pm.

Respectfully Submitted,
Christine Varga-Harris

**College of Arts and Sciences
Curriculum Committee
Minutes #05 (October 3, 2017)
1:00 pm, 140 Stevenson Hall**

Members Present – Kevin Edwards, Chris Hamaker, Amanda Klinger, Sally Parry, Macy Pohlman, Pete Smudde, Todd Stewart, Christine Varga-Harris.

Members Absent – Osoare Aideyan, Emma Lynn, Bill McBride, Nina Hamilton.

Called to order at 1:00 pm.

1. Approval of Minutes #4 (September 26, 2017)

Hamaker moved to approve; Smudde seconded; approved unanimously.

2. Subcommittee Reports

18-024 BSC 419 Revised Course – “Advanced Molecular Biology” (graduate)

18-025 BSC 415 Revised Course – “Advanced Cell Biology I” (graduate)

Pohlman moved to approve the above two BSC proposals; Hamaker seconded the motion, which was then unanimously approved, with two abstentions (Edwards and Klinger).

18-026 BSC 319 New Course – “Genetics of Behavior” (grad credit)

Stewart moved that this proposal be approved pending two revisions; Hamaker seconded the motion, which was then unanimously approved, with two abstentions (Edwards and Klinger). First, the catalog copy has to be cleaned up; namely, the phrase “course description” and the acronym NS need to be removed from the text. Second, the weight of the graduate assignment (required for graduate credit) within the context of the overall course grade needs to be specified.

18-28 SWK 464 New Course – “Practice with Military Veterans & Families” (graduate)

Stewart moved that this proposal be revised and resubmitted; Varga-Harris seconded the motion, which was unanimously approved, for the following reasons: in the catalog copy there are extraneous phrases that need to be removed and punctuation errors corrected; the dates specified for the course readings should be updated (perhaps to “within the last five years”); the rationale for why this course ought to be offered for graduate credit needs to be clearly outlined; and a syllabus for the graduate version of this course is required. As the new syllabus is being created, clarification is needed regarding student learning outcomes, and the specific impact that “2 absences” and the various class disruptions listed will have on student grades. Also, the statement about “disabilities concerns” needs to be updated to the current language on “accommodations.”

18-027 SWK 465 New Course – “Advanced Social Work Practice in Integrated Behavioral Health” (graduate)

Stewart moved that this proposal be revised and resubmitted; Hamaker seconded the motion, which was unanimously approved, for the following reasons: in the catalog copy there are extraneous phrases that need to be removed and punctuation errors corrected; on both the proposal form and the syllabus, concrete sample assignments (rather than speculative ones) should be listed; and a syllabus (essentially a fully developed version of the proposed course) is required, complete with a list of course readings. As the new syllabus is being created, clarification is needed regarding student learning outcomes, and the specific impact that “2 absences” and the various class disruptions listed will have on student grades.

Also, the statement about “disabilities concerns” needs to be updated to the current language on “accommodations.”

18-030 HIS . Revised Major – “History”

Two key questions emerged regarding this proposal: 1) the proposed plan to revise HIS 200 seems to necessitate a separate proposal for this associated course; and 2) with HIS 200 constituting a prerequisite for majors for all 300-level courses, each of the latter listed in the catalog may need to include a statement alerting students to the fact that HIS 200 is a prerequisite. Varga-Harris agreed to speak to the author of the proposal in order to clarify for further discussion.

Assignment of Proposals to Subcommittees

18-031 MAT 280 Revised Course – “Financial Mathematics”

18-032 MAT 380 Revised Course – “Actuarial Models I” (grad credit)

18-033 MAT 381 Revised Course – “Actuarial Models II” (grad credit)

18-034 MAT 383 Revised Course – “Actuarial Models III” (grad credit)

18-035 MAT 384 Revised Course – “Actuarial Models IV” (grad credit)

Aideyan and Hamaker volunteered to review these proposals.

18-036 LGS 210 New Course – “Intro to Commercial Transactions for Paralegals”

18-037 LGS 311 New Course – “Intellectual Property for Paralegals”

Edwards and Varga-Harris volunteered to review these proposals.

18-38 ANT . New Sequence – “Accelerated Sequence”

Pohlman and Smudde volunteered to review this proposal.

18-39 BSC . Revised Sequence – “Zoology Sequence”

Stewart and Varga-Harris volunteered to review this proposal.

18-40 LAN Revised Major – Spanish

18-41 LAN Revised Sequence – Spanish Teacher Education

Hamilton and Klinger volunteered to review these proposals.

Next meeting expected to be Tuesday, October 10, 2017.

Meeting adjourned at 1:49 pm.

Respectfully Submitted,
Christine Varga-Harris

College of Arts and Sciences Curriculum Committee
Minutes #06 (Tuesday, October 10, 2017)
1:00 pm, 140 Stevenson Hall

Members Present – Kevin Edwards, Chris Hamaker, Nina Hamilton, Amanda Klinger, Bill McBride, Sally Parry, Macy Pohlman, Pete Smudde, Todd Stewart, Christine Varga-Harris.

Members Absent – Osoare Aideyan, Emma Lynn.

Called to order at 1:02 pm.

1. Guest

Ron Gifford from the History Department “walked” the Committee through his proposal for the “Revised History Major” and fielded questions about it.

2. Approval of Minutes #5 (October 3, 2017)

Hamaker moved to approve; Stewart seconded; approved unanimously, with two abstentions (Hamilton and McBride).

3. Old Business/Subcommittee Reports/Continuing Business

18-30 HIS . Revised Major – “History”

Smudde moved that this proposal be approved pending revisions; Klinger seconded the motion, which was then unanimously approved, with one abstention (Varga-Harris). The revisions include correcting typographical and other errors in the revised catalog copy (e.g. the department code should consistently read “HIS”); replacing the statement “HIS 200 is a prerequisite for all 300-level History courses” with the more flexible “HIS 200 is recommended for all 300-level History courses for History majors”; and removing the statement about HIS 200 at the end of the proposed revised catalog copy, as well as references throughout to a revised HIS 200 (retaining these necessitate an associated proposal for the course revision).

18-01 GEO Revised Minor – “Minor in Environmental Studies”

Hamaker moved that this proposal be approved; Klinger seconded the motion, which was then unanimously approved.

18-17 GEO New Program – “Environmental Systems Science and Sustainability (ESSE)”

Hamaker, a member of the subcommittee assigned to review this proposal, recommended that discussion about it be tabled until issues with the four course proposals associated with the new program (18-020 through 18-023) are addressed.

18-20 GEO 318 New Course – “Aquifer Systems”

Hamaker moved that this proposal be revised and resubmitted; Edwards seconded the motion, which was unanimously approved for the following reasons: a justification – rather than course description – needs to be provided in the “Rationale” section of the proposal; the course description in the proposed catalog copy is too vague (an “examination of types of aquifers”), and errors in the grade scale need to be corrected (the scale does not make sense as is).

18-21 GEO 319 New Course – “Watershed Analysis & Hydrologic Modeling”
Edwards moved that this proposal be revised and resubmitted; Hamaker seconded the motion, which was unanimously approved for the following reasons: the catalog copy needs to be reduced to 20 words (it is currently 23 words in length); a justification – rather than course description – should be provided in the “Rationale” section of the proposal; a rationale is required for the stated prerequisites; more information is needed about the lab component of the course (e.g. how labs will operate); and a course syllabus is required.

18-39 BSC . Revised Sequence – “Zoology Sequence”
After some concerns, specifically regarding section 4.1 of this proposal, discussion was tabled due to lack of time and information. Klinger agreed to speak to the author of the proposal prior to our next meeting for clarification of the details of the sample four-year plan of study (e.g. how students will fulfill the requirements of the sequence from semester to semester, how transfer students will be accommodated, etc.).

Discussion about the following proposals was tabled until our next meeting due to lack of time:

18-022 GEO 314 New Course – “Aqueous Geochemistry”
18-023 GEO 316 New Course – “Laboratory & Field Methods in Geochemistry”
18-038 ANT . New Sequence – “Accelerated Sequence”
18-031 MAT 280 Revised Course – “Financial Mathematics”
18-032 MAT 380 Revised Course – “Actuarial Models I” (grad credit)
18-033 MAT 381 Revised Course – “Actuarial Models II” (grad credit)
18-034 MAT 383 Revised Course – “Actuarial Models III” (grad credit)
18-035 MAT 384 Revised Course – “Actuarial Models IV” (grad credit)
18-036 LGS 210 New Course – “Intro to Commercial Transactions for Paralegals”
18-037 LGS 311 New Course – “Intellectual Property for Paralegals”
18-040 LAN . Revised Major – “Spanish”
18-041 LAN . Revised Sequence – “Spanish Teacher Education”

4. Assignment of Proposals to Subcommittees

18-042 ECO 102 New Course – “Principles of Macroeconomics”
18-043 ECO 101 New Course – “Principles of Microeconomics”
McBride and Stewart volunteered to review these proposals.

18-27 SWK 465 New Course – “Advanced Social Work Practice in Integrated Behavioral Health”
(graduate)
Stewart and Aideyan volunteered to review this proposal.

18-004 ANT 351 New Course (grad credit) – “Midwestern Archaeology”
18-005 ANT 379 New Course (grad credit) – “Symbols in American Culture”
Pohlman and Smudde volunteered to review these proposals.

18-44 GEO 321 New Course (grad credit) – “Geotectonics”
Hamaker and Edwards volunteered to review this proposal.

Next meeting expected to be Tuesday, October 17, 2017.

Meeting adjourned at 1:54 pm.

[Mins1](#) [Mins2](#) [Mins3](#) [Mins3\(Amended\)](#) [Mins4](#) [Mins5](#) [Mins6](#) [Mins7](#) [Mins8](#) [Mins9](#)
[Mins10](#) [Mins11](#) [Mins12](#) [Mins13](#) [Mins14](#) [Mins15](#) [Mins16](#) [Mins17](#) [Mins18](#)

Respectfully Submitted,
Christine Varga-Harris

College of Arts and Sciences Curriculum Committee
Minutes #07 (Tuesday, October 17, 2017)
1:00 pm, 140 Stevenson Hall

Members Present – Kevin Edwards, Chris Hamaker, Nina Hamilton, Amanda Klingler, Bill McBride, Sally Parry, Macy Pohlman, Pete Smudde, Todd Stewart, Christine Varga-Harris.

Members Absent – Osoare Aideyan, Emma Lynn.

Called to order at 1:05 pm.

1. Approval of Minutes #6 (October 10, 2017)

Hamaker moved to approve; McBride seconded; approved unanimously.

2. Old Business/Subcommittee Reports/Continuing Business

18-020 GEO 318 New Course – “Aquifer Systems”

Edwards moved that this proposal be revised and resubmitted; Hamaker seconded the motion, which was unanimously approved for the following reason: the catalog copy needs to be rewritten to reflect the course *content* (vs., for example, pedagogical choices).

18-22 GEO 314 New Course – “Aqueous Geochemistry”

18-23 GEO 316 New Course – “Laboratory & Field Methods in Geochemistry”

The committee examined these two course proposals together as they seem to be associated with each other. Hamaker moved that each be revised and resubmitted; Edwards seconded the motion, which was unanimously approved for the following reasons: **in each proposal** a) the rationale for the prerequisites or co-requisites needs to be explained, and b) since it appears that 316 is a lab for 314, the relationship between the two courses should be clarified. For **GEO 316**, the catalog copy needs to be proofread (there are typographical errors); the topics listed for the course should be specific; the justification for why 3 lab hours merits 3 credit hours should be addressed (is this atypical for GEO or does it align with general practice for science labs?); the logistics related to field work (and also the relationship of this to lab time) needs to be mapped out (e.g. logistics concerning travel and amount of time to be devoted to field work); and a letter of non-objection is required if equipment for labs will be borrowed from or shared with another department.

18-38 ANT . New Sequence – “Accelerated Sequence”

Smudde moved that this proposal be revised and resubmitted; Klingler seconded the motion, which was unanimously approved for the following reasons: the catalog copy should clearly state that admission to the accelerated sequence does not constitute admission to the graduate program, and that it is necessary to apply for the latter even if accepted into the former; in the plan of study, the semesters in their program of study when students must apply for the accelerated sequence and for the graduate program need to be stated in the supporting document; and the minimum grade requirements for undergraduate credit that counts toward graduate credit needs to be specified.

18-31 MAT 280 Revised Course – “Financial Mathematics”

Hamaker moved that this proposal be revised and resubmitted; Hamilton seconded the motion, which was unanimously approved for the following reasons: the catalog copy needs to be reduced to the 20 words allotted; a syllabus must be provided; and the material that is currently in what is marked as the syllabus, should be stated in section #2 of the proposal.

[Mins1](#) [Mins2](#) [Mins3](#) [Mins3\(Amended\)](#) [Mins4](#) [Mins5](#) [Mins6](#) [Mins7](#) [Mins8](#) [Mins9](#)
[Mins10](#) [Mins11](#) [Mins12](#) [Mins13](#) [Mins14](#) [Mins15](#) [Mins16](#) [Mins17](#) [Mins18](#)

18-004 ANT 351 New Course (grad credit) – “Midwestern Archaeology”
18-005 ANT 379 New Course (grad credit) – “Symbols in American Culture”
Smudde moved to approve these two ANT proposals; Hamaker seconded the motion, which was unanimously approved.

Discussion of the following were tabled until our next meeting, due to a lack of time:

18-28 SWK 464 New Course – “Practice with Military Veterans & Families” (graduate)
Stewart and Aideyan are reviewing this proposal.

18-032 MAT 380 Revised Course – “Actuarial Models I” (grad credit)
18-033 MAT 381 Revised Course – “Actuarial Models II” (grad credit)
18-034 MAT 383 Revised Course – “Actuarial Models III” (grad credit)
18-035 MAT 384 Revised Course – “Actuarial Models IV” (grad credit)
Aideyan and Hamaker are reviewing these proposals.

18-036 LGS 210 New Course – “Intro to Commercial Transactions for Paralegals”
18-037 LGS 311 New Course – “Intellectual Property for Paralegals”
Edwards and Varga-Harris are reviewing these proposals.

18-39 BSC . Revised Sequence – “Zoology Sequence”
Stewart and Varga-Harris are reviewing this proposal.

18-40 LAN . Revised Major – “Spanish”
18-41 LAN . Revised Sequence – “Spanish Teacher Education”
Hamilton and Klingler are reviewing these proposals.

18-42 ECO 102 New Course – “Principles of Macroeconomics”
18-043 ECO 101 New Course – “Principles of Microeconomics”
McBride & Stewart are reviewing these proposals.

18-027 SWK 465 New Course – “Advanced Social Work Practice in Integrated Behavioral Health”
(graduate)
Stewart and Aideyan are reviewing this proposal.

18-44 GEO 321 New Course (grad credit) – “Geotectonics”
Hamaker and Edwards are reviewing this proposal.

3. Assignment of New Proposals to Subcommittees

18-45 COM 284 New Course – “Media Sales”
Varga-Harris and Edwards volunteered to review this proposal.

Next meeting expected to be Tuesday, October 24, 2017.

Meeting adjourned at 1:50 pm.

Respectfully Submitted,
Christine Varga-Harris

College of Arts and Sciences Curriculum Committee
Minutes #08 (Tuesday, October 24, 2017)
1:00 pm, 140 Stevenson Hall

Members Present – Kevin Edwards, Chris Hamaker, Nina Hamilton, Amanda Klingler, Bill McBride, Sally Parry, Macy Pohlman, Pete Smudde, Todd Stewart, Christine Varga-Harris.

Members Absent – Osoare Aideyan.

Called to order at 1:03 pm.

1. Amy Hurd & Gina Hunter: Accelerated Anthropology Sequence

Hurd and Hunter fielded questions about the proposed Accelerated ANT Sequence, as well as its relationship to the graduate program.

2. Approval of Minutes #7 (October 17, 2017)

Hamaker moved to approve; McBride seconded; approved unanimously.

3. Subcommittee Reports

18-038 ANT . New Sequence – “Accelerated Sequence”

Stewart moved to approve this proposal pending one minor revision to be fixed by Jeri Ryburn; Smudde seconded the motion, which was unanimously approved. The revision pertains to #2 of the proposal and entails simply replacing the phrase “good performance” with “good standing.”

18-45 COM 284 New Course – “Media Sales”

Varga-Harris moved to approve this proposal pending minor revisions; Edwards seconded the motion, which was unanimously approved with one abstention (Smudde). The needed revisions pertain to the catalog copy, where the following phrases must be removed: “course number” and “course description.”

18-40 LAN . Revised Major – “Spanish”

Hamilton moved to approve this proposal; Klingler seconded the motion, which was unanimously approved.

18-41 LAN . Revised Sequence – “Spanish Teacher Education”

Hamilton moved to approve this proposal pending minor revisions; Klingler seconded the motion, which was unanimously approved. The needed revisions pertain to the catalog copy and consist in the following: adding a semicolon after “120” (for the sake of clarity); placing “214” in order before “215”; and adding a period at the very end of the program description.

18-43 ECO 101 New Course – “Principles of Microeconomics”

Stewart moved to approve this proposal pending revisions; McBride seconded the motion, which was unanimously approved. The required revisions include reducing the catalog copy to the allotted 20 words and making the following adjustments in the syllabus: a) verifying the use of “macro” or “micro” in the section on learning outcomes [as for the proposal for ECO 102 below]; b) rendering the font uniform (for the sake of readability); c) listing sample assignments in the “reading dates” column alongside what appear to be the weekly topics to be covered; and d) removing the strict “syllabus changes” clause.

18-42 ECO 102 New Course – “Principles of Macroeconomics”
Stewart moved to approve this proposal pending revisions; McBride seconded the motion, which was unanimously approved. The required revisions include reducing the catalog copy to the allotted 20 words and making the following adjustments in the syllabus: a) removing the reference to this course as “101” in the course description; b) verifying the use of “macro” or “micro” in the section on learning outcomes [as for the proposal for ECO 101 above]; c) rendering the font uniform (for the sake of readability); d) listing sample assignments in the “reading dates” column alongside what appear to be the weekly topics to be covered; and e) removing the strict “syllabus changes” clause.

4. Continuing Business

18-022 GEO 314 New Course – “Aqueous Geochemistry”

18-023 GEO 316 New Course – “Laboratory & Field Methods in Geochemistry”

Hamaker recommended that discussion of these proposals be tabled until our next meeting as they still have some “issues” that need to be worked out. To expedite this, he and Edwards are planning to meet with the GEO chair for clarification on a few matters.

Discussion of the following was tabled until our next meeting, due to a lack of time:

18-028 SWK 464 New Course – “Practice with Military Veterans & Families” (graduate)
Stewart and Aideyan are reviewing this proposal.

18-032 MAT 380 Revised Course – “Actuarial Models I” (grad credit)

18-033 MAT 381 Revised Course – “Actuarial Models II” (grad credit)

18-034 MAT 383 Revised Course – “Actuarial Models III” (grad credit)

18-035 MAT 384 Revised Course – “Actuarial Models IV” (grad credit)

Aideyan and Hamaker are reviewing these proposals.

18-036 LGS 210 New Course – “Intro to Commercial Transactions for Paralegals”

18-037 LGS 311 New Course – “Intellectual Property for Paralegals”

Edwards and Varga-Harris are reviewing these proposals.

18-039 BSC . Revised Sequence – “Zoology Sequence”

Stewart and Varga-Harris are reviewing this proposal.

18-027 SWK 465 New Course – “Advanced Social Work Practice in Integrated Behavioral Health”
(graduate)

Stewart and Aideyan are reviewing this proposal.

18-44 GEO 321 New Course (grad credit) – “Geotectonics”

Hamaker and Edwards are reviewing this proposal.

5. Assignment of Proposals to Subcommittees

18-46 PSY 477 New Course (graduate) – “School-based Prevention & Intervention Services”

McBride and Hamilton volunteered to review this proposal.

Next meeting expected to be Tuesday, October 31, 2017.

Meeting adjourned at 1:49 pm.

Respectfully Submitted,

[Mins1](#) [Mins2](#) [Mins3](#) [Mins3\(Amended\)](#) [Mins4](#) [Mins5](#) [Mins6](#) [Mins7](#) [Mins8](#) [Mins9](#)
[Mins10](#) [Mins11](#) [Mins12](#) [Mins13](#) [Mins14](#) [Mins15](#) [Mins16](#) [Mins17](#) [Mins18](#)

Christine Varga-Harris

College of Arts and Sciences Curriculum Committee
Minutes #09 (Tuesday, October 31, 2017)
1:00 pm, 140 Stevenson Hall

Members Present – Kevin Edwards, Chris Hamaker, Nina Hamilton, Amanda Klingler, Sally Parry, Macy Pohlman, Todd Stewart, Christine Varga-Harris.

Members Absent – Osoare Aideyan, Bill McBride, Pete Smudde.

Called to order at 1:05 pm.

1. Approval of Minutes #08 (October 24, 2017)

Hamaker moved to approve; Stewart seconded; approved unanimously.

2. Subcommittee Reports

18-02 ANT . Revised Major – “Major in Anthropology”

Pohlman moved to approve this proposal; Hamilton seconded the motion, which was unanimously approved.

18-022 GEO 314 New Course – “Aqueous Geochemistry”

Hamaker moved to approve this proposal pending revisions; Edwards seconded the motion, which was unanimously approved. The revisions pertain to the proposal, as follows: ensuring consistency in characterizing the types of assignments students must complete across the sections in the proposal addressing assignments and evaluation methods; clarifying which lowest scores will be dropped (or should this read “the lowest *score*?”); and explaining why the proposed course does *not* duplicate any existing courses as it appears that there is already a graduate version of it (GEO 439) in the catalog.

18-028 SWK 464 New Course – “Practice with Military Veterans & Families” (graduate)

Stewart moved to approve this proposal pending revisions; Hamaker seconded the motion, which was unanimously approved. On the proposal, the date range specified for the reading list (currently 2010-2013) still needs to be corrected – now to render it consistent with that noted on the syllabus – as do continuing issues with the attendance policy. The latter might be easily rectified by importing the language on attendance (related to departmental policy) that appears on the syllabus provided for the course proposal for SWK 465.

18-32 MAT 380 Revised Course – “Actuarial Models I” (grad credit)

18-033 MAT 381 Revised Course – “Actuarial Models II” (grad credit)

These two MAT proposals were discussed together, after which Hamaker moved that they be revised and resubmitted, a motion that Edwards seconded and that was subsequently unanimously approved. The revisions pertain to the proposal and syllabus, as follows: the language and information regarding “disability concerns” needs to be updated; the additional work required of graduate students needs to be specified; the assertion that graduate students must perform 10% better than undergraduate ones ought to be clarified (vs. “TBD” by the instructor); and the grading scale should be corrected (for example, as is, an “80” could be either an “A” or a “B”).

18-34 MAT 383 Revised Course – “Actuarial Models III” (grad credit)

Hamaker moved that this proposal be revised and resubmitted; Varga-Harris seconded the motion, which was approved unanimously. The revisions pertain to the proposal and syllabus, as follows: the

language and information regarding “disability concerns” needs to be updated; the additional work required of graduate students needs to be specified; the assertion that graduate students must perform 10% better than undergraduate ones ought to be clarified; and the grading scale should be corrected (for example, as is, an “80” could be either an “A” or a “B”). In addition, a list of sample assignments ought to be provided on the syllabus, and the grade range mapped out.

18-35 MAT 384 Revised Course – “Actuarial Models IV” (grad credit)

Hamaker moved that this proposal be revised and resubmitted; Hamilton seconded the motion, which was approved unanimously. On the proposal, the catalog description must be reduced from 23 words to the 20 allotted for copy, and in section #2 – where the proposed changes are described – mention of MAT 355 should be either removed or explained as it does not seem to exist in the course catalog (e.g. will a proposal be submitted for this as a new course?). On the syllabus, the language and information regarding “disability concerns” needs to be updated; the additional work required of graduate students needs to be specified; the assertion that graduate students must perform 10% better than undergraduate ones ought to be clarified; and the grading scale should be corrected (for example, as is, an “80” could be either an “A” or a “B”).

3. Continuing Business

18-023 GEO 316 New Course – “Laboratory & Field Methods in Geochemistry”

Discussion of this proposal was tabled after Hamaker briefly noted problems with it that remain to be resolved.

18-49 ECO . New Graduate Sequence – Quantitative Economics

Stewart moved that this proposal be rejected until the financial implications form that must accompany it is submitted; Hamaker seconded the motion, which was unanimously approved.

Discussion of the following was tabled until our next meeting, due to a lack of time:

18-036 LGS 210 New Course – “Intro to Commercial Transactions for Paralegals”

18-037 LGS 311 New Course – “Intellectual Property for Paralegals”

Edwards and Varga-Harris are reviewing these proposals.

18-039 BSC . Revised Sequence – “Zoology Sequence”

Stewart and Varga-Harris are reviewing this proposal.

18-027 SWK 465 New Course – “Advanced Social Work Practice in Integrated Behavioral Health”
(graduate)

Stewart and Aideyan are reviewing this proposal.

18-044 GEO 321 New Course (grad credit) – “Geotectonics”

Hamaker and Edwards are reviewing this proposal.

18-46 PSY 477 New Course (graduate) – “School-based Prevention & Intervention Services”

McBride and Hamilton are reviewing this proposal.

4. Assignment of Proposals to Subcommittees

18-47 PHI 270 New Course – “Existentialism”

18-48 PHI 257 New Course – “Medieval Philosophy”

Varga-Harris and McBride volunteered to review these proposals.

[Mins1](#) [Mins2](#) [Mins3](#) [Mins3\(Amended\)](#) [Mins4](#) [Mins5](#) [Mins6](#) [Mins7](#) [Mins8](#) [Mins9](#)
[Mins10](#) [Mins11](#) [Mins12](#) [Mins13](#) [Mins14](#) [Mins15](#) [Mins16](#) [Mins17](#) [Mins18](#)

Next meeting expected to be Tuesday, November 7, 2017.

Meeting adjourned at 1:51 pm.

Respectfully Submitted,
Christine Varga-Harris

College of Arts and Sciences Curriculum Committee
Minutes #10 (Tuesday, November 7, 2017)
1:00 pm, 140 Stevenson Hall

Members Present – Bill McBride, Kevin Edwards, Chris Hamaker, Amanda Klingler, Sally Parry, Macy Pohlman, Pete Smudde, Todd Stewart, Christine Varga-Harris.

Members Absent – Osoare Aideyan, Nina Hamilton.

Called to order at 1:04 pm.

1. Approval of Minutes #09 (October 31, 2017)

Hamaker moved to approve; McBride seconded; approved unanimously with one abstention (Smudde).

2. Subcommittee Reports

18-044 GEO 321 New Course (grad credit) – “Geotectonics”

Hamaker moved to approve this proposal pending revisions; Edwards seconded the motion, which was unanimously approved. The required revisions involve 1) clarifying the prerequisites wherever they are noted on the proposal, including in the catalog copy (are any of 102, 202 and 203 acceptable prerequisites or should punctuation be added to indicate some sort of “either/or” situation?), and 2) correcting the math regarding the weight of assignments (including ensuring that the total percentage adds up to 100).

18-048 PHI 257 New Course – “Medieval Philosophy”

Varga-Harris moved to approve this proposal pending one minor revision; McBride seconded the motion, which was unanimously approved with one abstention (Stewart). The following corrections might be taken care of by Jeri Ryburn: a revised syllabus with updated language and information regarding “disability concerns” needs to be uploaded.

18-47 PHI 270 New Course – “Existentialism”

Varga-Harris moved to approve this proposal pending revisions; McBride seconded the motion, which was unanimously approved with one abstention (Stewart). The following corrections might be taken care of by Jeri Ryburn: 1) in the catalog copy, the phrase “Humanities Designation” should be removed, and 2) a revised syllabus with updated language and information regarding “disability concerns” needs to be uploaded.

18-36 LGS 210 New Course – “Intro to Commercial Transactions for Paralegals”

Edwards moved to approve this proposal pending revisions; Varga-Harris seconded the motion, which was unanimously approved. In the catalog copy, the dash between the course number and the course title needs to be removed, as does the phrase “semester hours,” and the word count must to be reduced by 2 words to meet the allotted 20-word maximum. In addition, a grade scale should be added to both the form and the attached syllabus, and class activities and points (including for participation) ought to be aligned with each other.

18-37 LGS 311 New Course – “Intellectual Property for Paralegals”

Edwards moved to approve this proposal pending revisions; Smudde seconded the motion, which was unanimously approved. In the catalog copy, the formatting needs to be checked and fixed in places (e.g.

the dash between the course number and the course title must be removed, and a grade scale should be added to both the form and the attached syllabus.

18-039 BSC . Revised Sequence – “Zoology Sequence”

Stewart moved to approve this proposal pending revisions; Hamaker seconded the motion, which was unanimously approved with one abstention (Klingler). The committee recommends that the author of this proposal attach the “check-point” form for BIO as a PDF in lieu of the overview of the sequence provided in #4.1 of the proposal (with the formatting of the said PDF “lost,” the overview is extremely difficult to follow). In addition, in accordance with an internal comment made at the bottom of the form, it appears that all mention throughout of 380 A80 needs to be removed.

18-17 GEO . New Program – “Environmental Systems Science & Sustainability (ESSS)”

Hamaker moved that this proposal be revised and resubmitted; Edwards seconded the motion, which was unanimously approved. The revisions will entail clarifying the various tracks that students can declare (i.e., is the “generalist” route one of the tracks?) in the catalog copy, and removing mention of GEO 316 in both the catalog copy and the proposal (based on the understanding of the committee that the proposal for this course will be withdrawn).

3. Continuing Business

18-019 GEO 317 New Course – “Water Resources and Environmental Law

18-021 GEO 319 New Course – “Watershed Analysis and Hydrologic Modeling”

18-023 GEO 316 New Course – “Laboratory & Field Methods in Geochemistry”

Edwards and Hamaker are reviewing these proposals.

18-027 SWK 465 New Course – “Advanced Social Work Practice in Integrated Behavioral Health”
(graduate)

Stewart and Aideyan are reviewing this proposal.

18-046 PSY 477 New Course (graduate) – “School-based Prevention & Intervention Services”

McBride and Hamilton are reviewing this proposal.

Next meeting expected to be Tuesday, November 14, 2017.

Meeting adjourned at 1:54 pm.

Respectfully Submitted,
Christine Varga-Harris

College of Arts and Sciences Curriculum Committee
Minutes #11 (Tuesday, November 14, 2017)
1:00 pm, 140 Stevenson Hall

Members Present – Kevin Edwards, Chris Hamaker, Nina Hamilton, Amanda Klingler, Sally Parry, Macy Pohlman, Pete Smudde, Todd Stewart, Christine Varga-Harris.

Members Absent – Osoare Aideyan, Bill McBride.

Called to order at 1:02 pm.

1. Approval of Minutes #10 (November 7, 2017)

Hamaker moved to approve; Stewart seconded; approved unanimously.

2. Subcommittee Reports

18-023 GEO 316 New Course – “Laboratory & Field Methods in Geochemistry”

Hamaker informed the committee that this proposal will be withdrawn and deleted from the system.

18-019 GEO 317 New Course – “Water Resources and Environmental Law

18-021 GEO 319 New Course – “Watershed Analysis and Hydrologic Modeling”

Hamaker moved to approve these two proposals; Edwards seconded the motion, which was unanimously approved.

18-017 GEO . New Program – “Environmental Systems Science & Sustainability (ESSS)”

Hamaker moved that this proposal be approved pending revisions; Edwards seconded the motion, which was unanimously approved. The revisions will entail clarifying the various tracks that students can declare (i.e., is the “generalist” route one of the tracks?) in the catalog copy, and removing mention of GEO 316 (as noted above, the proposal for 316 will be withdrawn).

18-027 SWK 465 New Course – “Advanced Social Work Practice in Integrated Behavioral Health”
(graduate)

Stewart moved that this proposal be approved pending one minor revision; Hamaker seconded the motion, which was unanimously approved. Simply, the statement about “disabilities concerns” needs to be updated to the current language on “accommodations.”

18-046 PSY 477 New Course (graduate) – “School-based Prevention & Intervention Services”

Hamilton moved that this proposal be revised and resubmitted; Stewart seconded the motion, which was unanimously approved. Clarification is needed about the following on the syllabus: a) the relationship between the section outlining course assignments and that on class activities, as well as how these connect to the points that will be allotted for the course; and b) the relationship between participation days (for example, how many of these will there be?) and the points mapped out in Appendix A (basically, it is ambiguous how the rubric will be applied in practice).

3. Continuing Business

18-50 HIS 200 Revised Course – “Doing History”

Smudde and Pohlman are reviewing this proposal.

[Mins1](#) [Mins2](#) [Mins3](#) [Mins3\(Amended\)](#) [Mins4](#) [Mins5](#) [Mins6](#) [Mins7](#) [Mins8](#) [Mins9](#)
[Mins10](#) [Mins11](#) [Mins12](#) [Mins13](#) [Mins14](#) [Mins15](#) [Mins16](#) [Mins17](#) [Mins18](#)

Next meeting expected to be Tuesday, November 28, 2017.

Meeting adjourned at 1:50 pm.

Respectfully Submitted,
Christine Varga-Harris

College of Arts and Sciences Curriculum Committee
Minutes #12 (Tuesday, November 28, 2017)
1:00 pm, 140 Stevenson Hall

Members Present – Kevin Edwards, Chris Hamaker, Sally Parry, Macy Pohlman, Pete Smudde, Todd Stewart, Christine Varga-Harris.

Members Absent – Osoare Aideyan, Nina Hamilton, Amanda Klingler.

Called to order at 1:05 pm.

1. Approval of Minutes #11 (November 14, 2017)

Hamaker moved to approve; Stewart seconded; approved unanimously.

2. Subcommittee Reports

18-50 HIS 200 Revised Course – “Doing History”

Pohlman moved to approve this proposal pending one minor revision; Smudde seconded the motion, which was unanimously approved with one abstention (Varga-Harris). The catalog copy is one word over the limit, but the committee determined this could be easily rectified by requesting that Jeri Ryburn remove the first word of the course description (“An”).

18-031 MAT 280 Revised Course – “Financial Mathematics”

18-032 MAT 380 Revised Course – “Actuarial Models I” (grad credit)

18-033 MAT 381 Revised Course – “Actuarial Models II” (grad credit)

18-034 MAT 383 Revised Course – “Actuarial Models III” (grad credit)

18-035 MAT 384 Revised Course – “Actuarial Models IV” (grad credit)

Hamaker moved that these proposals be revised and resubmitted; Edwards seconded the motion, which was unanimously approved. Across this cluster of proposals, the Associated Program Proposal “Actuarial Sequence” that is referred to must be created (this is especially pertinent to MAT 280); new, detailed sample syllabi must be provided (the old ones submitted offer excellent models for doing so, for example, in terms of how they map out the required assignments and grade scale, and employ current ISU language on “Accommodations”); and each new syllabus must be aligned with the “specifics” noted in its respective proposal.

3. Continuing Business

In SP 2018, the Committee will return to the task of completing its overhaul of the CAS Curriculum Committee Policies and Procedures.

Next meeting is TBD/expected to be held within the first few weeks of the SP 2018 semester.

Meeting adjourned at 1:34 pm.

Respectfully Submitted,
Christine Varga-Harris

College of Arts and Sciences Curriculum Committee
Minutes #13 (Tuesday, January 23, 2018)
1:00 pm, 140 Stevenson Hall

Members Present – Kevin Edwards, Chris Hamaker, Amanda Klingler, Sally Parry, Pete Smudde, Todd Stewart, Christine Varga-Harris.

Members Absent – Osoare Aideyan, Nina Hamilton, Macy Pohlman.

Called to order at 1:01 pm.

1. Approval of Minutes #12 (November 28, 2017)

Hamaker moved to approve; Smudde seconded; approved unanimously, with one abstention (Klingler).

2. Subcommittee Reports

18-032 MAT 380 Revised Course – “Actuarial Models I” (grad credit)

18-033 MAT 381 Revised Course – “Actuarial Models II” (grad credit)

18-034 MAT 383 Revised Course – “Actuarial Models III” (grad credit)

18-035 MAT 384 Revised Course – “Actuarial Models IV” (grad credit)

Hamaker moved to approve these four proposals; Smudde seconded the motion, which was unanimously approved based on the determination that a note should be added to underscore remaining inconsistencies between the proposals and syllabi (e.g. in terms of how “graduate work” is represented).

18-53 MAT . Revised Sequence – “Actuarial Sequence”

Hamaker moved to approve this proposal; Edwards seconded the motion, which was unanimously approved. The Committee recognizes, however, that before the proposal can go further in the system, typing errors in the “Justification” must be corrected for the sake of clarity; MAT 355 needs to be added to the list of “Associated Course Proposals” at the top of the Sequence Proposal, as well as in Section #6 (this is something Jeri Ryburn can fix); and the associated courses MAT 355 and MAT 280 must be approved.

3. Assignment of Proposals to Subcommittees

18-031 MAT 280 Revised Course – “Financial Mathematics”

Hamaker and Hamilton are reviewing this proposal.

18-54 MAT 355 New Course – “Generalized Linear Models and Predictive Modeling” (grad credit)

Hamaker and Aideyan volunteered to review this proposal.

18-51 CHE 461 New Course – “Heterogeneous Catalysis - Principles and Practice” (graduate)

Edwards and Klingler volunteered to review this proposal.

18-52 PHY 189.14 Temporary Course – “Intro to Making”

Smudde and Varga-Harris volunteered to review this proposal.

4. Continuing Business

Overhauling the Committee’s “Policies and Procedures” document.

Next meeting: Tuesday, January 30th.

Meeting adjourned at 1:32 pm.

[Mins1](#) [Mins2](#) [Mins3](#) [Mins3\(Amended\)](#) [Mins4](#) [Mins5](#) [Mins6](#) [Mins7](#) [Mins8](#) [Mins9](#)
[Mins10](#) [Mins11](#) [Mins12](#) [Mins13](#) [Mins14](#) [Mins15](#) [Mins16](#) [Mins17](#) [Mins18](#)

Respectfully Submitted,
Christine Varga-Harris

College of Arts and Sciences Curriculum Committee
Minutes #14 (Tuesday, January 30, 2018)
1:00 pm, 140 Stevenson Hall

Members Present: Kevin Edwards, Chris Hamaker, Todd Stewart, Sally Parry, Pete Smudde, Amanda Klingler

Members Absent: Christine Varga-Harris, Osoare Aideyan, Nina Hamilton, Macy Pohlman

1. Approval of Minutes #13 (January 23, 2018)

Smudde moved to approve, Hamaker seconds, unanimously approved

2. Old Business/Subcommittee Reports/Continuing Business

18-31 MAT 280 Revised Course – “Financial Mathematics”

Same grade scale and extra graduate work inconsistency as the other math proposals, in the online form mentions quizzes that don’t exist in the syllabus, Hamaker moves to approve with some caveats, seconded by Smudde. Unanimously approved.

18-054 MAT 355 New Course – “Generalized Linear Models and Predictive Modeling” (grad credit)

In the syllabus they discuss that it is a Monday Wednesday class, but things like homework collection will happen on Fridays according to the syllabus. Hidden pre-recs, math 351 has a requirement of 350 which has a requirement of 347 but it isn’t listed. Approval pending Jerry fix of hidden pre rec of math 350, with note on syllabus problem. Moved by Hamaker, seconded by Edwards, unanimously approved.

18-51 CHE 461 New Course – “Heterogeneous Catalysis - Principles and Practice” (graduate)

Slightly vague on the course description, but no real issues. Edwards moves to approve, Klingler seconds, all approve, Hamaker abstains.

18-52 PHY 189.14 Temporary Course – “Intro to Making”

No real concerns. Smudde moves to approve, Hamaker seconds, unanimously approved.

3. Assignment of Proposals to Subcommittees

18-055 PHI 360 New Course – “Topics in Environmental Philosophy” (grad credit)

Hamaker Volunteered to review this proposal, Varga-Harris assigned to review

4. Continuing Business

Overhauling the Committee’s “Policies and Procedures” document.

Next meeting 2-13, meeting adjourned at 1:36

College of Arts and Sciences Curriculum Committee
Minutes #15 Tuesday, February 13, 2018
1:00 pm, 140 Stevenson Hall

Members Present: Kevin Edwards, Chris Hamaker, Nina Hamilton, Todd Stewart, Sally Parry, Pete Smudde, Amanda Klingler, Christine Varga-Harris

Members Absent: Osoare Aideyan, Bill McBride, Macy Pohlman

Called to order at 1:06 pm.

1. Approval of Minutes #14 (January 30, 2018)

Hamaker moved to approve; Klingler seconded the motion, which was unanimously approved, with one abstention (Varga-Harris).

2. Subcommittee Reports

18-55 PHI 360 New Course – “Topics in Environmental Philosophy” (grad credit)

Hamaker moved to approve this proposal pending minor revisions; Varga-Harris seconded the motion, which was unanimously approved with one abstention (Stewart). The revisions will involve simply answering “yes” on the proposal to verify that Milner is being consulted; updating the language on “accommodations”; and clearly delineating the requirements and grade breakdown for graduate credit (e.g. what will the “research paper and presentation” cited entail? will these replace some of the undergraduate assignments? what will each of the graduate assignments be worth in the overall grading scheme?).

3. Assignment of Proposals to Subcommittees

18-56 ENG 351 “Digital Rhetorics” (Revised Course)

Hamilton and Smudde volunteered to review this proposal.

CHE 481 “Capstone Research Project I” (New Graduate Course)

CHE 482 “Capstone Research Project II” (New Graduate Course)

Stewart and Edwards volunteered to review these proposals.

4. Continuing Business

Overhauling the Committee’s “Policies and Procedures” document.

Next meeting: Tuesday, February 27th.

Meeting adjourned at 1:44 pm.

Respectfully Submitted,
Christine Varga-Harris

College of Arts and Sciences Curriculum Committee
Minutes #16 Tuesday, February 27, 2018
1:00 pm, 140 Stevenson Hall

Members present: Amanda Klingler, Nina Hamilton, Chris Hamaker, Sally Parry, Kevin Edwards, Pete Smudde, Todd Stewart

Members Absent: Osoare Aideyan, Bill McBride, Macy Pohlman, Christine Varga-Harris

Meeting called to order at 1:05

1. Approval of Minutes #15 (February 13, 2018)

Hamilton moves to approve, Hamaker seconds, unanimously approved

2. Old Business/Subcommittee Reports/Continuing Business

18-056 ENG 351 “Digital Rhetorics” (Revised Course)
Hamilton and Smudde volunteered to review this proposal.

They have only included the revisions they are suggesting to the copy, not the complete copy. The change in title needs to be indicated. There is the potential for overlap between some com classes and this class if there is not discussion between the two parties. It is proposed that the proposal writer to speak with Steve Hunt and receive a letter of non-objection or a cross listing. In item one of the catalog copy there are no prerequisites for graduate students beyond graduate standing, however the way it is written will lead graduate students to believe that they need to take all the prerequisites listed for undergraduates. It is suggested that they add “or graduate standing” to this description if it fits their ideas for the course. There is nothing included about how graduate students will be evaluated in comparison to undergraduate students in terms of both the extra presentation assignment and the overall grading. In the catalog copy they should state that this course was “formerly listed as Hyper Text.”

Hamilton moves to approve pending revisions, Smudde seconds. Unanimously approved.

18-57 CHE 481 “Capstone Research Project I” (New Graduate Course)
18-058 CHE 482 “Capstone Research Project II” (New Graduate Course)
Stewart and Edwards volunteered to review these proposals.

They need to strip out the extraneous information from the catalog copy such as course number. The “or” in the prerequisites section needs to have the underline removed. While the committee understands that each students’ project will require different readings and have different time frames, however we would like a sample timeline that lists things such as when first drafts should be complete and so on. We need to determine if these courses are a required part of the associated proposals listed. If so, the associated proposals will need to be updated to include these courses. If not, they need to disassociate the other proposals before it can be approved.

Discussion of these courses has been tabled until this issue can be resolved.

[Mins1](#) [Mins2](#) [Mins3](#) [Mins3\(Amended\)](#) [Mins4](#) [Mins5](#) [Mins6](#) [Mins7](#) [Mins8](#) [Mins9](#)
[Mins10](#) [Mins11](#) [Mins12](#) [Mins13](#) [Mins14](#) [Mins15](#) [Mins16](#) [Mins17](#) [Mins18](#)

3. Assignment of Proposals to Subcommittees

18-59 PSY 477 New Course – “School-based Prevention & Intervention Services” (graduate course)

Hamaker and Hamilton volunteered to review these proposals.

18-60 SWK 404 New Course - "Gender and Sexuality in U.S. Society" (graduate course)

Varga- Harris and Aideyan were assigned to review these proposals.

4. Continuing Business

Overhauling the Committee’s “Policies and Procedures” document.

The changes made by Parry were reviewed by the committee. The phrase “make sure that it is no more than 20 words long” on page 6 should be moved next to the bullet point “Course descriptions.

Next meeting: Tuesday, March 20th

Meeting adjourned at 1:48pm

College of Arts and Sciences Curriculum Committee
Minutes #17 (Tuesday, March 20, 2018)
1:00 pm, 140 Stevenson Hall

Members present: Amanda Klingler, Nina Hamilton, Sally Parry, Kevin Edwards, Todd Stewart, Christine Varga-Harris

Members Absent: Osoare Aideyan, Chris Hamaker, Bill McBride, Macy Pohlman, Pete Smudde

Meeting called to order at 1:07

1. Approval of Minutes #16 (February 27, 2018)

Stewart moved to approve, Edwards seconded; approved unanimously, with two abstentions (Hamilton and Varga-Harris)

2. Old Business

Stewart provided updates on recent Chemistry proposals, and Parry offered an overview of upcoming changes in Economics (e.g. regarding Actuarial Science Proposals).

3. Subcommittee Reports

18-59 PSY 477 New Course – “School-based Prevention & Intervention Services” (graduate course)
Hamilton moved to approve this proposal; Hamaker seconded the motion (in absentia), which was unanimously approved.

18-60 SWK 404 New Course – “Gender and Sexuality in U.S. Society” (graduate course)
Varga-Harris moved to approve this proposal pending minor revisions; Stewart second the motion, which was unanimously approved, with one abstention (Hamilton). The revisions will entail removing from the course description “(20 Words or Less)” in the proposal, and updating both the language and links regarding “Accommodations” and “Academic Misconduct” on the syllabus.

4. Assignment of Proposals to Subcommittees

18-61 BSC 451 New Course – “Cell Signaling and Regulation” (graduate course)
Hamilton and Varga-Harris volunteered to review this proposal.

18-62 ECO . Revised Major – “General Economics”

18-63 ECO . Revised Major – “Managerial Economics”

18-064 ECO . Revised Minor – “Economics Minor”

Klingler and Edwards volunteered to review these three proposals.

5. Continuing Business

Overhauling the Committee’s “Policies and Procedures” document.

Next meeting: Tuesday, April 3rd

Meeting adjourned at 1:41 pm.

Respectfully Submitted,
Christine Varga-Harris

College of Arts and Sciences Curriculum Committee
Minutes #18 (Tuesday, April 3, 2018)
1:00 pm, 140 Stevenson Hall

Members present: Amanda Klingler, Chris Hamaker, Nina Hamilton, Sally Parry, Kevin Edwards, Pete Smudde, Todd Stewart, Christine Varga-Harris

Members Absent: Osoare Aideyan, Bill McBride

Meeting called to order at 1:02

1. Approval of Minutes #17 (March 20, 2018)

Stewart moved to approve, Edwards seconded; approved unanimously, with two abstentions (Hamaker and Hamilton).

2. Subcommittee Reports

18-61 BSC 451 New Course – “Cell Signaling and Regulation” (graduate course)

Hamilton moved to approve this proposal; Varga-Harris seconded the motion, which was unanimously approved, with two abstentions (Edwards and Klingler).

18-62 ECO . Revised Major – “General Economics”

18-63 ECO . Revised Major – “Managerial Economics”

18-064 ECO . Revised Minor – “Economics Minor”

Edwards moved to approve these three proposals, pending minor editorial revisions; Klingler seconded the motion, which was unanimously approved. In each proposal, there are some “strikeouts” and/or extraneous text that need to be removed. Stewart offered to bring these to the attention of Jeri Ryburn, who can make the necessary changes.

3. Assignment of Proposals to Subcommittees

18-065 MAT 338 New Course – “Topics in Algebra and Related Areas” (graduate credit)

Hamaker and Aideyan volunteered to review this proposal.

4. Continuing Business

The Committee completed the last of the work on overhauling its “Policies and Procedures” document.

Next meeting: (if needed, tentatively) Tuesday, April 17

Meeting adjourned at 1:48 pm.

Respectfully Submitted,
Christine Varga-Harris

**College of Arts and Sciences
Curriculum Committee
Minutes #1 (August 21, 2018)**

Members Present – Tenley Banik, Kevin Edwards, Chris Hamaker, Nina Hamilton, Christopher Marroquin, Dimitrios Nikolaou, Sally Parry, Aaron Smith, Peter Smudde, Todd Stewart.

Members Absent – Christine Varga-Harris, Brandon Henry
Called to order shortly after 1:00 pm.

1. Election of Officers

By consensus, committee elected Stewart as Chair and Varga-Harris as Secretary

2. New Business

New member orientation/review of standard procedures

3. Approval of Minutes #14 (May 2, 2017)

By consensus of committee

4. Old Business/Subcommittee Reports/Continuing Business

None

5. Assignment of Proposals to Subcommittees

19-001	MAT	338	New Course – “Topics in Algebra and Related Areas” (grad credit)
19-007	MAT	.	New Sequence - Mathematics Accelerated Sequence"
19-008	MAT	.	New Sequence - Biomathematics Accelerated Sequence"
19-009	MAT	201	Revised Course - "Teaching Mathematics in the Elementary School"

Nikolaou and Stewart volunteered to review these proposals

19-02	BSC	.	Revised Major - "Major in Biological Sciences Teacher Education"
19-006	ENG	.	New Major - "Major in English, BS"
19-018	ENG	.	Revised Sequence - "English Teacher Education Sequence"

Banik volunteered and Varga-Harris was assigned to review these proposals

19-03	POL	234	New Course - "Government, Ethics, and Public Policy"
19-004	POL	.	Revised Program - "Major in Political Science"
19-05	ECO	250	New Course - "Public Economics"

Edwards and Smith volunteered to review these proposals

19-010	CSD	212	New Course - "Introduction to Hearing Science and Audiology"
19-014	CSD	403	Revised Course (graduate) - "Cognition and Language Across the Lifespan II: Differential"
19-015	CSD	.	Revised Program (graduate) - "Master's Program in Speech Language Pathology"
19-016	CSD	460	Revised Course (graduate) - "Augmentative and Alternative Communication"

Hamilton and Smudde volunteered to review these proposals

19-011	ANT	482	New Course (graduate) - "Food, Place, and Power"
19-012	ANT	343	New Course - (grad credit) "Food, Place, and Power"
19-013	ANT	197	Revised Course - "Lost Continents and Sunken Cities"
19-017	ANT	105	New Course - "People and Food"

Hamaker and Marroquin volunteered to review these proposals

Next meeting is Tuesday, August 28 at 1:00pm

Meeting adjourned at 1:55 pm. Respectfully Submitted, Tammy Hansen

College of Arts and Sciences
Curriculum Committee
Minutes #2 (August 28, 2018)

Members Present – Tenley Banik, Kevin Edwards, Chris Hamaker, Brandon Henry, Christopher Marroquin, Dimitrios Nikolaou, Sally Parry, Aaron Smith, Peter Smudde, Todd Stewart, Christine Varga-Harris.

Members Absent – Nina Hamilton.

Guest – CAS administrative fellow Julie Jung joined us for part of our meeting (she left when we turned to discussing a proposal in her home department, English)

Called to order shortly after 1:00 pm.

1. **Approval of Minutes #01 (August 21, 2018)**

Smith moved to approve; Hamaker seconded the motion, which was unanimously approved with two abstentions (Henry and Varga-Harris).

2. **Subcommittee Reports**

- 19-03 POL 234 New Course – “Government, Ethics, and Public Policy”
Edwards moved that this proposal be approved pending one minor revision; Smith seconded the motion, which was then unanimously approved. The revision, which Stewart will request that Jeri Ryburn make, entails removing the following phrase from the catalog copy: “Prerequisites: none.”
- 19-04 POL . Revised Program – “Major in Political Science”
Edwards moved that this proposal be approved pending minor revisions; Smith seconded the motion, which was then unanimously approved. The revisions, which Stewart will request that Jeri Ryburn make, entail fixing minor errors in the catalog copy (e.g. superfluous dashes).
- 19-05 ECO 250 New Course – “Public Economics”
Edwards moved that this proposal be revised and resubmitted; Henry seconded the motion, which was then unanimously approved with one abstention (Nikolaou). The revisions should clarify the following: 1) whether majors can count ECO 250 toward their major; 2) the rationale for ECO 250/how this differs from ECO 350; and 3) the projection of need for ECO 250.
- 19-002 BSC . Revised Major – “Major in Biological Sciences Teacher Education”
Varga-Harris moved that this proposal be approved pending revision; Banik seconded the motion, which was then unanimously approved with one abstention (Edwards). The required revisions entail providing a “financial implications” form and changing references to SED 3** throughout the proposal to SED 344. [On another note, Stewart will contact Jeri Ryburn about adjusting the language in #8 of this form; here, the term “certification” should be changed to “licensure.”]
- 19-018 ENG . Revised Sequence – “English Teacher Education Sequence”
Banik moved that this proposal be approved pending one minor revision; Varga-Harris seconded the motion, which was then unanimously approved with one abstention (Smith). Simply, the strikeout needs to be removed from the catalog copy.

3. Continuing Business

19-001 MAT 338 New Course – “Topics in Algebra and Related Areas” (grad credit)
19-007 MAT . New Sequence – “Mathematics Accelerated Sequence”
19-008 MAT . New Sequence – “Biomathematics Accelerated Sequence”
19-009 MAT 201 Revised Course – “Teaching Mathematics in the Elementary School”
Nikolaou and Stewart are reviewing these proposals

19-010 CSD 212 New Course – “Introduction to Hearing Science and Audiology”
19-014 CSD 403 Revised Course – “Cognition and Language Across the Lifespan II: Differential” (graduate)
19-015 CSD . Revised Program – “Master's Program in Speech Language Pathology” (graduate)
19-016 CSD 460 Revised Course – “Augmentative and Alternative Communication” (graduate)
Hamilton and Smudde are reviewing these proposals

19-06 ENG . New Major – “Major in English, BS”
Banik and Varga-Harris are reviewing this proposal

19-011 ANT 482 New Course – “Food, Place, and Power” (graduate)
19-012 ANT 343 New Course – “Food, Place, and Power” (grad credit)
19-013 ANT 197 Revised Course – “Lost Continents and Sunken Cities”
19-017 ANT 105 New Course – “People and Food”
Hamaker and Marroquin are reviewing these proposals

4. Assignment of Proposals to Subcommittees

19-019 ANT 472 New Course – “Advanced Human Paleopathology & Skeletal Analysis” (graduate)
19-020 ANT 483 New Course – “Advanced Midwestern Archaeology” (graduate)
19-021 ANT 494 New Course – “Advanced Primate Behavior and Evolution” (graduate)
19-022 ANT 485 New Course – “Advanced Study of Asian America” (graduate)
19-023 ANT 470 New Course – “Advanced Zooarchaeology” (graduate)
19-024 ANT 492 New Course – “Advanced Archaeological Theory” (graduate)
19-025 ANT 491 New Course – “Advanced Archaeological Analysis of Prehistoric Materials” (graduate)
19-026 ANT 484 New Course – “Advanced North American Archaeology” (graduate)
Henry, Hamaker and Nikolaou volunteered to review these proposals

Next meeting is Tuesday, September 4th at 1:00pm

Meeting adjourned at about 1:55 pm.

Respectfully Submitted,
Christine Varga-Harris

College of Arts and Sciences
Curriculum Committee
Minutes #3 (September 4, 2018)

Members Present – Kevin Edwards, Chris Hamaker, Nina Hamilton, Brandon Henry, Christopher Marroquin, Dimitrios Nikolaou, Sally Parry, Aaron Smith, Peter Smudde, Todd Stewart, Christine Varga-Harris.

Members Absent – Tenley Banik.

Called to order shortly after 1:00 pm.

1. **Approval of Minutes #02 (August 28, 2018)**

Hamaker moved to approve; Henry seconded the motion, which was unanimously approved with one abstention (Hamilton).

2. **Subcommittee Reports**

19-10 CSD 212 New Course – “Introduction to Hearing Science and Audiology”

Upon the advice of Hamilton and Smudde, who reviewed it, this proposal was tabled until Sally Parry can make inquiries about the following problem: what is being proposed would reduce the credit hours of the program with which it is associated. This necessitates an associated proposal, namely for a program change.

19-014 CSD 403 Revised Course – “Cognition and Language Across the Lifespan II: Differential” (graduate)

19-015 CSD . Revised Program – “Master's Program in Speech Language Pathology” (graduate)

19-016 CSD 460 Revised Course – “Augmentative and Alternative Communication” (graduate)

Hamilton moved to approve these three proposals; Smudde seconded the motion, which was unanimously approved.

19-11 ANT 482 New Course – “Food, Place, and Power” (graduate)

19-012 ANT 343 New Course – “Food, Place, and Power” (grad credit)

Upon the advice of Hamaker and Marroquin, who reviewed them, these proposals were tabled until Sally Parry can make the following inquiries: 1) given that there is a 400 [which should actually read 443] and a 300 version of this course, can 343 count for graduate credit? and 2) will students be made aware at the onset of the mandatory field trips (e.g. in case there are potential complications with transportation)?

19-013 ANT 197 Revised Course – “Lost Continents and Sunken Cities”

Hamaker moved to approve this proposal; Smith seconded the motion, which was unanimously approved.

19-017 ANT 105 New Course – “People and Food”

Upon the advice of Hamaker and Marroquin, who reviewed it, this proposal was tabled until Sally Parry can get clarification about the relevance of the “facility tour” required for the course; its “fit” as a “science, math and technology” “gen ed”; and any potential overlap between this course and AGR 201.

3. Continuing Business

- 19-001 MAT 338 New Course – “Topics in Algebra and Related Areas” (grad credit)
19-007 MAT . New Sequence – “Mathematics Accelerated Sequence”
19-008 MAT . New Sequence – “Biomathematics Accelerated Sequence”
19-009 MAT 201 Revised Course – “Teaching Mathematics in the Elementary School”

Nikolaou and Stewart are reviewing these proposals

- 19-06 ENG . New Major – “Major in English, BS”

Banik and Varga-Harris are reviewing this proposal

- 19-019 ANT 472 New Course (graduate) – “Advanced Human Paleopathology & Skeletal Analysis”
19-020 ANT 483 New Course (graduate) – “Advanced Midwestern Archaeology”
19-021 ANT 494 New Course (graduate) – “Advanced Primate Behavior and Evolution”
19-022 ANT 485 New Course (graduate) – “Advanced Study of Asian America”
19-023 ANT 470 New Course (graduate) – “Advanced Zooarchaeology”
19-024 ANT 492 New Course (graduate) – “Advanced Archaeological Theory”
19-025 ANT 491 New Course (graduate) – “Advanced Archaeological Analysis of Prehistoric Materials”
19-026 ANT 484 New Course (graduate) – “Advanced North American Archaeology”

Henry, Hamaker, Marroquin are reviewing these proposals

4. Assignment of Proposals to Subcommittees

- 19-027 HIS 332 New Course (grad credit) – “Environmental History”
19-028 HIS 227 New Course – “Early Modern Europe”

Smith and Edwards volunteered to review these proposals

Next meeting is Tuesday, September 11 at 1:00 pm

Meeting adjourned at about 1:55 pm.

Respectfully Submitted,
Christine Varga-Harris

College of Arts and Sciences
Curriculum Committee
Minutes #4 (September 11, 2018)

Members Present – Kevin Edwards, Chris Hamaker, Nina Hamilton, Brandon Henry, Dimitrios Nikolaou, Sally Parry, Aaron Smith, Peter Smudde, Todd Stewart, Christine Varga-Harris.

Members Absent – Tenley Banik, Christopher Marroquin.

Called to order at 1:02 pm.

1. Pressing Business

Immediately upon convening, the Committee launched into a discussion of pressing matters that have surfaced related to curricular changes in education courses offered in various departments at ISU.

Among these issues are possible “conflicts” between established EAF and new SED course offerings, and the stipulations for letters of concurrence and/or objection in such cases.

2. Continuing Business -- Approval of Minutes #03 (September 4, 2018)

3. Continuing Business – Subcommittee Reports

19-001 MAT 338 New Course – “Topics in Algebra and Related Areas” (grad credit)
19-007 MAT . New Sequence – “Mathematics Accelerated Sequence”
19-08 MAT . New Sequence – “Biomathematics Accelerated Sequence”
19-09 MAT 201 Revised Course – “Teaching Mathematics in the Elementary School”
Nikolaou and Stewart are reviewing these proposals

19-06 ENG . New Major – “Major in English, BS”
Banik and Varga-Harris are reviewing this proposal

19-019 ANT 472 New Course (graduate) – “Advanced Human Paleopathology & Skeletal Analysis”
19-020 ANT 483 New Course (graduate) – “Advanced Midwestern Archaeology”
19-021 ANT 494 New Course (graduate) – “Advanced Primate Behavior and Evolution”
19-022 ANT 485 New Course (graduate) – “Advanced Study of Asian America”
19-023 ANT 470 New Course (graduate) – “Advanced Zooarchaeology”
19-024 ANT 492 New Course (graduate) – “Advanced Archaeological Theory”
19-025 ANT 491 New Course (graduate) – “Advanced Archaeological Analysis of Prehistoric Materials”
19-026 ANT 484 New Course (graduate) – “Advanced North American Archaeology”
Henry, Hamaker, Marroquin are reviewing these proposals

4. Assignment of Proposals to Subcommittees

19-029 ANT 495 New Course (graduate) – “Advanced Ethnographic Methods”
19-030 PHY . Revised Sequence – “Physics Teacher Education Sequence”
19-033 HIS . Revised Sequence – “History-Social Sciences Teacher Education Sequence”
19-034 GEO . Revised Major – “Geography Teacher Education”
10-035 GEO . Revised Major – “Earth and Space Science Teacher Education”

5. New Business

Repetition of Courses

Next meeting is Tuesday, September 18 at 1:00 pm

Meeting adjourned at about 1:52 pm.

Respectfully Submitted, Christine Varga-Harris

College of Arts and Sciences
Curriculum Committee
Minutes #5 (September 18, 2018)

Members Present – Tenley Banik, Kevin Edwards, Chris Hamaker, Nina Hamilton, Brandon Henry, Christopher Marroquin, Dimitrios Nikolaou, Sally Parry, Aaron Smith, Todd Stewart, Christine Varga-Harris.

Members Absent – Peter Smudde.

Called to order shortly after 1:00 pm.

1. **Approval of Minutes #04** (September 11, 2018)

Hamaker moved to approve; Henry seconded the motion, which was unanimously approved with one abstention (Banik).

2. **Approval of Minutes #03** (September 4, 2018)

Hamaker moved to approve; Henry seconded the motion, which was unanimously approved with one abstention (Banik).

3. **Subcommittee Reports**

19-10 CSD 212 New Course – “Introduction to Hearing Science and Audiology”

Hamilton moved to approve this proposal; Hamaker seconded the motion, which was unanimously approved.

19-019 ANT 472 New Course (graduate) – “Advanced Human Paleopathology & Skeletal Analysis”

19-024 ANT 492 New Course (graduate) – “Advanced Archaeological Theory”

19-025 ANT 491 New Course (graduate) – “Advanced Archaeological Analysis of Prehistoric Materials”

Hamaker moved to approve these proposals pending a few revisions; Henry seconded the motion, which was unanimously approved. For each of these proposals, extraneous language in the catalog copy needs to be removed (e.g. “Title”; “Course Description”; etc.). In addition, one of the following is required for clarification: 1) the removal of language about “required” courses (these should be cast as electives) OR 2) the addition of an associated proposal to revise the stated concentrations and *allow* for these “required” courses.

19-020 ANT 483 New Course (graduate) – “Advanced Midwestern Archaeology”

19-021 ANT 494 New Course (graduate) – “Advanced Primate Behavior and Evolution”

19-022 ANT 485 New Course (graduate) – “Advanced Study of Asian America”

19-023 ANT 470 New Course (graduate) – “Advanced Zooarchaeology”

19-026 ANT 484 New Course (graduate) – “Advanced North American Archaeology”

Hamaker moved to approve these proposals pending minor revisions; Smith seconded the motion, which was unanimously approved. For each of these proposals, extraneous language in the catalog copy needs to be removed (e.g. “Title”; “Course Description”; etc.). For ANT 492, the typo in the catalog copy needs to be corrected (archeology is misspelled).

19-12 ANT 343 New Course – “Food, Place, and Power” (grad credit)

Hamaker moved to approve this proposal with one revision; Marroquin seconded the motion, which was unanimously approved. Where the proposal inquires if this course may be offered for graduate credit, the response must be changed from “Yes” to “No” (because graduate students should take the *graduate* version of the same course, ANT 443).

19-11 ANT 443 New Course – “Food, Place, and Power” (graduate)

Hamaker moved to approve this proposal with the addition of a couple of comments; Marroquin seconded the motion, which was unanimously approved. Hamaker and Marroquin recommended that a

note be added to the comments section of the proposal to bring attention to the following: this course may not be appropriate for SMT and it might overlap with AGR 201.

- 19-27 HIS 332 New Course (grad credit) – “Environmental History”
Edwards moved to approve this proposal pending a couple of revisions; Smith seconded the motion, which was unanimously approved with three abstentions (Henry, Marroquin and Varga-Harris). Extraneous language in the catalog copy needs to be removed, namely the term “Prerequisites.” Also, the proposal should clarify the matter of prerequisites for *undergraduates* (as is, it speaks only to graduate students).
- 19-28 HIS 227 New Course – “Early Modern Europe”
Edwards moved to approve this proposal pending a couple of revisions; Smith seconded the motion, which was unanimously approved with three abstentions (Henry, Marroquin and Varga-Harris). Extraneous language in the catalog copy needs to be removed, namely the term “Prerequisites.” Also, the proposal should clarify the matter of prerequisites for undergraduates and the rationale should note the “Group” among history courses within which this particular one will fit.

4. Continuing Business

- 19-001 MAT 338 New Course – “Topics in Algebra and Related Areas” (grad credit)
19-007 MAT . New Sequence – “Mathematics Accelerated Sequence”
19-008 MAT . New Sequence – “Biomathematics Accelerated Sequence”
19-009 MAT 201 Revised Course – “Teaching Mathematics in the Elementary School”
Nikolaou and Stewart are reviewing these proposals.
- 19-06 ENG . New Major – “Major in English, BS”
Banik and Varga-Harris are reviewing this proposal.

5. Assignment of Proposals to Subcommittees

- 19-29 ANT 495 New Course (graduate) – “Advanced Ethnographic Methods”
Hamaker and Henry volunteered to review this proposal.
- 19-30 PHY . Revised Sequence – “Physics Teacher Education Sequence”
19-031 PHY . New Sequence – “Biophysics Sequence”
19-32 PHY 371 New Course (grad credit) – “Biophysics of Neurological Systems”
Banik and Hamaker volunteered to review these proposals.
- 19-33 HIS . Revised Sequence – “History-Social Sciences Teacher Education Sequence”
Banik and Smith volunteered to review this proposal.
- 19-34 GEO . Revised Major – “Geography Teacher Education”
10-035 GEO . Revised Major – “Earth and Space Science Teacher Education”
Marroquin and Nikolaou volunteered to review these proposals.
- 10-036 POL . New Course – “Interest Groups”
Edwards and Nikolaou volunteered to review this proposal.
- 19-037 GEO 422 New Course (graduate) – “Sustainable Cities”
19-038 GEO 322 New Course (grad credit) – “Sustainable Cities”
Hamilton and Varga-Harris volunteered to review these proposals.

6. New Business

Repetition of Courses

Meeting adjourned at about 1:55 pm.

Next meeting is Tuesday, September 25 at 1:00 pm Respectfully Submitted, Christine Varga-Harris

College of Arts and Sciences Curriculum Committee
Minutes #6 (September 25, 2018)

Members Present – Tenley Banik, Kevin Edwards, Chris Hamaker, Nina Hamilton, Brandon Henry, Christopher Marroquin, Dimitrios Nikolaou, Sally Parry, Peter Smudde, Todd Stewart, Christine Varga-Harris.

Members Absent – Aaron Smith.

Called to order shortly after 1:00 pm.

1. Approval of Minutes #05 (September 18, 2018)

Hamaker moved to approve; Marroquin seconded the motion, which was unanimously approved.

2. Pressing Matters

Parry updated the Committee on a recent CTE meeting about the EAF/SED issue. The Committee then discussed its strategy for assessing the proposed BS in English and determined that it would invite the two departments that have voiced a stake in the matter (ENG and LAN) to speak briefly at our meeting next week.

3. Subcommittee Reports

19-001 MAT 338 New Course – “Topics in Algebra and Related Areas” (grad credit)

Stewart moved that this proposal be revised and resubmitted; Nikolaou seconded the motion, which was unanimously passed. The revisions to the proposal will entail “cleaning up” the catalog copy (namely, removing the phrase “General Education Code”) and changing the proposed credit hours from “3-4” to “3” – so as to prevent confusion for students. (If MAT is intent on offering this course *also* for 4 credit hours, it might submit a parallel proposal for this; alternately, it could propose a 1 credit hour seminar that can be combined with the 3 credit-hour course.) The syllabus also needs to be revised with a view toward the following: addressing what, precisely, is required of students to earn graduate credit; offering a bibliography that illuminates the range of potential subjects this “topics” course might cover; rendering the term used to refer to each specific assignment uniform throughout (to avoid confusion about which assignment is which); and specifying a clear final exam policy that aligns with university policy.

4. Continuing Business

19-07 MAT . New Sequence – “Mathematics Accelerated Sequence”

19-08 MAT . New Sequence – “Biomathematics Accelerated Sequence”

19-09 MAT 201 Revised Course – “Teaching Mathematics in the Elementary School”

Nikolaou and Stewart are reviewing these proposals

19-06 ENG . New Major – “Major in English, BS”

Banik and Varga-Harris are reviewing this proposal

19-029 ANT 495 New Course (graduate) – “Advanced Ethnographic Methods”

Hamaker and Henry are reviewing this proposal

19-030 PHY . Revised Sequence – “Physics Teacher Education Sequence”

19-031 PHY . New Sequence – “Biophysics Sequence”

19-32 PHY 371 New Course (grad credit) – “Biophysics of Neurological Systems”

Banik and Hamaker are reviewing these proposals

19-33 HIS . Revised Sequence – “History-Social Sciences Teacher Education Sequence”
Banik and Smith are reviewing review this proposal

19-34 GEO . Revised Major – “Geography Teacher Education”

10-035 GEO . Revised Major – “Earth and Space Science Teacher Education”
Marroquin and Nikolaou are reviewing these proposals

10-036 POL . New Course – “Interest Groups”
Edwards and Nikolaou are reviewing this proposal

19-037 GEO 422 New Course (graduate) – “Sustainable Cities’

19-038 GEO 322 New Course (grad credit) – “Sustainable Cities”
Hamilton and Varga-Harris are reviewing these proposals

5. Assignment of Proposals to Subcommittees

19-040 PHY 202 New Course – “Introduction to Biophysics”
Banik and Hamaker volunteered to review this proposal

19-039 POL 307 New Course (grad credit) – “Direct Democracy in America”

19-041 POL 389.48 Temporary Course – “Human Security”
Nikolaou and Varga-Harris volunteered to review this proposal

6. New Business

Repetition of Courses

Next meeting is Tuesday, October 2 at 1:00 pm

Meeting adjourned at about 1:52 pm.

Respectfully Submitted,
Christine Varga-Harris

College of Arts and Sciences
Curriculum Committee
Minutes #7 (October 2, 2018)

Members Present – Tenley Banik, Kevin Edwards, Chris Hamaker, Nina Hamilton, Brandon Henry, Christopher Marroquin, Dimitrios Nikolaou, Sally Parry, Peter Smudde, Todd Stewart, Christine Varga-Harris.

Guests – Christopher De Santis (ENG) and Juliet Lynd (LAN)

Called to order at 1:00 pm.

1. Guest presentations re: proposed BS in English

Christopher De Santis (ENG) and Juliet Lynd (LAN) shared their positions, and fielded questions about, the potential impact of the proposed BS in English on their respective departments.

2. Approval of Minutes #06 (September 25, 2018)

Hamaker moved to approve; Banik seconded the motion, which was unanimously approved, with one abstention (Smith).

3. Continuing Business

19-07 MAT . New Sequence – “Mathematics Accelerated Sequence”

19-08 MAT . New Sequence – “Biomathematics Accelerated Sequence”

19-09 MAT 201 Revised Course – “Teaching Mathematics in the Elementary School”
Nikolaou and Stewart are reviewing these proposals

19-06 ENG . New Major – “Major in English, BS”
Banik and Varga-Harris are reviewing this proposal

19-029 ANT 495 New Course (graduate) – “Advanced Ethnographic Methods”
Hamaker and Henry are reviewing this proposal

19-030 PHY . Revised Sequence – “Physics Teacher Education Sequence”

19-031 PHY . New Sequence – “Biophysics Sequence”

19-32 PHY 371 New Course (grad credit) – “Biophysics of Neurological Systems”
Banik and Hamaker are reviewing these proposals

19-33 HIS . Revised Sequence – “History-Social Sciences Teacher Education Sequence”
Banik and Smith are reviewing review this proposal

19-34 GEO . Revised Major – “Geography Teacher Education”

10-035 GEO . Revised Major – “Earth and Space Science Teacher Education”
Marroquin and Nikolaou are reviewing these proposals

10-036 POL . New Course – “Interest Groups”
Edwards and Nikolaou are reviewing this proposal

19-37 GEO 422 New Course (graduate) – “Sustainable Cities”

19-038 GEO 322 New Course (grad credit) – “Sustainable Cities”
Hamilton and Varga-Harris are reviewing these proposals

19-040 PHY 202 New Course – “Introduction to Biophysics”

Banik and Hamaker are revising this proposal

19-039 POL 307 New Course (grad credit) – “Direct Democracy in America”

19-041 POL 389.48 Temporary Course – “Human Security”

Nikolaou and Varga-Harris are reviewing this proposal

4. Assignment of Proposals to Subcommittees

19-43 LAN . Revised Major – “French, German, Spanish Teacher Education re:TCH 219”

19-44 LAN 321 Revised Course (grad credit) – “Integrating Technology into the Foreign Language Classroom”

Marroquin and Smith volunteered to review these proposals

19-45 LAN 320 Revised Course – “World Language Teaching in the K-12 Setting”

19-046 LAN 319 Revised Course – “Principles in World Language Learning”

Smith and Varga-Harris volunteered to review these proposals

19-047 COM 183 New Course – “Rhetoric as Civic Literacy”

Edwards and Hamilton volunteered to review this proposal

5. New Business

Repetition of Courses

Next meeting is Tuesday, October 9th at 1:00 pm

Meeting adjourned at about 1:50 pm.

Respectfully Submitted,

Christine Varga-Harris

College of Arts and Sciences
Curriculum Committee
Minutes #8 (October 9, 2018)

Members Present – Tenley Banik, Kevin Edwards, Chris Hamaker, Nina Hamilton, Christopher Marroquin, Dimitrios Nikolaou, Sally Parry, Peter Smudde, Todd Stewart, Christine Varga-Harris.

Members Absent – Brandon Henry

Called to order around 1:00 pm.

1. Approval of Minutes #07 (October 2, 2018)

Hamaker moved to approve; Smudde seconded the motion, which was unanimously approved.

2. Subcommittee Reports

19-06 ENG . New Major – “Major in English, BS”

Hamilton moved to reject this proposal; Banik seconded the motion, which was unanimously approved, with one abstention (Smith). Apart from the minor matter of the strikeout in the catalog copy, the Committee had concerns about the absence of the following in this proposal: substantive details about what will differentiate the BS from the BA (beyond a course in Quantitative Reasoning and an additional course in SMT; a survey of comparable programs at other institutions suggests these are more demanding); a clear mechanism for admission into the BS; and current data to support the rationale, which seems to be contradictory in places and at odds with other parts of the proposal. Overall, the Committee wonders if channeling students into a specific sequence or minor might better suit the purposes outlined in this proposal. On another note, the Committee is uneasy about the proposal invoking the names of members of the ENG faculty without their knowledge (if this was the case).

19-38 GEO 322 New Course (grad credit) – “Sustainable Cities”

Varga-Harris moved to approve this proposal; Marroquin seconded the motion, which was unanimously approved, with one abstention (Banik). [Hamilton and Varga-Harris recommended tabling the associated proposal for GEO 422 until further discussion.]

3. Continuing Business

19-07 MAT . New Sequence – “Mathematics Accelerated Sequence”

19-08 MAT . New Sequence – “Biomathematics Accelerated Sequence”

19-09 MAT 201 Revised Course – “Teaching Mathematics in the Elementary School”

Nikolaou and Stewart are reviewing these proposals

19-029 ANT 495 New Course (graduate) – “Advanced Ethnographic Methods”

Hamaker and Henry are reviewing this proposal

19-030 PHY . Revised Sequence – “Physics Teacher Education Sequence”

19-031 PHY . New Sequence – “Biophysics Sequence”

19-32 PHY 371 New Course (grad credit) – “Biophysics of Neurological Systems”

Banik and Hamaker are reviewing these proposals

19-33 HIS . Revised Sequence – “History-Social Sciences Teacher Education Sequence”

Banik and Smith are reviewing review this proposal

19-34 GEO . Revised Major – “Geography Teacher Education”
10-035 GEO . Revised Major – “Earth and Space Science Teacher Education”
Marroquin and Nikolaou are reviewing these proposals

10-036 POL . New Course – “Interest Groups”
Edwards and Nikolaou are reviewing this proposal

19-037 GEO 422 New Course (graduate) – “Sustainable Cities”
Hamilton and Varga-Harris are reviewing this proposal

19-040 PHY 202 New Course – “Introduction to Biophysics”
Banik and Hamaker are revising this proposal

19-39 POL 307 New Course (grad credit) – “Direct Democracy in America”

19-041 POL 389.48 Temporary Course – “Human Security”
Nikolaou and Varga-Harris are reviewing these proposals

19-43 LAN . Revised Major – “French, German, Spanish Teacher Education re:TCH 219”

19-44 LAN 321 Revised Course (grad credit) – “Integrating Technology into the Foreign Language Classroom”
Marroquin and Smith are reviewing these proposals

19-45 LAN 320 Revised Course – “World Language Teaching in the K-12 Setting”

19-046 LAN 319 Revised Course – “Principles in World Language Learning”
Smith and Varga-Harris are reviewing these proposals

19-47 COM 183 New Course – “Rhetoric as Civic Literacy”
Edwards and Hamilton are reviewing this proposal

4. Assignment of Proposals to Subcommittees

19-42 ECO . New Sequence – “Quantitative Economics Sequence”
Hamaker and Henry volunteered to review this proposal

19-48 BSC . Revised Sequence – “MS in Biological Sciences - Biotechnology Sequence”
Banik and Nikolaou volunteered to review this proposal

19-49 LAN . Revised Sequence – “Spanish Teacher Education Sequence”

19-050 LAN . Revised Sequence – “French Teacher Education Sequence”

19-051 LAN . Revised Sequence – “German Teacher Education Sequence”

Smith and Varga-Harris volunteered to review these proposals

5. New Business

Repetition of Courses

Next meeting is Tuesday, October 16th at 1:00 pm

Meeting adjourned at about 1:55 pm.

Respectfully Submitted,
Christine Varga-Harris

College of Arts and Sciences
Curriculum Committee
Minutes #9 (October 16, 2018)

Members Present – Tenley Banik, Kevin Edwards, Chris Hamaker, Nina Hamilton, Brandon Henry, Christopher Marroquin, Dimitrios Nikolaou, Sally Parry, Peter Smudde, Todd Stewart, Christine Varga-Harris.

Guest – Derek O’Connell

Called to order around 1:00 pm.

1. Guest presentation re: Proposed Changes to the Undergrad Catalog and Repetition of Courses

Derek O’Connell (PHI) shared information, and fielded questions about the following: changes to the undergraduate catalog and support technology being proposed by the University Registrar (e.g. migrating content to Course Finder, making the University Policy website the main source for policy, etc.), and 2) the rationale behind and implications of an amended “repetition of courses” policy being proposed by the University Registrar and the University Curriculum Committee.

2. Approval of Minutes #08 (October 9, 2018)

Smith moved to approve; Banik seconded the motion, which was unanimously approved.

3. Continuing Business

19-07 MAT . New Sequence – “Mathematics Accelerated Sequence”

19-08 MAT . New Sequence – “Biomathematics Accelerated Sequence”

19-09 MAT 201 Revised Course – “Teaching Mathematics in the Elementary School”

Nikolaou and Stewart are reviewing these proposals

19-029 ANT 495 New Course (graduate) – “Advanced Ethnographic Methods”

Hamaker and Henry are reviewing this proposal

19-030 PHY . Revised Sequence – “Physics Teacher Education Sequence”

19-031 PHY . New Sequence – “Biophysics Sequence”

19-32 PHY 371 New Course (grad credit) – “Biophysics of Neurological Systems”

Banik and Hamaker are reviewing these proposals

19-33 HIS . Revised Sequence – “History-Social Sciences Teacher Education Sequence”

Banik and Smith are reviewing review this proposal

19-34 GEO . Revised Major – “Geography Teacher Education”

10-035 GEO . Revised Major – “Earth and Space Science Teacher Education”

Marroquin and Nikolaou are reviewing these proposals

10-036 POL . New Course – “Interest Groups”

Edwards and Nikolaou are reviewing this proposal

19-037 GEO 422 New Course (graduate) – “Sustainable Cities”

Hamilton and Varga-Harris are reviewing this proposal

19-40 PHY 202 New Course – “Introduction to Biophysics”

Banik and Hamaker are revising this proposal

19-039 POL 307 New Course (grad credit) – “Direct Democracy in America”

19-041 POL 389.48 Temporary Course – “Human Security”

Nikolaou and Varga-Harris are reviewing these proposals

19-43 LAN . Revised Major – “French, German, Spanish Teacher Education re:TCH 219”

19-44 LAN 321 Revised Course (grad credit) – “Integrating Technology into the Foreign Language Classroom”

Marroquin and Smith are reviewing these proposals

19-45 LAN 320 Revised Course – “World Language Teaching in the K-12 Setting”

19-046 LAN 319 Revised Course – “Principles in World Language Learning”

Smith and Varga-Harris are reviewing these proposals

19-47 COM 183 New Course – “Rhetoric as Civic Literacy”

Edwards and Hamilton are reviewing this proposal

19-042 ECO . New Sequence – “Quantitative Economics Sequence”

Hamaker and Henry are reviewing this proposal

19-48 BSC . Revised Sequence – “MS in Biological Sciences - Biotechnology Sequence”

Banik and Nikolaou are reviewing this proposal

19-49 LAN . Revised Sequence – “Spanish Teacher Education Sequence”

19-050 LAN . Revised Sequence – “French Teacher Education Sequence”

19-051 LAN . Revised Sequence – “German Teacher Education Sequence”

Smith and Varga-Harris are reviewing these proposals

Next meeting is Tuesday, October 23rd at 1:00 pm

Meeting adjourned at about 1:55 pm.

Respectfully Submitted,

Christine Varga-Harris

**College of Arts and Sciences
Curriculum Committee
Minutes #10 (October 23, 2018)**

Members Present – Tenley Banik, Kevin Edwards, Nina Hamilton, Brandon Henry, Christopher Marroquin, Dimitrios Nikolaou, Sally Parry, Peter Smudde, Todd Stewart, Christine Varga-Harris.

Members Absent – Chris Hamaker,

Called to order around 1:00 pm.

1. Approval of Minutes #09 (October 16, 2018)

Banik moved to approve; Smith seconded the motion, which was unanimously approved, with one abstention (Hamilton).

2. Subcommittee Reports

19-044 LAN 321 Revised Course (grad credit) – “Integrating Technology into the Foreign Language Classroom”

19-045 LAN 320 Revised Course – “World Language Teaching in the K-12 Setting”

19-046 LAN 319 Revised Course – “Principles in World Language Learning”

19-049 LAN . Revised Sequence – “Spanish Teacher Education Sequence”

19-050 LAN . Revised Sequence – “French Teacher Education Sequence”

19-051 LAN . Revised Sequence – “German Teacher Education Sequence”

Smith moved to approve these proposals pending some revisions; Hamilton seconded the motion, which was unanimously approved. For each of these courses the strikeout needs to be removed from the catalog copy. For LAN 321, a separate grading scale for graduate credit/assignments needs to be provided.

19-052 LAN . Revised Requirements – “German Major”

Smith moved to approve this proposal pending minor revision; Marroquin seconded the motion, which was unanimously approved. Some clarification is required in the catalog copy.

19-29 ANT 495 New Course (graduate) – “Advanced Ethnographic Methods”

Henry moved to reject this proposal; Smith seconded the motion, which was unanimously approved. The key problem is that because this proposal is for a *required* graduate course, it needs an accompanying, associated MA program proposal. If the proposed course was *not* intended to be required, an associated program proposal is *not* necessary, but it then needs to be specified as an elective. One minor revision is also needed – the grading scale does not add up.

19-037 GEO 422 New Course (graduate) – “Sustainable Cities”

Smith moved to approve this proposal pending revision; Stewart seconded the motion, which was unanimously approved, with one abstention (Hamilton). In section #5 of the proposal, regarding the matter of duplicating content, “yes” rather than “no” ought to be checked.

19-048 BSC . Revised Sequence – “MS in Biological Sciences - Biotechnology Sequence”

Banik moved to approve this proposal; Nikolaou seconded the motion, which was unanimously approved, with one abstention (Edwards).

19-047 COM 183 New Course – “Rhetoric as Civic Literacy”

Edwards moved to approve this proposal pending revision; Marroquin seconded the motion, which was unanimously approved, with one abstention (Smudde). In section #4 of the proposal, the department name and course numbers are missing. Stewart will bring this matter to the attention of Jeri Ryburn, who can make the necessary changes.

3. Continuing Business

- 19-07 MAT . New Sequence – “Mathematics Accelerated Sequence”
19-08 MAT . New Sequence – “Biomathematics Accelerated Sequence”
19-09 MAT 201 Revised Course – “Teaching Mathematics in the Elementary School”
Nikolaou and Stewart are reviewing these proposals
- 19-30 PHY . Revised Sequence – “Physics Teacher Education Sequence”
19-031 PHY . New Sequence – “Biophysics Sequence”
19-32 PHY 371 New Course (grad credit) – “Biophysics of Neurological Systems”
Banik and Hamaker are reviewing these proposals
- 19-33 HIS . Revised Sequence – “History-Social Sciences Teacher Education Sequence”
Banik and Smith are reviewing review this proposal
- 19-34 GEO . Revised Major – “Geography Teacher Education”
19-35 GEO . Revised Major – “Earth and Space Science Teacher Education”
Marroquin and Nikolaou are reviewing these proposals
- 19-36 POL . New Course – “Interest Groups”
Edwards and Nikolaou are reviewing this proposal
- 19-039 POL 307 New Course (grad credit) - "Direct Democracy in America"
19-041 POL 389.48 Temporary Course – “Human Security”
Nikolaou and Varga-Harris volunteered to review this proposal
- 19-040 PHY 202 New Course – “Introduction to Biophysics”
Banik and Hamaker are revising this proposal
- 19-042 ECO . New Sequence – “Quantitative Economics Sequence”
Hamaker and Henry are reviewing this proposal

4. Assignment of Proposals to Subcommittees

No new proposals as of Monday, October 22

Next meeting is Tuesday, October 30th at 1:00 pm

Meeting adjourned at about 1:49 pm.

Respectfully Submitted,
Christine Varga-Harris

**College of Arts and Sciences
Curriculum Committee
Minutes #11 (October 30, 2018)**

Members Present – Kevin Edwards, Chris Hamaker, Nina Hamilton, Brandon Henry, Christopher Marroquin, Dimitrios Nikolaou, Sally Parry, Peter Smudde, Todd Stewart, Christine Varga-Harris.

Members Absent – Tenley Banik, Aaron Smith.

Called to order around 1:03 pm.

1. Approval of Minutes #10 (October 23, 2018)

Hamilton moved to approve; Marroquin seconded the motion, which was unanimously approved, with one abstention (Hamaker).

2. Subcommittee Reports

19-07 MAT . New Sequence – “Mathematics Accelerated Sequence”

Hamaker moved to reject this proposal; Stewart seconded the motion, which was unanimously approved. The following are the main problems with this proposal: it is missing the required financial implications form; the “box” beside the question of whether this program will require more than 124 credit hours was incorrectly checked “no” (“yes” conforms with the credit hours cited for the proposed sequence); the number of groups from which courses can be selected is unclear in section #2; the plan of study for a BA versus a BS is not distinguished; the relationship between the accelerated sequence and the “thesis” and “non-thesis” options is unclear; and the total number of credit hours does not add up in the section for “Year 3” in the overall Plan of Study, (it seems the range *should* be 16-19).

19-08 MAT . New Sequence – “Biomathematics Accelerated Sequence”

Stewart moved to reject this proposal; Marroquin seconded the motion, which was unanimously approved. The following are the main problems with this proposal: it is missing the required financial implications form; the question of groups from which courses can be selected is unclear in section #2 – and seems to bear explaining in the rationale; the plan of study for a BA versus a BS is not distinguished, and a plan is provided only for the BS and not the BA; how the sequence will carry a student from the BA to the MS is not delineated; the way in which courses are listed is not uniform (the preference for the catalog is “A” versus a decimal point); and the number of credit hours does not “add up” for 450A27 (it seems this should be 3-4 credit hours instead of 3), something that will in turn affect the total credit hours.

19-09 MAT 201 Revised Course – “Teaching Mathematics in the Elementary School”

Stewart moved to reject this proposal; Hamilton seconded the motion, which was unanimously approved. Basically, the old and a new syllabus are required to support this proposal to increase the credit hours of this course from 3 to 4 (e.g. to demonstrate that the content justifies the increase).

19-30 PHY . Revised Sequence – “Physics Teacher Education Sequence”

Hamaker moved to approve this proposal; Marroquin seconded the motion, which was unanimously approved, with one abstention (Edwards).

19-034 GEO . Revised Major – “Geography Teacher Education”

Nikolaou moved to approve this proposal pending revisions; Hamaker seconded the motion, which was unanimously approved. The revisions will entail removing strikeout from the catalog copy; correcting the number provided for “required courses” (it seems this should read 15 and not 16); and attaching the “Plan of Study” in section 4.1.

10-035 GEO . Revised Major – “Earth and Space Science Teacher Education”
Nikolaou moved to approve this proposal pending revisions; Hamaker seconded the motion, which was unanimously approved. The revisions will entail removing strikeout from the catalog copy and attaching the “Plan of Study” in section 4.1.

3. Continuing Business

19-31 PHY . New Sequence – “Biophysics Sequence”

19-32 PHY 371 New Course (grad credit) – “Biophysics of Neurological Systems”
Banik and Hamaker are reviewing these proposals

19-33 HIS . Revised Sequence – “History-Social Sciences Teacher Education Sequence”
Banik and Smith are reviewing review this proposal

10-036 POL . New Course – “Interest Groups”
Edwards and Nikolaou are reviewing this proposal

19-040 PHY 202 New Course – “Introduction to Biophysics”
Banik and Hamaker are reviewing this proposal

19-39 POL 307 New Course (grad credit) – “Direct Democracy in America”

19-041 POL 389.48 Temporary Course – “Human Security”
Nikolaou and Varga-Harris are reviewing these proposals

19-042 ECO . New Sequence – “Quantitative Economics Sequence”
Hamaker and Henry are reviewing this proposal

4. Assignment of Proposals to Subcommittees

19-053 POL . Revised Sequence (graduate) – Global Politics and Culture MS/MA Sequence Revision

19-054 POL 243 New Course – “The Politics of Culture and Identity”

19-055 POL 200 New Course – “The Washington Experience”
Henry and Nikolaou volunteered to review these proposals

19-056 CHE . Revised Major (graduate) – “Master of Science in Chemistry Education”

19-057 CHE . Revised Major (graduate) – “Master of Chemistry Education Program”
Smudde and Marroquin volunteered to review these proposals

19-058 LAN . Revised Sequence – “German Teacher Education”
Varga-Harris and Smith volunteered to review this proposal

19-059 COM. 352 New Course (grad credit) – “Documentary Storytelling and Production”

19-059 COM. 376 New Course (grad credit) – “Media Relations in Public Relations”
Hamaker and Hamilton volunteered to review these proposals

Next meeting is Tuesday, November 6th at 1:00 pm

Meeting adjourned at about 1:45 pm.

Respectfully Submitted,
Christine Varga-Harris

**College of Arts and Sciences
Curriculum Committee
Minutes #12 (November 6, 2018)**

Members Present – Kevin Edwards, Chris Hamaker, Nina Hamilton, Brandon Henry, Christopher Marroquin, Dimitrios Nikolaou, Sally Parry, Aaron Smith, Peter Smudde, Todd Stewart, Christine Varga-Harris.

Members Absent – Tenley Banik.

Called to order at 1:00 pm sharp.

1. Approval of Minutes #11 (October 30, 2018)

Hamaker moved to approve; Hamilton seconded the motion, which was unanimously approved, with one abstention (Smith).

2. Subcommittee Reports

19-056 CHE . Revised Major (graduate) – “Master of Science in Chemistry Education”

19-057 CHE . Revised Major (graduate) – “Master of Chemistry Education Program”

Smudde moved to approve these two proposals; Marroquin seconded the motion, which was unanimously approved with one abstention (Hamaker).

19-042 ECO . New Sequence – “Quantitative Economics Sequence”

Hamaker moved to approve this proposal; Henry seconded the motion, which was unanimously approved with one abstention (Nikolaou).

19-59 COM 352 New Course (grad credit) – “Documentary Storytelling and Production”

Hamilton moved to approve this proposal, pending revisions; Hamaker seconded the motion, which was unanimously approved, with one abstention (Smudde). Revising this proposal will entail the following: removing hyphens in the catalog copy; stating “yes” (vs. “no”) in response to the question about whether this replaces an existing course (as it seems to be the case); and selecting “yes” or “no” (vs. “N/A”) in response to the question about whether this course can be repeated. In addition, on the syllabus, a grading scale for graduate students that incorporates the additional paper requirement for graduate credit is needed.

19-60 COM 376 New Course – “Media Relations in Public Relations”

Hamaker moved to approve this proposal; Hamilton seconded the motion, which was unanimously approved with one abstention (Smudde).

19-033 HIS . Revised Sequence – “History-Social Sciences Teacher Education Sequence”

This proposal was tabled after Smith pointed out that there are currently two copies of this proposal in the system. After he contacts the History Department about this and it has integrated the two proposals, Smith and Banik will further review this proposal.

19-31 PHY . New Sequence – “Biophysics Sequence”

This proposal was tabled after Hamaker pointed out a few problems with this proposal, and Edwards offered to bring these to the attention of the Department of Physics at an upcoming meeting. In section #2 of the proposal, one of the required courses, PHY 372, does not exist; thus an associated proposal for this course is required. Also, in the same section, there are hidden prerequisites to the required courses that need to be listed (so as to render them clear to students).

19-32 PHY 371 New Course (grad credit) – “Biophysics of Neurological Systems”

Hamaker moved that this proposal be revised and resubmitted; Hamilton seconded the motion, which was unanimously approved. The following revisions are required in the catalog copy: the department name (PHY) needs to appear before the proposed course number; the associated proposal for cross-

listing the proposed course with BSC 371 is missing; and the prerequisite of “75 hours” needs to be clarified (in what department(s) will students have to fulfill this requirement in order to take this course?). In addition, on the syllabus, the extra work required of graduate students is not integrated into a grade scale for graduate students, which is also missing.

19-40 PHY 202 New Course – “Introduction to Biophysics”

Hamaker moved that this proposal be revised and resubmitted; Marroquin seconded the motion, which was unanimously approved. On the proposal, the department name (PHY) should appear before the proposed course number in the catalog copy, and the rationale for the proposed prerequisites needs to be provided.

10-036 POL 219 New Course – “Interest Groups”

Edwards moved that this proposal be revised and resubmitted; Nikolaou seconded the motion, which was unanimously approved with two abstentions (Henry and Marroquin). The following revisions are required in the catalog copy: the department name (POL) must appear before the proposed course number and the prerequisites need to be clarified (by the appropriate use of commas, or the words “and” or “or”). In addition, more information is required in the rationale (e.g. what role will this course play in the department? to whom will it appeal?) and the apparent overlap between the proposed course and POL 214 needs to be explained (e.g. will a student be able to take 219 if they have already taken 219?). Finally, in the syllabus, the language and information about “Accommodations” should be updated, and the inconsistencies in policy regarding absences need to be eliminated.

2. Continuing Business

19-039 POL 307 New Course (grad credit) – “Direct Democracy in America”

19-041 POL 389.48 Temporary Course – “Human Security”

Nikolaou and Varga-Harris are reviewing these proposals

19-053 POL . Revised Sequence (graduate) – Global Politics and Culture MS/MA Sequence Revision

19-054 POL 243 New Course – “The Politics of Culture and Identity”

19-055 POL 200 New Course – “The Washington Experience”

Henry and Nikolaou are reviewing these proposals

19-052 LAN . Revised Major – “German Major”

19-058 LAN . Revised Sequence – “German Teacher Education”

Varga-Harris and Smith are reviewing these proposals

4. Assignment of Proposals to Subcommittees

19-61 CSD 508.1 Revised Course (graduate) – “Clinical Practice in Audiology”

19-62 CSD 598 Revised Course (graduate) – “Clinical Externship in Audiology”

19-63 CSD 508.3 Revised Course (graduate) – “Intermediate Clinical Rotation in Audiology”

19-64 CSD 508.2 Revised Course (graduate) – “Basic Clinical Rotation on Audiology”

19-65 CSD 508.4 Revised Course (graduate) – “Advanced Clinical Rotation in Audiology”

Hamilton and Marroquin volunteered to review these proposals

Next meeting is Tuesday, November 13th at 1:00 pm

Meeting adjourned at about 1:55 pm.

Respectfully Submitted,
Christine Varga-Harris

College of Arts and Sciences
Curriculum Committee
Minutes #13 (November 13, 2018)

Members Present – Tenley Banik, Kevin Edwards, Chris Hamaker, Brandon Henry, Christopher Marroquin, Dimitrios Nikolaou, Sally Parry, Aaron Smith, Peter Smudde, Todd Stewart, Christine Varga-Harris.

Members Absent – Nina Hamilton.

Called to order shortly after 1:00 pm.

1. Approval of Minutes #12 (November 6, 2018)

Smudde moved to approve; Hamaker seconded the motion, which was unanimously approved, with one abstention (Banik).

2. Subcommittee Reports

19-52 LAN . Revised Major – “German Major”

Smith moved to approve this proposal; Varga-Harris seconded the motion, which was unanimously approved.

19-029 ANT 402 New Course (graduate) – “Advanced Ethnographic Methods”

Hamaker moved to approve this proposal; Smith seconded the motion, which was unanimously approved.

19-039 POL 307 New Course (grad credit) – “Direct Democracy in America”

Nikolaou moved to approve this proposal, pending revisions; Varga-Harris seconded the motion, which was unanimously approved, with two abstentions (Henry and Marroquin). The revisions will entail the following: correcting a minor typing error in the catalog copy (“prerequisites” is misspelled); providing a more substantive rationale for why the course should be taught (e.g. how it will fit into the existing curriculum in Politics and Government) in the proposal; doublechecking and correcting the number or points allotted for different assignments (e.g. exams) and the calculations for the breakdown provided in the grade distribution keys; and updating the language and information about “access and accommodations” on the syllabus.

19-41 POL 389.48 Temporary Course – “Human Security”

Nikolaou moved to approve this proposal, pending revisions; Hamaker seconded the motion, which was unanimously approved, with two abstentions (Henry and Marroquin). The statement on prerequisites in the catalog copy should be clarified (e.g. what “60 credit hours” means – for example, in a particular department? – needs to be specified). In addition, although the committee does not require this, it recommends that the catalog copy be rewritten to make more explicit to students the content of this course (incorporating the kind of detail provided in the second sentence of the second paragraph of the rationale would work very well, though the limit of 20 words allotted for course descriptions must be maintained).

19-040 PHY 202 New Course – “Introduction to Biophysics”

Hamaker moved to approve this proposal, pending one minor revision; Smith seconded the motion, which was unanimously approved. Simply, the phrase “Course Description” needs to be removed from the catalog copy, something the Committee decided that Jeri Ryburn might be able to do (Stewart will request that she does).

19-53 POL . Revised Sequence (graduate) – “Global Politics and Culture MS/MA Sequence Revision”

Hamaker moved to approve this proposal, pending minor revision; Smith seconded the motion, which was unanimously approved, with two abstentions (Henry and Marroquin). Simply, the strikeout needs to be removed from the catalog copy.

- 19-54 POL 243 New Course – “The Politics of Culture and Identity”
Nikolaou moved that this proposal be revised and resubmitted; Varga-Harris seconded the motion, which was unanimously approved, with two abstentions (Henry and Marroquin). The following revisions are required in the proposal: providing a substantive rationale (some justification for the course, for example regarding its role in the curriculum), and explaining why POL 140 is a reasonable prerequisite given that, contrary what is stated in the proposal, making this course a prerequisite does *not* appear to be consistent with other 200-level courses in this department.

3. Continuing Business

- 19-031 PHY . New Sequence – “Biophysics Sequence”
Banik and Hamaker are reviewing this proposal
- 19-33 HIS . Revised Sequence – “History-Social Sciences Teacher Education Sequence”
Banik and Smith are reviewing review this proposal
- 19-55 POL 200 New Course – “The Washington Experience”
Henry and Nikolaou are reviewing this proposal
- 19-061 CSD 508.1 Revised Course (graduate) – “Clinical Practice in Audiology”
19-062 CSD 598 Revised Course (graduate) – “Clinical Externship in Audiology”
19-063 CSD 508.3 Revised Course (graduate) – “Intermediate Clinical Rotation in Audiology”
19-064 CSD 508.2 Revised Course (graduate) – “Basic Clinical Rotation on Audiology”
19-065 CSD 508.4 Revised Course (graduate) – “Advanced Clinical Rotation in Audiology”
Hamilton and Marroquin are reviewing these proposals

4. Assignment of Proposals to Subcommittees

- 19-66 PHY . Revised Sequence – “Engineering Physics Program”
Edwards and Hamaker volunteered to review this proposal.
- 19-67 LAS 391 New Course – “Topics in Latin American and Latino Studies”
Marroquin and Nikolaou volunteered to review this proposal.
- 19-07 MAT . New Sequence – “Mathematics Accelerated Sequence”
19-009 MAT 201 Revised Course – “Teaching Mathematics in the Elementary School”
Nikolaou and Stewart volunteered to revisit these proposals.

After a much-deserved break, the CCC will meet again on Tuesday, November 27th at 1:00 pm

Meeting adjourned at about 1:49 pm.

Respectfully Submitted,
Christine Varga-Harris

College of Arts and Sciences
Curriculum Committee
Minutes #14 (November 27, 2018)

Members Present – Tenley Banik, Kevin Edwards, Chris Hamaker, Nina Hamilton, Brandon Henry, Christopher Marroquin, Dimitrios Nikolaou, Sally Parry, Aaron Smith, Peter Smudde, Todd Stewart, Christine Varga-Harris.

Members Absent – none!

Called to order shortly after 1:00 pm.

1. Approval of Minutes #13 (November 13, 2018)

Hamaker moved to approve; Henry seconded the motion, which was unanimously approved, with one abstention (Hamilton).

2. New Business – Selection of a New Committee Secretary

Banik and Smith agreed to jointly serve as secretary for Spring 2019, i.e., on a rotating basis that will be worked out in the new year. The Committee expressed gratitude for their volunteering to do so.

3. Subcommittee Reports

19-061 CSD 508.1 Revised Course (graduate) – “Clinical Practice in Audiology”

19-062 CSD 598 Revised Course (graduate) – “Clinical Externship in Audiology”

19-063 CSD 508.3 Revised Course (graduate) – “Intermediate Clinical Rotation in Audiology”

19-064 CSD 508.2 Revised Course (graduate) – “Basic Clinical Rotation on Audiology”

19-065 CSD 508.4 Revised Course (graduate) – “Advanced Clinical Rotation in Audiology”

Hamilton moved to approve these proposals, pending one revision for CSD 508.4; Marroquin seconded the motion, which was unanimously approved. The revision will entail simply removing two words in the catalog copy so that the course description conforms to the 20-word limit (the subcommittee recommended simply replacing the phrase “a variety of” with “various”).

19-066 PHY . Revised Sequence – “Engineering Physics Program”

Hamaker moved that this proposal be revised and resubmitted; Edwards seconded the motion, which was unanimously approved. The revisions will entail the following: removing strikeout from the catalog copy; clarifying which courses are required in the list provided in the last line of the “Proposed revised undergraduate catalog copy” by greater attention to punctuation; providing a letter of support from BIO; and elaborating on the rationale provided in the proposal (e.g. regarding enrollment, options, etc.).

19-055 POL 200 New Course – “The Washington Experience”

Nikolaou moved to reject this proposal; Hamaker seconded the motion, which was unanimously approved, with two abstentions (Henry and Marroquin). The Committee found that this proposal raised numerous questions that required serious further consideration, including about the logistics, additional costs, and potential liabilities that the trip to Washington, DC would entail, and the procedure for selecting the dozen or students that would be permitted to enroll in this “course.” It also questioned the academic rigor of the proposed endeavor, finding the rationale, assignments and so forth sparse for 3 credit hours. In the spirit of constructive criticism, the Committee wondered if “The Washington Experience” might better lend itself to a one-credit elective, or a Credit/No-Credit Course, or even a Spring Break trip.

19-067 LAS 391 New Course – “Topics in Latin American and Latino Studies”

Nikolaou moved that this proposal be revised and resubmitted; Marroquin seconded the motion, which was unanimously approved. In the catalog copy, the course description should read “Latino/a Studies”

(vs. “Latino Studies”) in keeping with the course title. Also, the reference to SOC should be the more specific “SOC LAL.” In addition to tending to these matters, an updated, sample topics syllabus needs to be provided (besides offering a clearer sense of the curriculum, this should eliminate the existing inconsistencies in how the course is mapped out on the proposal and how it appears in the old syllabus provided), complete with the current statement on “Accommodations.”

3. Continuing Business

19-031 PHY . New Sequence – “Biophysics Sequence”
Banik and Hamaker are reviewing this proposal

19-033 HIS . Revised Sequence – “History-Social Sciences Teacher Education Sequence”
Banik and Smith are reviewing review this proposal

19-036 POL 219 New Course – “Interest Groups”
Edwards and Nikolaou are reviewing review this proposal

19-058 LAN . Revise Sequence – “German Teacher Education”
Smith and Varga-Harris are reviewing review this proposal

19-007 MAT . New Sequence – “Mathematics Accelerated Sequence”

19-009 MAT 201 Revised Course – “Teaching Mathematics in the Elementary School”
Nikolaou and Stewart are revisiting these proposals.

4. Assignment of Proposals to Subcommittees **None.**

No rest for the wicked – like every other Tuesday of this semester, the CCC will meet on the last Tuesday of the semester, December 4th, at 1:00 pm.

Meeting adjourned at 1:51 pm.

Respectfully Submitted,
Christine Varga-Harris

**College of Arts and Sciences
Curriculum Committee
Minutes #15 (December 4, 2018)**

Members Present – Tenley Banik, Kevin Edwards, Chris Hamaker, Nina Hamilton, Brandon Henry, Christopher Marroquin, Dimitrios Nikolaou, Sally Parry, K. Aaron Smith, Peter Smudde, Todd Stewart.

Members Absent – Christine Varga-Harris

Called to order shortly after 1:00 pm.

1. Approval of Minutes #14 (November 27, 2018)

Banik moved to approve; Hamaker seconded the motion. The vote was unanimous to approve the minutes.

2. Subcommittee Reports

19-031 PHY . New Sequence – “Biophysics Sequence”

The committee voted for a revise and resubmit. The chief problems with the proposal are: 1.) the proposal makes reference to PHY 372, which does not exist either in the current catalog or in the list of proposed courses; 2.) in the list of prerequisites, the final two items need to be punctuated for clarity with a semicolon before 371 or 372; 3.) BSC 196 is in fact a prerequisite but is not listed (although BSC 197, a sister course, is); 4.) and following from point #3, a new Financial Implications form will need to be filled out. The motion to revise and resubmit was made by Hamaker and seconded by Banik. The vote was all in favor for revise and resubmit with one abstention by Henry.

19-033 HIS . Revised Sequence – “History-Social Sciences Teacher Education Sequence”

This proposal has been withdrawn from the system by the Department.

19-036 POL 219 New Course – “Interest Groups”

The proposal was accepted pending some changes. Those changes are: 1.) to clarify the prerequisites by changing the wording from “100, 106 or consent of instructor” to “100 or 106 or consent of instructor”; and 2.) to provide the correct syllabus for the course in the proposal. Edwards made a motion to accept the proposal pending correction of these matters and Nikolaou seconded the motion. The vote to accept pending revisions was all in favor, with Henry and Marroquin abstaining.

19-039 POL 307 Direct Democracy in America

The proposal was accepted pending a single change to clarify the prerequisites by changing the wording from “100, 106 or consent of instructor” to “100 or 106 or consent of instructor. Nikolaou made a motion to accept pending the change and Hamaker seconded the motion. The vote to accept pending revision was all in favor, with Henry and Marroquin abstaining.

19-058 LAN . Revise Sequence – “German Teacher Education”

The proposal was approved. Smith made the motion to approve and Hamaker seconded the motion. The vote to approve was unanimous.

19-007 MAT . New Sequence – “Mathematics Accelerated Sequence”

The proposal was accepted pending a change to acknowledge in some way in the catalog copy that students who choose the accelerated sequence will still need to satisfy options 1 or 2 for completion of the major. Stewart motioned to accept the proposal pending the change and Nikolaou seconded the motion. The vote to approve pending the change was unanimous.

3. Continuing business

19-009 MAT 201 Revised Course – “Teaching Mathematics in the Elementary School”

Nikolaou and Stewart are revisiting these proposals.

4. Assignment of Proposals to Subcommittees
None.

The committee will meet again in the spring semester, Jan. 15th 1:00pm

Meeting adjourned at 1:51 pm.

Respectfully Submitted,
K. Aaron Smith

College of Arts and Sciences
Curriculum Committee
Minutes #16 (January 22, 2019)

Members Present: Tenley Banik, Kevin Edwards, Christopher Marroquin, Dimitrios Nikolaou, Sally Parry, Peter Smudde, Todd Stewart, Christine Varga-Harris

Members Absent: Nina Hamilton, Chris Hamaker, K. Aaron Smith, Brandon Henry

Called to order at 1:02 pm.

1. Approval of Minutes #15 (December 4, 2018)

Smudde moved to approve; Marroquin seconded the motion. Minutes approved by unanimous vote, with Varga-Harris abstaining.

2. Subcommittee Reports

19-01 MAT 338 New Course: "Topics in Algebra and Related Areas" (grad credit)

- Decision: Approved, pending changes as listed below. Motion made by Stewart and seconded by Nikolaou. Unanimous vote in support of the motion, with no abstentions.
 - Change required: need to remove (M) from course title or offer for General Education credit
 - Change required: remove extraneous syllabi from Supporting Documents

19-009 MAT 201 Revised Course: "Teaching Mathematics in the Elementary School"

- Decision: Revise and resubmit, pending changes as listed below. Motion made by Stewart and seconded by Nikolaou. Unanimous vote in support of the motion, with no abstentions.
 - Change required: The change from 3 credits to 4 credits is not sufficiently justified, as the class meeting times are the same for both iterations of the course. A course schedule that shows changes in (1) the amount of, and (2) allocation of instruction time would help explain why the extra credit is justified.
 - Change required: The phrasing "may include clinical experience" is vague requires further detail so that students may appropriately plan and document clinical hours for their degree requirements.

19-66 PHY Revised Program: "Engineering Physics"

- Decision: Approved. Motion made by Edwards and seconded by Marroquin. Unanimous vote in support of the motion, with no abstentions.
- *TJB NOTE: This proposal was listed in the 1/22/19 agenda as a New Program. This error is corrected above.*

19-67 LAL 391 New Course: "Topics in Latin American and Latino Studies"

- Decision: Approved, pending changes as listed below. Motion made by Nikolaou and seconded by Marroquin. Unanimous vote in support of the motion, with no abstentions.
 - Change required: The prerequisites list needs to be updated to reflect SOC 109 being cross-listed with LAL 109.
 - Change required: The grade breakdown on the electronic form needs to be consistent with that on the syllabus.
 - Change required: Clarity is need with regard to the grade determination being out of a percent rather than number of points earned.
- *TJB NOTE: This course was listed in the 11/13/18, 11/27/18, and 1/22/19 agendas as LAS 391, when it should be LAL 391. This error is corrected above.*

3. Continuing business

19-031 PHY New Sequence: "Biophysics Sequence"
Banik and Hamaker are reviewing the revision of this proposal

4. Assignment of Proposals to Subcommittees

None.

The committee will meet again February 5th, 2019 at 1:00 pm.

Meeting adjourned at 1:37 pm.

Respectfully Submitted,
Tenley J. Banik

**College of Arts and Sciences
Curriculum Committee
Minutes #1 (August 27, 2019)**

Members Present: Tenley Banik, Chris Hamaker, Dimitrios Nikolaou, Sally Parry, Katie Sampeck, Todd Stewart, Jeff Wagman, Maochao Xu

Members Absent: Montserrat Mir, Joseph Zompetti

Called to order at 1:04 pm.

0. Officers elected for the 2019–2020 academic year.

Chair: Todd Stewart elected. Nominated by Banik, seconded by Hamaker. Unanimous vote in support of the motion, with no abstentions.

Secretary: Tenley Banik elected. Nominated by Hamaker, seconded by Nikolaou. Unanimous vote in support of the motion, with no abstentions.

1. Approval of Minutes #20 (April 23, 2019)

TB moved to approve, with one correction to fix a typo; DN seconded the motion. Minutes approved by unanimous vote. CH, KS, JW, and MX abstained.

2. Orientation for New Members

3. Assignment of Proposals to Subcommittees

- | | | |
|--------|---------|--|
| 20-001 | MAT 252 | New Course: “Introduction to Statistics with Applications” |
| 20-002 | MAT | Revised Sequence: “Statistics Sequence” |
| | | Nikolaou volunteered to continue to review these proposals; Wagman also volunteered. |
| 20-003 | CHE 261 | New Course: “Laboratory Methods in Teaching Chemistry” |
| 20-004 | CHE | Revised Sequence: “Pedagogy Emphasis Sequence” |
| 20-05 | CHE | Revised Sequence: “Chemistry Teacher Education Sequence” |
| | | Banik and Xu volunteered to review these proposals. |
| 20-06 | BSC | Revised Major: “Molecular and Cellular Biology” |
| 20-07 | BSC 371 | New Course (grad credit): “Biophysics of Neurological Systems” |
| | | Hamaker and Wagman volunteered to review these proposals. |
| 20-08 | LAN | Revised Minor: “Spanish Minor” |
| | | Sampeck and Stewart volunteered to review this proposal. |
| 20-09 | COM | New Graduate Course: “Documentary Storytelling and Production” |
| | | Banik and Hamaker volunteered to review this proposal. |
| 20-10 | GEO 426 | New Graduate Course: “Environmental Justice” |

- 20-11 GEO 326 New Course: "Environmental Justice"
Nikolaou and Sampeck volunteered to review these proposals.
- 20-12 MAT 201 Revised Course: "Teaching Mathematics in the Elementary School"
Nikolaou and Stewart volunteered to review this proposal.
- 20-13 POL New Program: "Accelerated Politics and Government Sequence"
Nikolaou and Sampeck volunteered to review this proposal.
- 20-14 HIS Revise Program Proposal: "History Minor"
This proposal was assigned to Mir and Zompetti.
- 20-15 HIS 105 Revised Course: "World History"
This course should be re-assigned to the GenEd council.

The Committee will meet next on September 10, 2019.

Meeting adjourned at 1:54 pm.

Respectfully Submitted,
Tenley J. Banik

College of Arts and Sciences
Curriculum Committee
Minutes #2 (September 10, 2019)

Members Present: Tenley Banik, Chris Hamaker, Claire Kippenbrock, Montserrat Mir, Dimitrios Nikolaou, Daniel Parker, Magaly Rodriguez, Katie Sarpeck, Todd Stewart, Elahson Swanson, Jeff Wagman, Maochao Xu, Joseph Zompetti,

Members Absent: Sally Parry (technically not a member)

Called to order at 1:02 pm.

1. Approval of Minutes #1 (August 27, 2019)

DN moved to approve, with one correction to fix a typo; CH seconded the motion. Minutes approved by unanimous vote. CK, MM, DP, MR, ES, and JZ abstained.

2. Subcommittee Reports

- 20-06 BSC Revised Major: "Molecular and Cellular Biology"
- Decision: Approved. Motion made by Hamaker and seconded by Sampeck. Unanimous vote in support of the motion.
- 20-07 BSC 371 New Course (grad credit): "Biophysics of Neurological Systems"
- Decision: Provisionally Approved but Tabled. Motion made by Zompetti and seconded by Hamaker. Unanimous vote in support of the motion.
 - Tabled due to questions regarding course numbering, cross-listed courses, and the nature of courses that are exempt from 400-level numbering; awaiting further input
- 20-08 LAN Revised Minor: "Spanish Minor"
- Decision: Approval Pending. Motion made by Stewart and seconded by Zompetti. Unanimous vote in support of the motion. Mir abstained.
 - Change required: Remove strikeouts in catalog copy
 - Change required: Clarification of punctuation in Required Electives list
- 20-09 COM New Graduate Course: "Documentary Storytelling and Production"
- Decision: Approved. Motion made by Hamaker and seconded by Banik. Unanimous vote in support of the motion.
- 20-10 GEO 426 New Graduate Course: "Environmental Justice"
- Decision: Revise and Resubmit. Motion made by Nikolaou and seconded by Sampeck. Unanimous vote in support of the motion. Banik abstained.
 - Change required: Remove the text "Course number" and "Title"
 - Change required: Needs to have "Not for credit if already taken GEO 326" added to catalog copy

- Change required: Proposal assessments need to sum to 100%, as in the Syllabus, not 120% as presently written
 - Change strongly recommended: Improved course description for catalog copy that provides more meaningful information for students
 - Change strongly recommended: Clarify the difference between “Participation” and “Discussion Facilitation”—what constitutes participation? How will participation be assessed?
 - Change strongly recommended: Better alignment between Learning Objectives and assignments
- 20-11 GEO 326 New Course: “Environmental Justice”
- Decision: Revise and Resubmit. Motion made by Nikolaou and seconded by Sampeck. Unanimous vote in support of the motion. Banik abstained.
 - Change required: Remove the text “Course number” and “Title”
 - Change strongly recommended: Improved course description for catalog copy that provides more meaningful information for students
 - Change strongly recommended: Clarify the difference between “Participation” and “Discussion Facilitation”—what constitutes participation? How will participation be assessed?
 - Change strongly recommended: Better alignment between Learning Objectives and assignments
- 20-014 HIS Revise Program Proposal: “History Minor”
- Decision: Approved. Motion made by Sampeck and seconded by Mir. Unanimous vote in support of the motion.

3. Continuing Business

- 20-001 MAT 252 New Course: “Introduction to Statistics with Applications”
- 20-002 MAT Revised Sequence: “Statistics Sequence”
Nikolaou and Wagman are reviewing these proposals.
- 20-003 CHE 261 New Course: “Laboratory Methods in Teaching Chemistry”
- 20-004 CHE Revised Sequence: “Pedagogy Emphasis Sequence”
- 20-005 CHE Revised Sequence: “Chemistry Teacher Education Sequence”
Banik and Xu are reviewing these proposals.
- 20-12 MAT 201 Revised Course: “Teaching Mathematics in the Elementary School”
Nikolaou and Stewart are reviewing this proposal.
- 20-13 POL New Program: “Accelerated Politics and Government Sequence”
Nikolaou and Sampeck are reviewing this proposal.

4. Assignment of Proposals to Subcommittees

- 20-16 LAN 113 New Course: “Italian Language Practice Through Service Encounters”
Sampeck and Zompetti volunteered to review this proposal.

- 20-17 PHY New Sequence: “Biophysics Sequence”
 Hamaker and Wagman volunteered to review this proposal.
- 20-18 COM 101 Revised Course: “Introduction to the Study of Mass Media”
20-19 COM Revised Sequence: “Management, Promotion, and Sales Sequence”
20-020 COM Revised Major: “Mass Media”
20-021 COM Revised Minor: “Minor in Mass Media”
20-022 COM New Sequence: “Media Arts Sequence”
 Nikolaou and Swanson volunteered to review this proposal.
- 20-23 PHY 380.08 New Course: “Astrophysics”
 Banik and Mir volunteered to review this proposal.

The Committee will meet next on September 17, 2019.

Meeting adjourned at 1:52 pm.

Respectfully Submitted,
Tenley J. Banik

College of Arts and Sciences
Curriculum Committee
Minutes #3 (September 17, 2019)

Members Present: Tenley Banik, Chris Hamaker, Claire Kippenbrock, Montserrat Mir, Dimitrios Nikolaou, Daniel Parker, Magaly Rodriguez, Todd Stewart, Elahson Swanson, Jeff Wagman, Maochao Xu, Joseph Zompetti,

Members Absent: Katie Sampeck, Sally Parry (technically not a member)

Called to order at 1:03 pm.

1. Approval of Minutes #2 (September 10, 2019)

CH moved to approve; JZ seconded the motion. Minutes approved by unanimous vote.

2. Subcommittee Reports

20-007 BSC 371 New Course (grad credit): “Biophysics of Neurological Systems”

- Decision: Provisionally Approved last week, but now rejected in light of 400-level mandatory classification for graduate credit classes. Motion made by Hamaker and seconded by Nikolaou. Unanimous vote in support of the motion.

20-16 LAN 113 New Course: “Italian Language Practice Through Service Encounters”

- Decision: Approval Pending. Motion made by Hamaker and seconded by Wagman. Unanimous vote in support of the motion. Mir and Parker abstained.
 - Change required: Course description >20 words
 - Change required: Removal of “no GenEd code” and “course description” from copy
 - Change required: Concurrent reg. or some other information on who is eligible for this course

20-17 PHY New Sequence: “Biophysics Sequence”

- Decision: Reject. Motion made by Hamaker and seconded by Mir. Unanimous vote in support of the motion.
 - Change required: Credits still do not sum to the number stated in the proposal
 - Change required: Need a letter from the Dept. of Mathematics in support since 5 MAT courses are required
 - Change required: Rationale for >120 total cr. and >66 cr. in major is insufficient
 - Change required: Plan of study is not consistent with stated required courses

20-23 PHY 380.08 New Course: “Astrophysics”

- Decision: Revise and Resubmit. Motion made by Banik and seconded by Zompetti. Unanimous vote in support of the motion.
 - Change required: Course description >20 words
 - Change required: Remove the text “Course description” from the copy

- Change required: MAT needs to be capitalized in prereqs list
- Change required: “Learning outcomes” aren’t outcomes—please be more specific and provide concrete outcomes
- Change required: Rationale is insufficient. Why teach this class? Why now?
- Change required: All other PHY 380.xx courses have titles structured “Topics in Contemporary Physics: _____”—this course should be as well for consistency

3. Continuing Business

20-001 MAT 252 New Course: “Introduction to Statistics with Applications”

20-002 MAT Revised Sequence: “Statistics Sequence”
Nikolaou and Wagman are reviewing these proposals.

20-003 CHE 261 New Course: “Laboratory Methods in Teaching Chemistry”

20-004 CHE Revised Sequence: “Pedagogy Emphasis Sequence”

20-005 CHE Revised Sequence: “Chemistry Teacher Education Sequence”
Banik and Xu are reviewing these proposals.

20-12 MAT 201 Revised Course: “Teaching Mathematics in the Elementary School”
Nikolaou and Stewart are reviewing this proposal.

20-13 POL New Program: “Accelerated Politics and Government Sequence”
Nikolaou and Sampeck are reviewing this proposal.

20-18 COM 101 Revised Course: “Introduction to the Study of Mass Media”

20-19 COM Revised Sequence: “Management, Promotion, and Sales Sequence”

20-020 COM Revised Major: “Mass Media”

20-021 COM Revised Minor: “Minor in Mass Media”

20-022 COM New Sequence: “Media Arts Sequence”

Nikolaou and Swanson volunteered to review this proposal.

4. Assignment of Proposals to Subcommittees

20-24 POL 365 New Course: “Ecological Politics”

Banik and Sampeck volunteered to review this proposal.

20-25 POL 259 New Course: “The Politics of the Global Illicit Economy: Drug Trafficking”

Hamaker and Parker volunteered to review this proposal.

The Committee will meet next on October 1, 2019.

Meeting adjourned at 1:49 pm.

Respectfully Submitted,
Tenley J. Banik

College of Arts and Sciences
Curriculum Committee
Minutes #4 (October 1, 2019)

Members Present: Tenley Banik, Chris Hamaker, Claire Kippenbrock, Montserrat Mir, Dimitrios Nikolaou, Magaly Rodriguez, Todd Stewart, Elahson Swanson, Jeff Wagman, Maochao Xu, Joseph Zompetti, Sally Parry

Members Absent: Daniel Parker

Called to order at 1:00 pm.

1. Approval of Minutes #3 (September 17, 2019)

CH moved to approve; JZ seconded the motion. Minutes approved by unanimous vote, with Sampeck abstaining.

2. Updates from the Chair

- W/r/t 20-016 (LAN 113) discussed in Meeting #3, “for study abroad only” has been added to clarify who is eligible to enroll in the course
- W/r/t 20-017 (Biophysics Sequence): a letter of support from the Math department is still required; all the MAT prereqs do not need to be listed, but they should be noted in the catalog

3. Subcommittee Reports

20-23 PHY 380.08 New Course: “Astrophysics”

- Revision complied with all requests for changes.
- Decision: Approved. Motion made by Banik and seconded by Zompetti. Unanimous vote in support of the motion.

20-25 POL 259 New Course: “The Politics of the Global Illicit Economy: Drug Trafficking”

- Decision: Approved. Motion made by Hamaker and seconded by Wagman. Unanimous vote in support of the motion.

20-01 MAT 252 New Course: “Introduction to Statistics with Applications”

- Decision: Revise and resubmit. Motion made by Nikolaou and seconded by Mir. Unanimous vote in support of the motion. Xu and Zompetti abstained.
 - Change required: Copy needs to be cleaned by removing “GenEd code”, “Course Description”, etc.
 - Change required: Add that this course is intended for MAT majors
 - Change required: Rationale for how this course differs from MAT 150
 - Change required: Change the ‘prereqs of prereqs’ from No to Yes

- 20-02 MAT Revised Sequence: "Statistics Sequence"
- Decision: Approval Pending. Motion made by Nikolaou and seconded by Hamaker. Unanimous vote in support of the motion. Zompetti abstained (Xu left prior to motion).
 - Change required: Ensure that cognate courses listed are actually offered (e.g., ECON 331 and 339 are no longer offered)
 - Change required: Expand on the benefits to the Math dept. (e.g., increase in expected majors?, etc.)
- 20-12 MAT 201 Revised Course: "Teaching Mathematics in the Elementary School"
- Decision: Revise and Resubmit. Motion made by Stewart and seconded by Hamaker. Unanimous vote in support of the motion. (No abstentions, as Xu and Zompetti left prior to motion).
 - Change required: Clarify conflicting language regarding clinical experiences
 - Change required: Provide appropriate response to "How many clinical hours will be required?"

4. Continuing Business

- 20-03 CHE 261 New Course: "Laboratory Methods in Teaching Chemistry"
- 20-004 CHE Revised Sequence: "Pedagogy Emphasis Sequence"
- 20-005 CHE Revised Sequence: "Chemistry Teacher Education Sequence"
- Banik and Xu are reviewing these proposals.
- 20-13 POL New Program: "Accelerated Politics and Government Sequence"
- Nikolaou and Sampeck are reviewing this proposal.
- 20-18 COM 101 Revised Course: "Introduction to the Study of Mass Media"
- 20-19 COM Revised Sequence: "Management, Promotion, and Sales Sequence"
- 20-020 COM Revised Major: "Mass Media"
- 20-021 COM Revised Minor: "Minor in Mass Media"
- 20-022 COM New Sequence: "Media Arts Sequence"
- Nikolaou and Swanson volunteered to review these proposals.
- 20-24 POL 365 New Course: "Ecological Politics"
- Banik and Sampeck volunteered to review this proposal.

5. Assignment of Proposals to Subcommittees

- 20-015 HIS 105 Revised Course: "World History"
- Hamaker and Sampeck volunteered to review this proposal.
- 20-26 SOA Revised Major: "Sociology Major"
- 20-027 SOA 200 New Course: "Doing Sociology"
- Banik and Wagman volunteered to review these proposals.

- 20-28 SOA 103 New Course: “Thirsty Society: An Interdisciplinary Examination of Water”
- 20-29 GEO 103 New Course: “Thirsty Society: An Interdisciplinary Examination of Water”
- Hamaker and Swanson volunteered to review these proposals.
- 20-30 SWK New Graduate Certificate: “Post-MSW Professional Educator License Graduate Certificate”
- Mir, Nikolaou, and Rodriguez volunteered to review this proposal.
- 20-31 WGS Revised Minor: “Women’s and Gender Studies Minor”
- Kippenbrock, Mir, and Nikolaou volunteered to review this proposal.

The Committee will meet next on October 8, 2019.

Meeting adjourned at 1:53 pm.

Respectfully Submitted,
Tenley J. Banik

College of Arts and Sciences
Curriculum Committee
Minutes #5 (October 8, 2019)

Members Present: Tenley Banik, Chris Hamaker, Montserrat Mir, Dimitrios Nikolaou, Daniel Parker, Magaly Rodriguez, Todd Stewart, Elahson Swanson, Jeff Wagman, Maochao Xu, Sally Parry

Members Absent: Claire Kippenbrock, Joseph Zompetti

Called to order at 1:01 pm.

1. Approval of Minutes #4 (October 1, 2019)

DN moved to approve, pending amendment of the minutes to add proposals 20-010 and 20-011 to 'Continuing Business' since they were mistakenly omitted; CH seconded the motion. Minutes approved by unanimous vote, with Parker abstaining.

2. Subcommittee Reports

20-10 GEO 426 New Graduate Course: "Environmental Justice"

- Revision complied with all requests for changes.
- Decision: Approval Pending. Motion made by Nikolaou and seconded by Sampeck. Unanimous vote in support of the motion. Banik abstained.
 - Change required: "Not for credit if had GEO 326" needs to be added.

20-11 GEO 326 New Course: "Environmental Justice"

- Decision: Approved. Motion made by Nikolaou and seconded by Sampeck. Unanimous vote in support of the motion. Banik abstained.

20-015 HIS 105 Revised Course: "World History"

- Decision: Reject. Motion made by Hamaker and seconded by Sampeck. Unanimous vote in support of the motion.
 - Change required: Title of the course needs correction
 - Change required: Supplemental material outlining how the course fills GenEd goals is required

20-24 POL 365 New Course: "Ecological Politics"

- Decision: Approval Pending. Motion made by Banik and seconded by Sampeck. Unanimous vote in support of the motion.
 - Change required: 3 contact hours instead of 2.5
 - Change required: Punctuation in the Prerequisites list should be changed to "POL 161; POL 262 or 265; or instructor consent" to clarify requirements

20-28 SOA 103 New Course: "Thirsty Society: An Interdisciplinary Examination of Water"

- Decision: Revise and Resubmit. Motion made by Hamaker and seconded by Swanson. Unanimous vote in support of the motion. Banik, Parker, Rodriguez, and Sampeck abstained.
 - Change required: Copy needs to be cleaned
 - Change required: Supplemental material outlining how the course fills GenEd goals is required
 - Change required: Since POL 103 does not exist and has not been formally proposed, mentions of it must be removed

20-29 GEO 103 New Course: “Thirsty Society: An Interdisciplinary Examination of Water”

- Decision: Revise and Resubmit. Motion made by Hamaker and seconded by Swanson. Unanimous vote in support of the motion. Banik, Parker, Rodriguez, and Sampeck abstained.
 - Change required: Copy needs to be cleaned
 - Change required: Supplemental material outlining how the course fills GenEd goals is required
 - Change required: Since POL 103 does not exist and has not been formally proposed, mentions of it must be removed; if kept, POL must approve the proposal

20-30 SWK New Graduate Certificate: “Post-MSW Professional Educator License Graduate Certificate”

- Decision: Revise and Resubmit. Motion made by Mir and seconded by Nikolaou. Unanimous vote in support of the motion.
 - Change required: Change title to align with Financial Implications form
 - Change required: Clarify outcomes, especially w/r/t if the Certificate leads directly to licensure

20-31 WGS Revised Minor: “Women’s and Gender Studies Minor”

- Decision: Reject. Motion made by Nikolaou and seconded by Wagman. Unanimous vote in support of the motion.
 - Change required: Copy needs to be cleaned (remove strikeouts, highlights)
 - Change required: No letters of approval from other departments attached
 - Change required: Revised Copy section needs all copy, not just the new copy

3. Continuing Business

20-003 CHE 261 New Course: “Laboratory Methods in Teaching Chemistry”

20-004 CHE Revised Sequence: “Pedagogy Emphasis Sequence”

20-005 CHE Revised Sequence: “Chemistry Teacher Education Sequence”

Banik and Xu are reviewing these proposals.

20-013 POL New Program: “Accelerated Politics and Government Sequence”

Nikolaou and Sampeck are reviewing this proposal.

20-18 COM 101 Revised Course: "Introduction to the Study of Mass Media"
 20-19 COM Revised Sequence: "Management, Promotion, and Sales Sequence"
 20-020 COM Revised Major: "Mass Media"
 20-021 COM Revised Minor: "Minor in Mass Media"
 20-022 COM New Sequence: "Media Arts Sequence"
 Nikolaou and Swanson volunteered to review these proposals.

20-026 SOA Revised Major: "Sociology Major"
 20-027 SOA 200 New Course: "Doing Sociology"
 Banik and Wagman volunteered to review these proposals.

4. Assignment of Proposals to Subcommittees

20-32 BSC Revised Major: "Biological Sciences Teacher Education"
 20-33 BSC 231 Revised Course: "Laboratory Methods In Teaching Science"
 20-034 BSC 307 Revised Course: "Methods in the Teaching of Biology"
 Banik and Mir volunteered to review these proposals.

20-35 HIS Revised Graduate Program: "Master's Degree in History"
 20-36 HIS New Sequence: History/History-Social Sciences Ed AMD sequence"
 20-037 HIS New Sequence: "History/General History AMD sequence"
 20-38 HIS New Sequence: "History/General History sequence"
 20-39 HIS 402 Revised Graduate Course: "Seminar in European History"
 20-040 HIS 497 Revised Graduate Course: "Research in History"
 20-41 HIS 496 Revised Graduate Course: "Philosophy of History"
 20-42 HIS 490 Revised Graduate Course: "Readings: Field of Study"
 20-43 HIS 478 Revised Graduate Course: "Seminar: Topics in Global History"
 20-044 HIS 468 Revised Graduate Course: "Seminar: Modern Russia"
 20-45 HIS 441 Revised Graduate Course: "Seminar: European Intellectual History"
 20-46 HIS 432 Revised Graduate Course: "Seminar: Topics in Local & Public History"
 20-047 HIS 428 Revised Graduate Course: "Seminar: American Diplomacy"
 20-48 HIS 424 Revised Graduate Course: "Seminar: Topics in American Cultural &
 Social History"
 20-49 HIS 421 Revised Graduate Course: "Seminar: Topics in American Racial & Ethnic
 History"
 20-50 HIS 417 Revised Graduate Course: "Seminar: Topics in Twentieth-Century United
 States History"
 20-51 HIS 414 Revised Graduate Course: "Seminar: Civil War and Reconstruction"
 20-52 HIS 412 Revised Graduate Course: "Seminar: Topics in Nineteenth-Century United
 States History"
 20-53 HIS 411 Revised Graduate Course: "Seminar: Topics in Early American History"
 20-054 HIS 403 Revised Graduate Course: "Seminar: Topics in Early Modern European
 History"
 Sampeck, Parker, Rodriguez, and Swanson volunteered to review these proposals.

20-55 PHY 371 New Course: "Biophysics of Neurological Systems"

Hamaker and Wagman volunteered to review this proposal.

The Committee will meet next on October 15, 2019.

Meeting adjourned at 1:50 pm.

Respectfully Submitted,
Tenley J. Banik

**College of Arts and Sciences
Curriculum Committee
Minutes #6 (October 15, 2019)**

Members Present: Tenley Banik, Chris Hamaker, Claire Kippenbrock, Montserrat Mir, Dimitrios Nikolaou, Daniel Parker, Todd Stewart, Elahson Swanson, Maochao Xu, Joseph Zompetti

Members Absent: Magaly Rodriguez, Jeff Wagman, Sally Parry (technically not a member)

Called to order at 1:01 pm.

1. Approval of Minutes #4 (October 1, 2019)

DN moved to approve, pending a change of reviewers of proposal 20-055 from Nikolaou to Wagman; CH seconded the motion. Minutes approved by unanimous vote. No abstentions.

2. Subcommittee Reports

- 20-03 CHE 261 New Course: "Laboratory Methods in Teaching Chemistry"
- Decision: Approved. Motion made by Banik and seconded by Xu. Unanimous vote in support of the motion. Hamaker abstained.
- 20-04 CHE Revised Sequence: "Pedagogy Emphasis Sequence"
- Decision: Approval Pending. Motion made by Banik and seconded by Xu. Unanimous vote in support of the motion. Hamaker abstained.
 - Change required: Waiting to hear if the revised copy text needs to include strikeout.
- 20-05 CHE Revised Sequence: "Chemistry Teacher Education Sequence"
- Decision: Approval Pending. Motion made by Banik and seconded by Zompetti. Unanimous vote in support of the motion. Hamaker abstained.
 - Change required: Waiting to hear if the revised copy text needs to include strikeout.
- 20-17 PHY New Sequence: "Biophysics Sequence"
- All requests for revision complied with.
 - Decision: Approved. Motion made by Hamaker and seconded by Nikolaou. Unanimous vote in support of the motion.
- 20-18 COM 101 Revised Course: "Introduction to the Study of Mass Media"
- Decision: Revise and Resubmit. Motion made by Nikolaou and seconded by Swanson. Unanimous vote in support of the motion. Zompetti abstained.
 - Change required: Curriculum Form and syllabus point totals inconsistent
 - Change required: The term "Assignments" needs to be clarified
 - Change required: Grade scale should be listed on form and syllabus
 - Change required: "Accommodations" instead of "Special Needs"

- 20-19 COM Revised Sequence: "Management, Promotion, and Sales Sequence"
- Decision: Approval Pending. Motion made by Nikolaou and seconded by Swanson. Unanimous vote in support of the motion. Zompetti abstained.
 - Change required: Prereqs need clearer punctuation (COM 162 or 163; etc.)
- 20-20 COM Revised Major: "Mass Media"
- Decision: Revise and Resubmit. Motion made by Nikolaou and seconded by Hamaker. Unanimous vote in support of the motion. Zompetti abstained.
 - Change required: Is it normal to specify 3 cr. hours for COM 101?
 - Change required: Clarification of how COM 398 counts for required hours
 - Can't be approved until 20-018 (COM 101) is approved
- 20-21 COM Revised Minor: "Minor in Mass Media"
- Decision: Approval. Motion made by Nikolaou and seconded by Swanson. Unanimous vote in support of the motion. Zompetti abstained.
 - Change required: Is it normal to specify 3 cr. hours for COM 101?
 - Can't be approved until 20-018 (COM 101) is approved
- 20-22 COM New Sequence: "Media Arts Sequence"
- Decision: Approved. Motion made by Nikolaou and seconded by Swanson. Unanimous vote in support of the motion. Zompetti abstained.
 - Can't be approved until 20-018 (COM 101) is approved
- 20-55 PHY 371 New Course: "Biophysics of Neurological Systems"
- Decision: Approved. Motion made by Hamaker and seconded by Nikolaou. Unanimous vote in support of the motion. No abstentions.

3. Continuing Business

- 20-013 POL New Program: "Accelerated Politics and Government Sequence"
Nikolaou and Sampeck are reviewing this proposal.
- 20-026 SOA Revised Major: "Sociology Major"
- 20-027 SOA 200 New Course: "Doing Sociology"
Banik and Wagman volunteered to review these proposals.
- 20-28 SOA 103 New Course: "Thirsty Society: An Interdisciplinary Examination of Water"
- 20-29 GEO 103 New Course: "Thirsty Society: An Interdisciplinary Examination of Water"
Hamaker and Swanson volunteered to review these proposals.
- 20-32 BSC Revised Major: "Biological Sciences Teacher Education"
- 20-33 BSC 231 Revised Course: "Laboratory Methods In Teaching Science"
- 20-034 BSC 307 Revised Course: "Methods in the Teaching of Biology"

Banik and Mir volunteered to review these proposals.

20-35	HIS	Revised Graduate Program: "Master's Degree in History"
20-36	HIS	New Sequence: History/History-Social Sciences Ed AMD sequence"
20-037	HIS	New Sequence: "History/General History AMD sequence"
20-38	HIS	New Sequence: "History/General History sequence"
20-39	HIS 402	Revised Graduate Course: "Seminar in European History"
20-040	HIS 497	Revised Graduate Course: "Research in History"
20-41	HIS 496	Revised Graduate Course: "Philosophy of History"
20-42	HIS 490	Revised Graduate Course: "Readings: Field of Study"
20-43	HIS 478	Revised Graduate Course: "Seminar: Topics in Global History"
20-044	HIS 468	Revised Graduate Course: "Seminar: Modern Russia"
20-45	HIS 441	Revised Graduate Course: "Seminar: European Intellectual History"
20-46	HIS 432	Revised Graduate Course: "Seminar: Topics in Local & Public History"
20-047	HIS 428	Revised Graduate Course: "Seminar: American Diplomacy"
20-48	HIS 424	Revised Graduate Course: "Seminar: Topics in American Cultural & Social History"
20-49	HIS 421	Revised Graduate Course: "Seminar: Topics in American Racial & Ethnic History"
20-50	HIS 417	Revised Graduate Course: "Seminar: Topics in Twentieth-Century United States History"
20-51	HIS 414	Revised Graduate Course: "Seminar: Civil War and Reconstruction"
20-52	HIS 412	Revised Graduate Course: "Seminar: Topics in Nineteenth-Century United States History"
20-53	HIS 411	Revised Graduate Course: "Seminar: Topics in Early American History"
20-054	HIS 403	Revised Graduate Course: "Seminar: Topics in Early Modern European History"

Sampeck, Parker, Rodriguez, and Swanson volunteered to review these proposals.

4. Assignment of Proposals to Subcommittees

20-56 POL 103 New Course: "Thirsty Society: An Interdisciplinary Examination of Water"

Hamaker and Swanson volunteered to review this proposal.

20-57 PHY 361 New Course: "General Relativity"

Banik and Nikolaou volunteered to review this proposal.

The Committee will meet next on October 22, 2019.

Meeting adjourned at 1:53 pm.

Respectfully Submitted,
Tenley J. Banik

**College of Arts and Sciences
Curriculum Committee
Minutes #7 (October 22, 2019)**

Members Present: Tenley Banik, Chris Hamaker, Claire Kippenbrock, Montserrat Mir, Dimitrios Nikolaou, Sally Parry (technically not a member), Magaly Rodriguez, Todd Stewart, Elahson Swanson, Jeff Wagman, Maochao Xu, Joseph Zompetti

Members Absent: Daniel Parker

Called to order at 1:00 pm.

0. In response to the Committee's request for more information regarding the numerous HIS graduate course proposals, Ross Kennedy, Chair of History, attended the meeting to answer questions and explain the rationale of the proposals.

1. Approval of Minutes #6 (October 15, 2019)

DN moved to approve, pending a change of status on proposals 20-021 and 20-022 to Approval Pending; KS seconded the motion. Minutes approved by unanimous vote. Rodriguez and Wagman abstained.

2. Subcommittee Reports

- 20-01 MAT 252 New Course: "Introduction to Statistics with Applications"
• Decision: Approved. Motion made by Nikolaou and seconded by Wagman. Unanimous vote in support of the motion. Xu abstained, and Zompetti had already left.
- 20-26 SOA Revised Major: "Sociology Major"
• Decision: Tabled after discussion (which also involved proposal 20-027)
- 20-27 SOA 200 New Course: "Doing Sociology"
• Decision: Tabled after discussion (which also involved proposal 20-026)
- 20-28 SOA 103 New Course: "Thirsty Society: An Interdisciplinary Examination of Water"
• Decision: Approved. Motion made by Hamaker and seconded by Swanson. Unanimous vote in support of the motion. Banik, Rodriguez, and Sampeck abstained.
- 20-29 GEO 103 New Course: "Thirsty Society: An Interdisciplinary Examination of Water"
• Decision: Approved. Motion made by Hamaker and seconded by Swanson. Unanimous vote in support of the motion. Banik, Rodriguez, and Sampeck abstained.
- 20-56 POL 103 New Course: "Thirsty Society: An Interdisciplinary Examination of Water"

- Decision: Approved. Motion made by Hamaker and seconded by Swanson. Unanimous vote in support of the motion. Banik, Rodriguez, and Sampeck abstained.

3. Continuing Business

- 20-013 POL New Program: "Accelerated Politics and Government Sequence"
Nikolaou and Sampeck are reviewing this proposal.
- 20-015 HIS 105 Revised Course: "World History"
Hamaker and Sampeck are reviewing this proposal
- 20-18 COM Revised Course: "Introduction to the Study of Mass Media"
20-020 COM Revised Major: "Mass Media"
Nikolaou and Swanson are reviewing these proposals.
- 20-026 SOA Revised Major: "Sociology Major"
20-027 SOA 200 New Course: "Doing Sociology"
Banik and Wagman are reviewing these proposals.
- 20-32 BSC Revised Major: "Biological Sciences Teacher Education"
20-33 BSC 231 Revised Course: "Laboratory Methods In Teaching Science"
20-034 BSC 307 Revised Course: "Methods in the Teaching of Biology"
Banik and Mir volunteered to review these proposals.
- 20-35 HIS Revised Graduate Program: "Master's Degree in History"
20-36 HIS New Sequence: History/History-Social Sciences Ed AMD sequence"
20-037 HIS New Sequence: "History/General History AMD sequence"
20-38 HIS New Sequence: "History/General History sequence"
20-39 HIS 402 Revised Graduate Course: "Seminar in European History"
20-040 HIS 497 Revised Graduate Course: "Research in History"
20-41 HIS 496 Revised Graduate Course: "Philosophy of History"
20-42 HIS 490 Revised Graduate Course: "Readings: Field of Study"
20-43 HIS 478 Revised Graduate Course: "Seminar: Topics in Global History"
20-044 HIS 468 Revised Graduate Course: "Seminar: Modern Russia"
20-45 HIS 441 Revised Graduate Course: "Seminar: European Intellectual History"
20-46 HIS 432 Revised Graduate Course: "Seminar: Topics in Local & Public History"
20-047 HIS 428 Revised Graduate Course: "Seminar: American Diplomacy"
20-48 HIS 424 Revised Graduate Course: "Seminar: Topics in American Cultural &
Social History"
20-49 HIS 421 Revised Graduate Course: "Seminar: Topics in American Racial & Ethnic
History"
20-50 HIS 417 Revised Graduate Course: "Seminar: Topics in Twentieth-Century United
States History"
20-51 HIS 414 Revised Graduate Course: "Seminar: Civil War and Reconstruction"
20-52 HIS 412 Revised Graduate Course: "Seminar: Topics in Nineteenth-Century United
States History"

20-53 HIS 411 Revised Graduate Course: "Seminar: Topics in Early American History"
20-054 HIS 403 Revised Graduate Course: "Seminar: Topics in Early Modern European History"

Sampeck, Parker, Rodriguez, and Swanson volunteered to review these proposals.

20-57 PHY 361 New Course: "General Relativity"
Banik and Nikolaou volunteered to review this proposal.

4. Assignment of Proposals to Subcommittees

20-58 CSD 533 Revised Graduate Course: "Advanced Aural Rehabilitation: Adult-Geriatric"

Nikolaou and Wagman volunteered to review this proposal.

20-59 HIS 434 New Graduate Course: "Nazi Germany"

20-060 HIS 334 New Course: "Nazi Germany"

Banik and Hamaker volunteered to review this proposal.

The Committee will meet next on October 29, 2019.

Meeting adjourned at 1:50 pm.

Respectfully Submitted,
Tenley J. Banik

College of Arts and Sciences
Curriculum Committee
Minutes #8 (October 29, 2019)

Members Present: Tenley Banik, Claire Kippenbrock, Montserrat Mir, Dimitrios Nikolaou, Sally Parry, Magaly Rodriguez, Todd Stewart, Elahson Swanson, Jeff Wagman, Maochao Xu, Joseph Zompetti

Members Absent: Chris Hamaker, Daniel Parker, Katie Sampeck

Called to order at 1:00 pm.

0. In response to the Committee's request for more information regarding the recent SOA proposals, Joan Brehm, Chair of Sociology and Anthropology, and Ryan Gray, department advisor, attended the meeting to answer questions and explain the rationale of the proposals.

1. Approval of Minutes #7 (October 22, 2019)

JW moved to approve; JZ seconded the motion. Minutes approved by unanimous vote. No abstentions.

2. Subcommittee Reports

- 20-19 COM Revised Sequence: "Management, Promotion, and Sale Sequence"
- Previously approved pending changes; those changes have been submitted and the subcommittee will have another look, as the originally proposed revisions were potentially more complicated than initially realized.
- 20-26 SOA Revised Major: "Sociology Major"
- Decision: Tabled again after discussion (which also involved proposal 20-027)
- 20-27 SOA 200 New Course: "Doing Sociology"
- Decision: Tabled again after discussion (which also involved proposal 20-026)
 - A motion was submitted by Mir to Approve but received no second. The Committee discussed its mandate and will re-visit the two SOA proposals again next meeting.

3. Continuing Business

- 20-007 BSC New Course: "Biophysics of Neurological Systems"
Hamaker and Wagman are reviewing this proposal.
- 20-013 POL New Program: "Accelerated Politics and Government Sequence"
Nikolaou and Sampeck are reviewing this proposal.
- 20-015 HIS 105 Revised Course: "World History"
Hamaker and Sampeck are reviewing this proposal

- 20-018 COM Revised Course: "Introduction to the Study of Mass Media"
- 20-020 COM Revised Major: "Mass Media"
Nikolaou and Swanson are reviewing these proposals.
- 20-26 SOA Revised Major: "Sociology Major"
- 20-027 SOA 200 New Course: "Doing Sociology"
Banik and Wagman are reviewing these proposals.
- 20-32 BSC Revised Major: "Biological Sciences Teacher Education"
- 20-33 BSC 231 Revised Course: "Laboratory Methods In Teaching Science"
- 20-034 BSC 307 Revised Course: "Methods in the Teaching of Biology"
Banik and Mir volunteered to review these proposals.
- 20-35 HIS Revised Graduate Program: "Master's Degree in History"
- 20-36 HIS New Sequence: History/History-Social Sciences Ed AMD sequence"
- 20-037 HIS New Sequence: "History/General History AMD sequence"
- 20-38 HIS New Sequence: "History/General History sequence"
- 20-39 HIS 402 Revised Graduate Course: "Seminar in European History"
- 20-040 HIS 497 Revised Graduate Course: "Research in History"
- 20-41 HIS 496 Revised Graduate Course: "Philosophy of History"
- 20-42 HIS 490 Revised Graduate Course: "Readings: Field of Study"
- 20-43 HIS 478 Revised Graduate Course: "Seminar: Topics in Global History"
- 20-044 HIS 468 Revised Graduate Course: "Seminar: Modern Russia"
- 20-45 HIS 441 Revised Graduate Course: "Seminar: European Intellectual History"
- 20-46 HIS 432 Revised Graduate Course: "Seminar: Topics in Local & Public History"
- 20-047 HIS 428 Revised Graduate Course: "Seminar: American Diplomacy"
- 20-48 HIS 424 Revised Graduate Course: "Seminar: Topics in American Cultural & Social History"
- 20-49 HIS 421 Revised Graduate Course: "Seminar: Topics in American Racial & Ethnic History"
- 20-50 HIS 417 Revised Graduate Course: "Seminar: Topics in Twentieth-Century United States History"
- 20-51 HIS 414 Revised Graduate Course: "Seminar: Civil War and Reconstruction"
- 20-52 HIS 412 Revised Graduate Course: "Seminar: Topics in Nineteenth-Century United States History"
- 20-53 HIS 411 Revised Graduate Course: "Seminar: Topics in Early American History"
- 20-054 HIS 403 Revised Graduate Course: "Seminar: Topics in Early Modern European History"
Sampeck, Parker, Rodriguez, and Swanson volunteered to review these proposals.
- 20-57 PHY 361 New Course: "General Relativity"
Banik and Nikolaou volunteered to review this proposal.
- 20-58 CSD 533 Revised Graduate Course: "Advanced Aural Rehabilitation: Adult-Geriatric"

Nikolaou and Wagman volunteered to review this proposal.

- 20-59 HIS 434 New Graduate Course: "Nazi Germany"
20-060 HIS 334 New Course: "Nazi Germany"
Banik and Hamaker volunteered to review these proposals.

4. Assignment of Proposals to Subcommittees

- 20-61 PSY Revised Graduate Program: "Doctoral Program (Ph.D.) in School Psychology"
Nikolaou and Swanson volunteered to review this proposal.
- 20-62 SOA 206 Delete Course: "Sociological Inquiry"
Banik and Wagman volunteered to review this proposal.
- 20-63 BSC 472 New Graduate Course: "Biophysics of Neurological Systems"
Hamaker and Wagman volunteered to review this proposal.
- 20-64 ENG 201 Revised Course: "Making Connections through English Studies"
Mir and Xu volunteered to review this proposal.

The Committee will meet next on November 5, 2019.

Meeting adjourned at 1:53 pm.

Respectfully Submitted,
Tenley J. Banik

**College of Arts and Sciences
Curriculum Committee
Minutes #9 (November 5, 2019)**

Members Present: Tenley Banik, Chris Hamaker, Cory Hudson, Montserrat Mir, Dimitrios Nikolaou, Daniel Parker, Sally Parry (Dean's Rep.), Magaly Rodriguez, Todd Stewart, Elahson Swanson, Jeff Wagman, Maochao Xu, Joseph Zompetti

Members Absent: Claire Kippenbrock, Katie Sampeck

Called to order at 1:00 pm.

1. Approval of Minutes #8 (October 29, 2019)

JZ moved to approve; ES seconded the motion. Minutes approved by unanimous vote. Hamaker and Hudson abstained.

2. Subcommittee Reports

20-007 BSC 371 New Course: "Biophysics of Neurological Systems"

- Decision: Approve. Motion made by Hamaker and seconded by Nikolaou. Unanimous vote in support of the motion. No abstentions.

20-015 HIS 105 Revised Course: "World History"

- Decision: Approved. Motion made by Hamaker and seconded by Zompetti. Unanimous vote in support of the motion. No abstentions.

20-18 COM 101 Revised Course: "Introduction to the Study of Mass Media"

- Decision: Revise and resubmit. Motion made by Nikolaou and seconded by Swanson. Unanimous vote in favor of the motion. Zompetti abstained.
 - Change required: A number of issues pointed out previously have still not been addressed, including: the mismatch in points between the proposal and syllabus; language regarding assignments needs to be clarified; comments #3 and #4 from earlier Committee comments, etc.

20-19 COM Revised Sequence: "Management, Promotion, and Sales Sequence"

- Decision: Revise and resubmit. Motion made by Nikolaou and seconded by Swanson. Unanimous vote in favor of the motion. Zompetti abstained.
 - Changed required: Rationale needed for changes

20-20 COM Revised Major: "Mass Media"

- Decision: Approval pending. Motion made by Nikolaou and seconded by Swanson. Unanimous vote in favor of the motion. Zompetti abstained.
 - Proposal 20-018 (COM 101) needs to be approved first

20-026 SOA Revised Major: "Sociology Major"

- Decision: Approved. Motion made by Wagman and seconded by Zompetti. Ten votes in favor of the motion; one opposed. Mir abstained.
- 20-27 SOA 200 New Course: “Doing Sociology”
- Decision: Approved. Motion made by Wagman and seconded by Zompetti. Ten votes in favor of the motion; one opposed. Mir abstained.
- 20-32 BSC Revised Major: "Biological Sciences Teacher Education"
- Decision: Approval pending. Motion made by Banik and seconded by Hamaker. Unanimous vote in support of the motion. No abstentions.
 - Proposals 20-033 and 20-034 must be approved first
- 20-57 PHY 361 New Course: “General Relativity”
- Decision: Approval pending. Motion made by Nikolaou and seconded by Banik. Unanimous vote in support of the motion. No abstentions.
 - Change required: Syllabus is missing a grade scale
 - Change required: Language relating to “Disability Services” must be updated
- 20-58 CSD 533 Revised Graduate Course: “Advanced Aural Rehabilitation: Adult-Geriatric"
- Decision: Approved. Motion made by Nikolaou and seconded by Zompetti. Unanimous vote in support of the motion. No abstentions.
- 20-59 HIS 434 New Graduate Course: “Nazi Germany”
- Decision: Approved. Motion made by Hamaker and seconded by Banik. Unanimous vote in support of the motion. No abstentions.
- 20-60 HIS 334 New Course: “Nazi Germany”
- Decision: Approved. Motion made by Hamaker and seconded by Banik. Unanimous vote in support of the motion. No abstentions.
- 20-62 SOA 206 Delete Course: “Sociological Inquiry”
- Decision: Approved. Motion made by Wagman and seconded by Zompetti. Ten votes in favor of the motion; one opposed. Mir abstained.
- 20-63 BSC 472 New Graduate Course: “Biophysics of Neurological Systems”
- Decision: Approval pending. Motion made by Hamaker and seconded by Nikolaou. Unanimous vote in support of the motion. No abstentions.
 - Change required: mention of PHY 472 needs to be removed, since Physics has no graduate program, nor is there a concurrent proposal

3. Continuing Business

- 20-013 POL New Program: “Accelerated Politics and Government Sequence”
Nikolaou and Sampeck are reviewing this proposal.

- 20-33 BSC 231 Revised Course: "Laboratory Methods In Teaching Science"
- 20-034 BSC 307 Revised Course: "Methods in the Teaching of Biology"
Banik and Mir volunteered to review these proposals.
- 20-35 HIS Revised Graduate Program: "Master's Degree in History"
- 20-36 HIS New Sequence: History/History-Social Sciences Ed AMD sequence"
- 20-037 HIS New Sequence: "History/General History AMD sequence"
- 20-38 HIS New Sequence: "History/General History sequence"
- 20-39 HIS 402 Revised Graduate Course: "Seminar in European History"
- 20-040 HIS 497 Revised Graduate Course: "Research in History"
- 20-41 HIS 496 Revised Graduate Course: "Philosophy of History"
- 20-42 HIS 490 Revised Graduate Course: "Readings: Field of Study"
- 20-43 HIS 478 Revised Graduate Course: "Seminar: Topics in Global History"
- 20-044 HIS 468 Revised Graduate Course: "Seminar: Modern Russia"
- 20-45 HIS 441 Revised Graduate Course: "Seminar: European Intellectual History"
- 20-46 HIS 432 Revised Graduate Course: "Seminar: Topics in Local & Public History"
- 20-047 HIS 428 Revised Graduate Course: "Seminar: American Diplomacy"
- 20-48 HIS 424 Revised Graduate Course: "Seminar: Topics in American Cultural & Social History"
- 20-49 HIS 421 Revised Graduate Course: "Seminar: Topics in American Racial & Ethnic History"
- 20-50 HIS 417 Revised Graduate Course: "Seminar: Topics in Twentieth-Century United States History"
- 20-51 HIS 414 Revised Graduate Course: "Seminar: Civil War and Reconstruction"
- 20-52 HIS 412 Revised Graduate Course: "Seminar: Topics in Nineteenth-Century United States History"
- 20-53 HIS 411 Revised Graduate Course: "Seminar: Topics in Early American History"
- 20-054 HIS 403 Revised Graduate Course: "Seminar: Topics in Early Modern European History"
Sampeck, Parker, Rodriguez, and Swanson volunteered to review these proposals.
- 20-61 PSY Revised Graduate Program: "Doctoral Program (Ph.D.) in School Psychology"
Nikolaou and Swanson volunteered to review this proposal.
- 20-64 ENG 201 Revised Course: "Making Connections through English Studies"
Mir and Xu volunteered to review this proposal.

4. Assignment of Proposals to Subcommittees

- 20-65 COM 283.01 Revised Course: "Communication for Teachers and Trainers"
- 20-066 COM 371 Revised Course: "Political Communication"
- 20-68 COM 471 New Graduate Course: "International Political Communication"
Nikolaou and Hudson volunteered to review these proposals.
- 20-67 POL 313 New Course: "Law Office Technology"

Zompetti and Hamaker volunteered to review this proposal.

The Committee will meet next on November 12, 2019.

Meeting adjourned at 1:49 pm.

Respectfully Submitted,
Tenley J. Banik

College of Arts and Sciences
Curriculum Committee
Minutes #10 (November 12, 2019)

Members Present: Tenley Banik, Chris Hamaker, Cory Hudson, Claire Kippenbrock, Montserrat Mir, Dimitrios Nikolaou, Sally Parry (Dean's Rep.), Katie Sampeck, Todd Stewart, Elahson Swanson, Maochao Xu

Members Absent: Daniel Parker, Magaly Rodriguez, Jeff Wagman, Joseph Zompetti

Called to order at 1:02 pm.

1. Approval of Minutes #9 (November 5, 2019)

Nikolaou moved to approve; Hamaker seconded the motion. Minutes approved by unanimous vote. Sampeck abstained.

2. Subcommittee Reports

- 20-013 POL New Program: "Accelerated Politics and Government Sequence"
- Decision: Revise and resubmit. Motion made by Stewart and seconded by Hamaker. Unanimous vote in support of the motion. No abstentions.
 - Change required: No discussion is currently included about thesis requirement/hours
 - Change required: Courses for graduate credit must be at the 400 level
- 20-18 COM 101 Revised Course: "Introduction to the Study of Mass Media"
- Decision: Approve. Motion made by Nikolaou and seconded by Swanson. Unanimous vote in favor of the motion.
- 20-19 COM Revised Sequence: "Management, Promotion, and Sales Sequence"
- Decision: Approve. Motion made by Nikolaou and seconded by Swanson. Unanimous vote in favor of the motion.
- 20-20 COM Revised Major: "Mass Media"
- Decision: Approved on 10/15/19.
 - Proposal 20-018 (COM 101) needed to be approved first
- 20-21 COM Revised Minor: "Minor in Mass Media"
- Decision: Approved on 10/15/19.
 - Proposal 20-018 (COM 101) needed to be approved first
- 20-33 BSC 231 Revised Course: "Laboratory Methods in Teaching Science"
- Decision: Revise and resubmit. Motion made by Banik and seconded by Mir. Unanimous vote in support of the motion. No abstentions.
 - Change required: Need to list clinical hours in the copy
 - Change required: Highlight addition of 60 hour requirement in new copy

- 20-34 BSC 307 Revised Course: "Methods in the Teaching of Biology"
- Decision: Approve. Motion made by Banik and seconded by Mir. Unanimous vote in support of the motion. No abstentions.
- 20-64 ENG 201 Revised Course: "Making Connections through English Studies"
- Decision: Approval pending. Motion made by Xu and seconded by Mir. Unanimous vote in support of the motion. Hudson abstained.
 - Change required: Paragraph relating to Accommodations required
- 20-67 LGS 313 New Course: "Law Office Technology"
- Decision: Approval pending. Motion made by Hamaker and seconded by Stewart Unanimous vote in support of the motion. No abstentions.
 - Changed required: Language relating to "Disability" needs to be changed to "Accommodations"
 - Note: This proposal was previously listed as POL 313

3. Continuing Business

- 20-35 HIS Revised Graduate Program: "Master's Degree in History"
- 20-36 HIS New Sequence: History/History-Social Sciences Ed AMD sequence"
- 20-037 HIS New Sequence: "History/General History AMD sequence"
- 20-38 HIS New Sequence: "History/General History sequence"
- 20-39 HIS 402 Revised Graduate Course: "Seminar in European History"
- 20-040 HIS 497 Revised Graduate Course: "Research in History"
- 20-41 HIS 496 Revised Graduate Course: "Philosophy of History"
- 20-42 HIS 490 Revised Graduate Course: "Readings: Field of Study"
- 20-43 HIS 478 Revised Graduate Course: "Seminar: Topics in Global History"
- 20-044 HIS 468 Revised Graduate Course: "Seminar: Modern Russia"
- 20-45 HIS 441 Revised Graduate Course: "Seminar: European Intellectual History"
- 20-46 HIS 432 Revised Graduate Course: "Seminar: Topics in Local & Public History"
- 20-047 HIS 428 Revised Graduate Course: "Seminar: American Diplomacy"
- 20-48 HIS 424 Revised Graduate Course: "Seminar: Topics in American Cultural & Social History"
- 20-49 HIS 421 Revised Graduate Course: "Seminar: Topics in American Racial & Ethnic History"
- 20-50 HIS 417 Revised Graduate Course: "Seminar: Topics in Twentieth-Century United States History"
- 20-51 HIS 414 Revised Graduate Course: "Seminar: Civil War and Reconstruction"
- 20-52 HIS 412 Revised Graduate Course: "Seminar: Topics in Nineteenth-Century United States History"
- 20-53 HIS 411 Revised Graduate Course: "Seminar: Topics in Early American History"
- 20-054 HIS 403 Revised Graduate Course: "Seminar: Topics in Early Modern European History"

Sampeck, Parker, Rodriguez, and Swanson volunteered to review these proposals.

20-061 PSY Revised Graduate Program: “Doctoral Program (Ph.D.) in School Psychology”

Nikolaou and Swanson volunteered to review this proposal.

20-65 COM 283.01 Revised Course: “Communication for Teachers and Trainers”

20-066 COM 371 Revised Course: “Political Communication”

20-68 COM 471 New Graduate Course: “International Political Communication”

Nikolaou and Hudson volunteered to review these proposals.

4. Assignment of Proposals to Subcommittees

20-69 CSD 332 Revised Course: “The Clinical Process: Evaluation and Treatment”

Banik and Wagman volunteered to review this proposal.

The Committee will meet next on November 19, 2019.

Meeting adjourned at 1:51 pm.

Respectfully Submitted,
Tenley J. Banik

**College of Arts and Sciences
Curriculum Committee
Minutes #11 (November 19, 2019)**

Members Present: Tenley Banik, Chris Hamaker, Cory Hudson, Claire Kippenbrock, Montserrat Mir, Dimitrios Nikolaou, Sally Parry (Dean's Rep.), Katie Sampeck, Todd Stewart, Elahson Swanson, Jeff Wagman, Maochao Xu, Joseph Zompetti

Members Absent: Daniel Parker, Magaly Rodriguez

Called to order at 1:02 pm.

1. Approval of Minutes #10 (November 12, 2019)

Hamaker moved to approve; Nikolaou seconded the motion. Minutes approved by unanimous vote. Wagman and Zompetti abstained.

2. Subcommittee Reports

- 20-36 HIS New Sequence: History/History-Social Sciences Ed AMD sequence"
- Decision: Tabled after discussion (also involving 20-037 and 20-038).
- 20-37 HIS New Sequence: "History/General History AMD sequence"
- Decision: Tabled after discussion (also involving 20-036 and 20-038).
- 20-38 HIS New Sequence: "History/General History sequence"
- Decision: Approve. Motion made by Sampeck and seconded by Swanson. Unanimous vote in favor of the motion.
 - Further discussion (also involving 20-036 and 20-037) ensued. Status may require re-visiting.
- 20-39 HIS 402 Revised Graduate Course: "Seminar in European History"
- Decision: Approved. Motion made by Swanson and seconded by Sampeck. Eight votes in favor of the motion; two opposed. Hudson and Zompetti abstained.
- 20-40 HIS 497 Revised Graduate Course: "Research in History"
- Decision: Approval pending. Motion made by Sampeck and seconded by Zompetti. Nine votes in favor of the motion; two opposed. Hudson abstained.
 - Change required: Paragraph relating to Accommodations required
- 20-41 HIS 496 Revised Graduate Course: "Philosophy of History"
- Decision: Approval pending. Motion made by Sampeck and seconded by Zompetti. Nine votes in favor of the motion; two opposed. Hudson abstained.
 - Change required: Paragraph relating to Accommodations required
- 20-042 HIS 490 Revised Graduate Course: "Readings: Field of Study"

- Decision: Approval pending. Motion made by Sampeck and seconded by Zompetti. Nine votes in favor of the motion; two opposed. Hudson abstained.
 - Change required: Paragraph relating to Accommodations required
- 20-43 HIS 478 Revised Graduate Course: "Seminar: Topics in Global History"
- Decision: Approval pending. Motion made by Sampeck and seconded by Zompetti. Nine votes in favor of the motion; two opposed. Hudson abstained.
 - Change required: Paragraph relating to Accommodations required
- 20-44 HIS 468 Revised Graduate Course: "Seminar: Modern Russia"
- Decision: Approval pending. Motion made by Sampeck and seconded by Zompetti. Nine votes in favor of the motion; two opposed. Hudson abstained.
 - Change required: Paragraph relating to Accommodations required
- 20-45 HIS 441 Revised Graduate Course: "Seminar: European Intellectual History"
- Decision: Approval pending. Motion made by Sampeck and seconded by Zompetti. Nine votes in favor of the motion; two opposed. Hudson abstained.
 - Change required: Language relating to "Disability" needs to be changed to "Accommodations"
- 20-46 HIS 432 Revised Graduate Course: "Seminar: Topics in Local & Public History"
- Decision: Approval pending. Motion made by Sampeck and seconded by Zompetti. Nine votes in favor of the motion; two opposed. Hudson abstained.
 - Change required: Language relating to "Disability" needs to be changed to "Accommodations"
- 20-47 HIS 428 Revised Graduate Course: "Seminar: American Diplomacy"
- Decision: Approval pending. Motion made by Sampeck and seconded by Zompetti. Nine votes in favor of the motion; two opposed. Hudson abstained.
 - Change required: Paragraph relating to Accommodations required
- 20-48 HIS 424 Revised Graduate Course: "Seminar: Topics in American Cultural & Social History"
- Decision: Approved. Motion made by Swanson and seconded by Sampeck. Eight votes in favor of the motion; two opposed. Hudson and Zompetti abstained.
- 20-49 HIS 421 Revised Graduate Course: "Seminar: Topics in American Racial & Ethnic History"
- Decision: Approval pending. Motion made by Sampeck and seconded by Zompetti. Nine votes in favor of the motion; two opposed. Hudson abstained.
 - Change required: Paragraph relating to Accommodations required
- 20-50 HIS 417 Revised Graduate Course: "Seminar: Topics in Twentieth-Century United States History"
- Decision: Approval pending. Motion made by Sampeck and seconded by Zompetti. Nine votes in favor of the motion; two opposed. Hudson abstained.

- Change required: Paragraph relating to Accommodations required
- 20-51 HIS 414 Revised Graduate Course: "Seminar: Civil War and Reconstruction"
 - Decision: Approval pending. Motion made by Sampeck and seconded by Zompetti. Nine votes in favor of the motion; two opposed. Hudson abstained.
 - Change required: Language relating to "Disability" needs to be changed to "Accommodations"
- 20-52 HIS 412 Revised Graduate Course: "Seminar: Topics in Nineteenth-Century United States History"
 - Decision: Approval pending. Motion made by Sampeck and seconded by Zompetti. Nine votes in favor of the motion; two opposed. Hudson abstained.
 - Change required: Paragraph relating to Accommodations required
- 20-53 HIS 411 Revised Graduate Course: "Seminar: Topics in Early American History"
 - Decision: Approval pending. Motion made by Sampeck and seconded by Zompetti. Nine votes in favor of the motion; two opposed. Hudson abstained.
 - Change required: Paragraph relating to Accommodations required
- 20-54 HIS 403 Revised Graduate Course: "Seminar: Topics in Early Modern European History"
 - Decision: Approval pending. Motion made by Sampeck and seconded by Zompetti. Nine votes in favor of the motion; two opposed. Hudson abstained.
 - Change required: Paragraph relating to Accommodations required

3. Continuing Business

- 20-35 HIS Revised Graduate Program: "Master's Degree in History"
Sampeck, Parker, Rodriguez, and Swanson volunteered to review this proposal.
- 20-061 PSY Revised Graduate Program: "Doctoral Program (Ph.D.) in School Psychology"
Nikolaou and Swanson volunteered to review this proposal.
- 20-65 COM 283.01 Revised Course: "Communication for Teachers and Trainers"
- 20-066 COM 371 Revised Course: "Political Communication"
- 20-68 COM 471 New Graduate Course: "International Political Communication"
Nikolaou and Hudson volunteered to review these proposals.
- 20-69 CSD 332 Revised Course: "The Clinical Process: Evaluation and Treatment"
Banik and Wagman volunteered to review this proposal.

4. Assignment of Proposals to Subcommittees

20-70 COM Delete Sequence: "Radio Sequence"
20-71 COM Delete Sequence: "Television Production Sequence"
20-072 COM Delete Sequence: "Interactive Media Sequence"
Mir and Nikolaou volunteered to review these proposals.

20-073 ECO 238 Revise Course: "Using Regression & Econometric Methods"
20-074 ECO 138 Revise Course: "Economic Reasoning Using Statistics"
20-075 ECO 240 Revise Course: "Intermediate Microeconomic Theory"
20-076 ECO 241 Revise Course: "Intermediate Macroeconomic Theory"
Hamaker and Kippenbrock volunteered to review these proposals.

The Committee will meet next on December 3, 2019.

Meeting adjourned at 1:51 pm.

Respectfully Submitted,
Tenley J. Banik

**College of Arts and Sciences
Curriculum Committee
Minutes #12 (December 3, 2019)**

Members Present: Tenley Banik, Chris Hamaker, Cory Hudson, Claire Kippenbrock, Montserrat Mir, Dimitrios Nikolaou, Sally Parry (Dean's Rep.) [late], Magaly Rodriguez, Katie Sampeck, Todd Stewart, Elahson Swanson, Jeff Wagman, Maochao Xu, Joseph Zompetti

Members Absent: Daniel Parker

Called to order at 1:01 pm.

1. Approval of Minutes #11 (November 19, 2019)

Hamaker moved to approve; Nikolaou seconded the motion. Minutes approved by unanimous vote. Rodriguez abstained.

2. Subcommittee Reports

- 20-35 HIS Revised Graduate Program: "Master's Degree in History"
- Decision: Approval pending. Motion made by Sampeck and seconded by Swanson. Unanimous vote in favor of the motion.
 - Other courses related to this proposal must be approved first
- 20-065 COM 283.01 Revised Course: "Communication for Teachers and Trainers"
- Decision: Rejected. Motion made by Nikolaou and seconded by Hudson. Unanimous vote in favor of the motion. Zompetti abstained.
 - Change required: Course description >20 words
 - Change required: "Not for credit if had COM 283.01" needs to be added to the copy
 - Change required: Numerous other issues including grade scale clarification, changing "Special Needs" to "Accommodations", clearer justification of changes, etc. needed
- 20-69 CSD 332 Revised Course: "The Clinical Process: Evaluation and Treatment"
- Decision: Approve. Motion made by Banik and seconded by Wagman. Unanimous vote in favor of the motion. Kippenbrock abstained.
- 20-70 COM Delete Sequence: "Radio Sequence"
- 20-71 COM Delete Sequence: "Television Production Sequence"
- 20-072 COM Delete Sequence: "Interactive Media Sequence"
- Decision: Approve. Motion made by Nikolaou and seconded by Mir. Unanimous vote in favor of the motion. Zompetti abstained.
- 20-073 ECO 238 Revise Course: "Using Regression & Econometric Methods"
- 20-074 ECO 138 Revise Course: "Economic Reasoning Using Statistics"

- 20-075 ECO 240 Revise Course: "Intermediate Microeconomic Theory"
- 20-076 ECO 241 Revise Course: "Intermediate Macroeconomic Theory"
- Decision: Approve. Motion made by Hamaker and seconded by Kippenbrock. Unanimous vote in favor of the motion. Nikolaou abstained.
- 20-78 PHY 380.8 Delete Course: "Topics in Contemporary Physics: Biophysics of Neurological Systems"
- Decision: Approve. Motion made by Hamaker and seconded by Stewart. Unanimous vote in favor of the motion.

3. Continuing Business

- 20-033 BSC 231 Revised Course: "Laboratory Methods in teaching Science"
Banik and Mir reviewed this proposal
- 20-061 PSY Revised Graduate Program: "Doctoral Program (Ph.D.) in School Psychology"
Nikolaou and Swanson volunteered to review this proposal.
- 20-65 COM 283.01 Revised Course: "Communication for Teachers and Trainers"
- 20-066 COM 371 Revised Course: "Political Communication"
- 20-068 COM 471 New Graduate Course: "International Political Communication"
Nikolaou and Hudson volunteered to review these proposals.
- 20-077 SOA 195 New Course: "Sociology of Popular Culture"
Unassigned.

The Committee will meet next when Spring semester begins

Meeting adjourned at 1:52 pm.

Respectfully Submitted,
Tenley J. Banik

**College of Arts and Sciences
Curriculum Committee
Minutes #13 (January 14, 2020)**

Members Present: Tenley Banik, Montserrat Mir, Dimitrios Nikolaou, Daniel Parker, Sally Parry (Dean's Rep.), Pete Smudde, Todd Stewart, Jeff Wagman, Maochao Xu

Members Absent: Claire Kippenbrock, Katie Sampeck, Elahson Swanson

Called to order at 1:04 pm.

1. Approval of Minutes #12 (December 3, 2019)

Nikolaou moved to approve; Stewart seconded the motion. Minutes approved by unanimous vote. Parker and Smudde abstained.

2. Subcommittee Reports

- 20-01 MAT 201 Revised Course: "Teaching Mathematics in the Elementary School"
- Decision: Approve. Motion made by Nikolaou and seconded by Stewart. Unanimous vote in favor of the motion. Smudde and Xu abstained.
- 20-30 SWK New Graduate Certificate: "Post-MSW Professional Educator License Graduate Certificate"
- Decision: Approve. Motion made by Mir and seconded by Nikolaou. Unanimous vote in favor of the motion. Smudde abstained.
- 20-033 BSC 231 Revised Course: "Laboratory Methods in Teaching Science"
- Decision: Approve. Motion made by Banik and seconded by Mir. Unanimous vote in favor of the motion. Smudde abstained.
- 20-66 COM 371 Revised Course: "Political Communication"
- Decision: Revise and resubmit. Motion made by Nikolaou and seconded by Mir. Unanimous vote in favor of the motion. Smudde abstained.
 - Change required: copy needs shortening
 - Change required: Remove "or graduate standing" and references to graduate student requirements throughout
 - Change required: Description should be replaced with "Basic . . . communication."
 - Change required: grade scale on syllabus needs to specify %
 - Change required: Accommodations statement needs updating
 - Change required: Change title on syllabus
- 20-068 COM 471 New Graduate Course: "International Political Communication"
- Decision: Reject. Motion made by Nikolaou and seconded by Mir. Unanimous vote in favor of the motion. Smudde abstained.

- Similar comments to above
- Change required: #5 needs to be changed
- Change required: Add “not for credit if . . .” statement

3. Continuing Business

20-40 to 20-054 HIS Graduate Course Revisions (Approval Pending)

20-061 PSY Revised Graduate Program: “Doctoral Program (Ph.D.) in School Psychology”

Nikolaou and Swanson volunteered to review this proposal.

4. Assignment of Proposals to Subcommittees

20-077 SOA 195 New Course: “Sociology of Popular Culture”

Banik and Smudde volunteered to review this proposal.

20-79 COM 383 New Course: “Communication for Teachers and Trainers”

Nikolaou and Parker volunteered to review this proposal.

20-80 PHY 471 New Course: “Biophysics of Neurological Systems”

Hamaker (on sabbatical) and Wagman volunteered to review this proposal.

The Committee will meet next on January 28th, 2020, at 1 p.m.

Meeting adjourned at 1:52 pm.

Respectfully Submitted,
Tenley J. Banik

College of Arts and Sciences
Curriculum Committee
Minutes #14 (January 28, 2020)

Members Present: Tenley Banik, Dimitrios Nikolaou, Sally Parry (Dean's Rep.), Katie Sampeck, Pete Smudde, Todd Stewart, Jeff Wagman, Maochao Xu

Members Absent: Claire Kippenbrock, Montserrat Mir, Daniel Parker, Elahson Swanson

Called to order at 1:03 pm.

1. Approval of Minutes #13 (January 14, 2020)

Smudde moved to approve, pending one change in present members (Zompetti is not on the Committee this term); Nikolaou seconded the motion. Minutes approved by unanimous vote. Sampeck abstained.

2. Subcommittee Reports

20-061 PSY Revised Graduate Program: "Doctoral Program (Ph.D.) in School Psychology"

- Decision: Revise and resubmit. Motion made by Nikolaou and seconded by Banik. Unanimous vote in favor of the motion. Wagman abstained.
 - Change required: Credit summary is inconsistent
 - Change required: Add strikeouts to copy
 - Change required: Emails should be sent to affected departments
 - Change required: Correct punctuation errors in copy

20-077 SOA 195 New Course: "Sociology of Popular Culture"

- Decision: Revise and resubmit. Motion made by Banik and seconded by Smudde. Unanimous vote in favor of the motion. Sampeck abstained.
 - Change required: No letters of concurrence from COM, ENG, THE
 - Change required: Clarify points vs. percentage in grade scale
 - Change required: A current Accommodations policy is needed

20-79 COM 383 New Course: "Communication for Teachers and Trainers"

- Decision: Approve pending. Motion made by Nikolaou and seconded by Sampeck. Unanimous vote in favor of the motion. Smudde abstained.
 - Change required: Description is >20 words
 - Change required: Delete dept, description, hyphen
 - Change required: Need "not for credit if COM 283"

20-80 PHY 471 New Course: "Biophysics of Neurological Systems"

- Decision: Approved. Motion made by Wagman and seconded by Xu. Unanimous vote in favor of the motion.

- 20-082 COM 283 Delete Course: “Communication for Teachers and Trainers”
- Decision: Approved. Motion made by Nikolaou and seconded by Sampeck. Unanimous vote in favor of the motion. Smudde abstained.

3. Continuing Business

- 20-36 HIS New Sequence: “History/History-Social Sciences Ed AMD Sequence”
20-037 HIS New Sequence: “History/General History AMD Sequence”
Sampeck, Parker, Smudde, Swanson volunteered to review these proposals

20-040 to 20-054 HIS Graduate Course Revisions (Approval Pending)

4. Assignment of Proposals to Subcommittees

- 20-81 PHY 208 Revise Course: “Astronomy and Space Science”
Banik and Sampeck volunteered to review this proposal.

The Committee will meet next on February 11th, 2020, at 1 p.m.

Meeting adjourned at 1:54 pm.

Respectfully Submitted,
Tenley J. Banik

**College of Arts and Sciences
Curriculum Committee
Minutes #15 (February 11, 2020)**

Members Present: Tenley Banik, Claire Kippenbrock, Montserrat Mir, Dimitrios Nikolaou, Daniel Parker, Katie Sampeck, Pete Smudde, Todd Stewart, Jeff Wagman, Maochao Xu

Members Absent: Sally Parry (Dean's Rep.), Elahson Swanson

Called to order at 1:01 pm.

1. Approval of Minutes #15 (January 28, 2020)

Smudde moved to approve; Nikolaou seconded the motion. Minutes approved by unanimous vote. Parker abstained.

2. Subcommittee Reports

20-36 HIS New Sequence: "History/History-Social Sciences Ed AMD Sequence"

- Decision: Approve pending. Motion made by Sampeck and seconded by Smudde. Unanimous vote in favor of the motion. No abstentions.
 - Change required: 300-level electives in the 5th year must be removed from plan of study

20-37 HIS New Sequence: "History/General History AMD Sequence"

- Decision: Approve pending. Motion made by Sampeck and seconded by Smudde. Unanimous vote in favor of the motion. No abstentions.
 - Change required: 300-level electives in the 5th year must be removed from plan of study

Note: Discussion re: proposals 20-036 and 20-037 and their copy ensued. We stipulated in an earlier HIS proposal that the General History and the AMD sequences should share copy since they're the same major, but now there are concerns regarding how confusing that language might be.

20-061 PSY Revised Graduate Program: "Doctoral Program (Ph.D.) in School Psychology"

- Decision: Approved. Motion made by Nikolaou and seconded by Mir. Unanimous vote in favor of the motion. Wagman abstained.

20-81 PHY 208 Revised Course: "Astronomy and Space Science"

- Decision: Reject and resubmit. Motion made by Banik and seconded by Sampeck. Unanimous vote in favor of the motion.
 - Change required: A rationale must be supplied.
 - Change required: Language in the syllabus regarding Accommodation should be updated to be current

- Change required: Copy needs cleaning (remove extra words, hyphen, etc.)

3. Continuing Business

4. Assignment of Proposals to Subcommittees

The Committee's next meeting is TBA.

Meeting adjourned at 1:38 pm.

Respectfully Submitted,
Tenley J. Banik

**College of Arts and Sciences
Curriculum Committee
Minutes #16 (February 25, 2020)**

Members Present: Tenley Banik, Claire Kippenbrock, Montserrat Mir, Dimitrios Nikolaou, Sally Parry (Dean's Rep.), Katie Sampeck, Pete Smudde, Todd Stewart, Jeff Wagman, Maochao Xu

Members Absent: Daniel Parker, Elahson Swanson

Called to order at 1:00 pm.

1. Approval of Minutes #15 (February 11, 2020)

Nikolaou moved to approve; Sampeck seconded the motion. Minutes approved by unanimous vote.

2. New Business, Updates, and Discussion

- Nikolaou conveyed the outcomes of a discussion he had with Amy Hurd (Associate Vice President for Undergraduate Education) and Noelle Selkow (Interim Director of Graduate Studies) regarding the 300-level to 400-level conversion of dual-credit courses. In sum: there are several significant details yet to be ironed out. The Senate will discuss this matter in the Fall session.
- A revised version of guidelines for the 300-level/400-level conversion will be available at the next CCC meeting. Changes will incorporate CCC discussions and the new information provided from Hurd and Selkow.

3. Subcommittee Reports

20-077 SOA 195 New Course: "Sociology of Popular Culture"

- Decision: Revise and resubmit. Motion made by Banik and seconded by Smudde. Unanimous vote in favor of the motion. No abstentions.
 - Change required: Still need to have an appropriate Accommodations statement
 - Change required: The grading scale on the syllabus needs to be more transparent w/r/t points vs. percentages

20-83 LGS Revise Major: "Major in Legal Studies"

- Decision: Approve. Motion made by Sampeck and seconded by Wagman. Unanimous vote in favor of the motion. No abstentions.

20-84 LGS Revise Minor: "Minor in Legal Studies"

- Decision: Approve. Motion made by Sampeck and seconded by Wagman. Unanimous vote in favor of the motion. No abstentions.

The Committee's next meeting is TBA (likely Tuesday, March 17, 2020).

Meeting adjourned at 1:51 pm.

Respectfully Submitted,
Tenley J. Banik

**Report of the College of Arts and Sciences
Curriculum Committee for 2019-2020**

The Committee met 16 times during the 2019-20 academic year - 12 times during the fall semester and 4 times during the spring semester. The Committee acted on 85 proposals. Under the College of Arts and Sciences curriculum procedures, 32 of these proposals were placed on a circulation list that was distributed to CAS Chairs/Directors and CAS Department/School Curriculum Committee Chairs for review before being endorsed by the CCC. The committee also revised the guidelines for creating graduate-credit courses from existing dual-credit 300-level courses.

COMMITTEE MEMBERSHIP

Chris Hamaker	4160 Chemistry	
Maochao Xu	4520 Mathematics	
Jeff Wagman	4620 Psychology	
Tenley Banik	4400 Geography, Geology, and the Environment	Secretary
Katie Sampeck	4660 Sociology & Anthropology	
Todd Stewart	4540 Philosophy	Chair
Dimitrios Nikolaou	4200 Economics	
Pete Smudde (Spring)	4480 Communication	
Joseph Zompetti (Fall)	4480 Communication	
Monserrat Mir	4300 Languages, Literatures, & Cultures	
Sally Parry	4100 CAS	Dean's Representative
Claire Kippenbrock		Student - CSD
Magaly Rodrigues (Fall)		Student – SOA
Daniel Parker		Student – SOA
Elahson Swanson (Fall)		Student - CHE
Cory Hudson – (Fall)		Student - ENG
Tammy Hansen	4100 CAS	Support Staff

ANTHROPOLOGY

BIOLOGICAL SCIENCE

20-006	BSC	.	Revised Major - "Molecular & Cellular Biology"	Change	Approved 9/10/19
20-007	BSC	371	New Course - "Biophysics of Neurological Systems"	New (Circulation)	Approved 11/5/19
20-032	BSC	.	Revised Major - " Biological Sciences Teacher Education"	Change	Approved 1/23/20
20-033	BSC	231	Revised Course - "Laboratory Methods In Teaching Science"	Change	Approved 1/14/20
20-034	BSC	307	Revised Course - Methods in the Teaching of Biology"	Change	Approved 11/12/19
20-063	BSC	472	New Graduate Course - "Biophysics of Neurological Systems"	New (Circulation)	Approved 11/6/19

CHEMISTRY

20-003	CHE	261	New Course - "Laboratory Methods in Teaching Chemistry"	New (Circulation)	Approved 10/15/19
20-004	CHE	.	Revised Sequence - "Pedagogy Emphasis Sequence"	Change	Approved 10/15/19
20-005	CHE	.	Revised Sequence - "Chemistry Teacher Education Sequence"	Change	Approved 10/15/19
20-085	CHE	454.09	New Graduate Course - "Nuclear Chemistry"	New (Circulation)	Approved 3/23/20

COMMUNICATION

20-009	COM	406	New Graduate Course - "Documentary Storytelling and Production"	New (Circulation)	Approved 9/10/19
20-018	COM	101	Revised Course - "Introduction to the Study of Mass Media"	Change	Approved 11/12/19
20-019	COM	.	Revised Sequence - "Management, Promotion, and Sales Sequence"	Change	Approved 11/12/19
20-020	COM	.	Revised Major - "Mass Media"	Change	Approved 11/12/19
20-021	COM	.	Revised Minor - "Minor in Mass Media"	Change	Approved 10/15/19
20-022	COM	.	New Sequence - "Media Arts Sequence"	New (Circulation)	Approved 10/15/19
20-065	COM	283.01	Revised Course - "Communication for Teachers and Trainers"	Change	rejected 12/3/19
20-066	COM	371	Revised Course - "Political Communication"	Change	rejected 1/15/20
20-068	COM	471	New Graduate Course - "International Political Communication"	New (Circulation)	rejected 1/14/20
20-070	COM	.	Delete Sequence - "Radio Sequence"	Delete	Approved 12/3/19
20-071	COM	.	Delete Sequence - "Television Production Sequence"	Delete	Approved 12/3/19
20-072	COM	.	Delete Sequence - "Interactive Media Sequence"	Delete	Approved 12/3/19
20-079	COM	383	New Course - "Communication for Teachers and Trainers"	New (Circulation)	Approval pending
20-082	COM	283	Delete Course - "Communication for Teachers and Trainers"	Delete	Approved 1/28/20

COMMUNICATION SCIENCES AND DISORDERS

20-058	CSD	533	Revised Graduate Course - "Advanced Aural Rehabilitation: Adult-Geriatric"	Change	Approved 11/5/19
20-069	CSD	332	Revised Course - "The Clinical Process: Evaluation and Treatment"	Change	Approved 12/3/19
19-064	CSD	508.2	Revised Course (graduate) - "Basic Clinical Rotation on Audiology"	Change	Approved 11/27/18
19-065	CSD	508.4	Revised Course (graduate) - "Advanced Clinical Rotation in Audiology"	Change	Approved 11/27/18

ECONOMICS

20-073	ECO	238	Revise Course - "Using Regression & Econometric Methods"	Change	Approved 12/3/19
20-074	ECO	138	Revise Course - "Economic Reasoning Using Statistics"	Change	Approved 12/3/19
20-075	ECO	240	Revise Course - "Intermediate Microeconomic Theory"	Change	Approved 12/3/19
20-076	ECO	241	Revise Course - "Intermediate Macroeconomic Theory"	Change	Approved 12/3/19

ENGLISH

20-064	ENG	201	Revised Course - "Making Connections through English Studies"	Change	Approved 11/13/19
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GEOGRAPHY & GEOLOGY

20-010	GEO	426	New Graduate Course - "Environmental Justice"	New (Circulation)	Approved 10/8/19
20-011	GEO	326	New Course - "Environmental Justice"	New (Circulation)	Approved 10/8/19
20-029	GEO	103	New Course - "Thirsty Society: An Interdisciplinary Examination of Water"	New (Circulation)	Approved 10/22/19

HISTORY

20-014	HIS	.	Revised Minor - "History Minor"	Change	Approved 9/10/19
20-015	HIS	105	Revised Course - "World History"	Change	Approved 11/5/19
20-035	HIS	.	Revised Graduate Program - "Master's Degree in History"	Change	Approved 1/22/20
20-036	HIS	.	New Sequence - History/History-Social Sciences Ed AMD sequence"	New (Circulation)	Approved 2/26/20
20-037	HIS	.	New Sequence - "History/General History AMD sequence"	New (Circulation)	Approved 2/26/20
20-038	HIS	.	New Sequence - "History/General History sequence"	New (Circulation)	Approved 11/19/19
20-039	HIS	402	Revised Graduate Course - "Seminar in European History"	Change	Approved 2/26/20
20-040	HIS	497	Revised Graduate Course - "Research in History"	Change	Approved 1/15/20
20-041	HIS	496	Revised Graduate Course - "Philosophy of History"	Change	Approved 1/15/20
20-042	HIS	490	Revised Graduate Course - "Readings - Field of Study"	Change	Approved 1/15/20
20-043	HIS	478	Revised Graduate Course - "Seminar: Topics in Global History"	Change	Approved 1/15/20
20-045	HIS	441	Revised Graduate Course - "Seminar: European Intellectual History"	Change	Approved 1/15/20
20-046	HIS	432	Revised Graduate Course - "Seminar: Topics in Local & Public History"	Change	Approved 1/15/20
20-048	HIS	424	Revised Graduate Course - "Seminar: Topics in American Cultural & Social History"	Change	Approved 11/19/19
20-049	HIS	421	Revised Graduate Course - "Seminar: Topics in American Racial & Ethnic History"	Change	Approved 1/15/20
20-050	HIS	417	Revised Graduate Course - "Seminar: Topics in Twentieth-Century United States History"	Change	Approved 1/15/20
20-051	HIS	414	Revised Graduate Course - "Seminar: Civil War and Reconstruction"	Change	Approved 1/15/20
20-052	HIS	412	Revised Graduate Course - "Seminar: Topics in Nineteenth-Century United States History"	Change	Approved 1/15/20
20-053	HIS	411	Revised Graduate Course - "Seminar: Topics in Early American History"	Change	Approved 1/15/20
20-054	HIS	403	Revised Graduate Course - "Seminar: Topics in Early Modern European History"	Change	Approved 1/15/20
20-059	HIS	434	New Graduate Course - "Nazi Germany"	New (Circulation)	Approved 11/5/19
20-060	HIS	334	New Course - "Nazi Germany"	New (Circulation)	Approved 11/5/19
20-044	HIS	468	Revised Graduate Course - "Seminar: Modern Russia"	Change	Approved 1/15/20
20-047	HIS	428	Revised Graduate Course - "Seminar: American Diplomacy"	Change	Approved 1/15/20

LANGUAGES, LITERATURES, AND CULTURES

20-008	LAN	.	Revised Minor - "Spanish Minor"	Change	Approved 9/10/19
20-016	LAN	113	New Course - "Italian Language Practice Through Service Encounters"	New (Circulation)	Approved 9/17/19

LEGAL STUDIES

20-067	LGS	313	New Course - " Law Office Technology"	New (Circulation)	Approved 11/13/19
20-083	LGS	.	Revise Major - "Major in Legal Studies"	Change	Approved 2/26/20
20-084	LGS	.	Revise Minor - "Minor in Legal Studies"	Change	Approved 2/26/20

LATIN AMERICAN & LATINO STUDIES

MATHEMATICS

20-001	MAT	252	New Course - "Introduction to Statistics with Applications"	New (Circulation)	Approved 10/22/19
20-002	MAT	.	Revised Sequence - "Statistics Sequence"	Change	Approved 10/1/19
20-012	MAT	201	Revised Course - "Teaching Mathematics in the Elementary School" Change	Change	Approved 1/14/20

PHILOSOPHY

PHYSICS

20-017	PHY	.	New Sequence - "Biophysics Sequence"	New (Circulation)	Approved 10/15/19
20-023	PHY	380.08	New Course - "Topics in Contemporary Physics: Astrophysics"	New (Circulation)	Approved 10/1/19
20-057	PHY	361	New Course - "General Relativity"	New (Circulation)	Approved 3/3/20
20-078	PHY	380.8	Delete Course - "Topics in Contemporary Physics: Biophysics of Neurological Systems"	Delete	Approved 12/3/19
20-080	PHY	471	New Course - "Biophysics of Neurological Systems"	New (Circulation)	Approved 1/29/20
20-081	PHY	208	Revise Course - "Astronomy and Space Science"	Change	revise and resubmit

POLITICS AND GOVERNMENT

20-013	POL	.	New Program - "Accelerated Politics and Government Sequence"	New (Circulation)	rejected 11/13/19
20-024	POL	365	New Course - "Ecological Politics"	New (Circulation)	Approved 10/8/19
20-025	POL	259	New Course - "The Politics of the Global Illicit Economy: Drug Trafficking"	New (Circulation)	Approved 10/1/19
20-056	POL	103	New Course - "Thirsty Society: An Interdisciplinary Examination of Water"	New (Circulation)	Approved 10/22/19

PSYCHOLOGY

20-055	PSY	371	New Course - "Biophysics of Neurological Systems"	New (Circulation)	Approved 10/15/19
20-061	PSY	.	Revised Graduate Program - "Doctoral Program (PhD.) in School Psychology"	Change	Rejected 1/29/20

SOCIAL WORK

20-030	SWK	.	New Graduate Certificate - "Post-MSW Professional Educator License Graduate Certificate"	New (Circulation)	Approved 1/14/20
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SOCIOLOGY

20-026	SOA	.	Revised Major - "Sociology Major"	Change	Approved 11/5/19
20-027	SOA	200	New Course - "Doing Sociology"	New (Circulation)	Approved 11/5/19
20-028	SOA	103	New Course - "Thirsty Society: An Interdisciplinary Examination of Water"	New (Circulation)	Approved 10/22/19
20-062	SOA	206	Delete Course - "Sociological Inquiry"	Delete	Approved 11/5/19
20-077	SOA	195	New Course - "Sociology of Popular Culture"	New (Circulation)	Approved 4/7/20

WOMEN'S & GENDER STUDIES

20-031	WGS	.	Revised Minor - "Women's and Gender Studies Minor"	Change	Rejected 10/8/19
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The College Curriculum Committee reviewed:

- 19 new undergraduate and 6 new graduate courses;
- 3 new undergraduate sequences;
- 1 new graduate certificate;
- 3 new AMD sequences;
- 14 revised undergraduate courses and 17 revised graduate courses;
- 5 revised undergraduate majors;
- 5 revised undergraduate minors;
- 4 revised undergraduate sequences;
- 2 revised graduate programs;
- 3 deleted undergraduate courses;
- 3 deleted undergraduate sequences;