

**BYLAWS OF THE
COLLEGE OF ARTS AND SCIENCES
EMERITUS FACULTY ADVISORY BOARD
ILLINOIS STATE UNIVERSITY**

Article I. Name

This organization shall be known as the College of Arts and Sciences Emeritus Faculty Advisory Board, hereinafter referred to as the Board.

Article II. Statement of Purpose

Illinois State University College of Arts and Sciences has a proud history, from its past singular focus on training future teachers, to its current status as a doctoral intensive university. The link between the proud past, bright present, and promising future of the College is our emeritus faculty. In 2004, there are almost 250 living emeriti of the College of Arts and Sciences. Of those, almost 200 live in the Bloomington-Normal vicinity. Each has a unique ability to enhance the future of the College of Arts and Sciences by sharing his or her institutional wisdom with those who come behind them.

The purpose of the Board is to enhance the relationship between the College and its emeritus faculty for the benefit of the College's mission as well as for the greater welfare of its emeriti and of the wider community. The Board shall provide the Dean with input on current College initiatives; assist with the writing of the College's emeritus faculty newsletter; help narrate the institutional history of the University, particularly the history of the College; and assist in the development of new initiatives for enhancing the retirement experiences of all emeriti faculty.

Article III. Roles and Responsibilities

Specific responsibilities of the Board are as follows:

- A. Attend Board meetings, and other College of Arts and Sciences emeriti events as possible.
- B. Serve as a communications link between emeriti faculty and the Dean of the College.
- C. Assist in the development of good relations between emeriti faculty and the College.
- D. Serve as the editorial board for the College of Arts and Sciences Emeritus Faculty Newsletter, *Renaissance Retirees*. Board members might also conduct interviews, write stories, and/or submit information for the newsletter.
- E. Develop new emeriti faculty initiatives, such as: 1) an emeriti electronic listserv, or electronic think tank for book, film, theater, and current events discussion among the College's retired faculty; 2) monthly breakfast/lunch discussions; 3) a spring reception to welcome new College of Arts and Sciences retirees to the emeriti community; and/or 4) a

living history project consisting of professionally taped audio and video interviews with College of Arts and Sciences emeriti to chronicle the College of Arts and Sciences history at Illinois State University. Tapes could be kept on file in the University Archives.

F. Coordinate the activities of the Board with the activities of Illinois State University Senior Professionals.

Article IV. Membership

A. The Board shall consist of the Dean of the College of Arts and Sciences and emeriti faculty of the College of Arts and Sciences who have demonstrated a continued commitment to scholarly, teaching, and/or University or community service.

B. Appointment of members to the Board shall be made by the Dean of the College of Arts and Sciences, upon consultation with existing Board members and department chairs. Prospective candidates for membership shall be identified by the Membership Committee.

C. All members shall be appointed for three-year terms. Newly appointed members shall begin their term of office with the first regular meeting of the Board following their appointment. Upon consultation with the Dean, any member shall be eligible for additional terms.

Article V. Officers of the Board

A. The officers of the Board shall consist of a Chair and Vice Chair.

B. Election of Officers

1. A slate of nominees for the officers positions shall be presented to the membership for their consideration at least 30 days prior to the election.
2. Election of officers shall take place at the regularly scheduled spring meeting.
3. Officers shall serve one-year terms and may be reelected for up to three consecutive terms.

C. Role of Officers

1. The Chair shall preside at all meetings of the Board; call special meetings as needed; and serve as spokesperson for the Board.
2. The Vice Chair shall perform the duties of the Chair at her/his request or in case of her/his absence or incapacity.

Article VI. Meetings

- A. The Board shall hold two regular meetings during the calendar year.
- B. Notice of meetings shall be given by mail, phone, or e-mail at least one month prior to the stated date. Members may indicate their preferred mode of contact.
- C. Special meetings can be called by the Chair, the Vice Chair, or the Dean of the College of Arts and Sciences.
- D. Invited guests may attend meetings of the Board, and may participate in the discussion.
- E. One-third of the membership of the Board shall constitute a quorum.

Article VII. Committees

- A. Executive Committee. The Board officers and the Dean of the College of Arts and Sciences shall constitute the Executive Committee of the Board. The Dean, in consultation with the Executive Committee, shall prepare the agenda for each regular meeting.
- B. Membership Committee. The Membership Committee shall recruit and nominate members for the Board.
- C. Newsletter Committee. The Newsletter Committee shall be specifically responsible for generating ideas, conducting interviews, writing stories, and making edits for the College's emeritus faculty newsletter, *Renaissance Retirees*.
- D. Initiatives/Activities Committee. The Initiatives/Activities Committee shall be charged with creating new emeriti initiatives and activities that create opportunities for continued collegial interaction and intellectual exchange.
- E. Ad Hoc Committees. The Dean and the Chair of the Board shall appoint any ad-hoc committees deemed necessary for the efficient operation of the Board.

Article VIII. Amendments to the Bylaws

- A. Proposed amendments to the bylaws may be submitted to the Chair of the Board.
- B. Prior to voting, proposed bylaws amendments must be submitted in writing via mail or e-mail to the membership of the Board at least one month prior to its next regular meeting.

C. A proposal to amend the bylaws shall become effective when approved by the majority of those members voting on the proposal, providing those voting constitute a quorum of the members.