

**COLLEGE OF ARTS AND SCIENCES
COUNCIL OF CHAIRS RETREAT MINUTES
Thursday, August 14, 2014 10:00 a.m.
STV 401**

Presiding: Greg Simpson

Chairs/

Directors: Alison Bailey, Ann Beck, Bruce Burningham, David Cleeton, Anthony Crubaugh, Chris DeSantis, Craig Gatto, Dan Holland, Steve Hunt, Scott Jordan, Larry Long, Rick Nagorski, Eric Peterson, Ali Riaz, George Seelinger, Jim Skibo, Maura Toro-Morn, Diane Zosky, Joe Blaney, Dagmar Budikova, Debbie Fox, Sally Parry, Gina Hunter, Mike Regilio, Stephanie Sellers, Laura Vogel

Minutes: Carrie Wieburg

Call to Order and Announcements

- Welcome Back from Dean Simpson
- Introductions of New Chairs/Directors – Dan Holland (PHY), Jim Skibo (SOA) and Steve Hunt (COM-to begin in December)
- Introductions from Chairs/Directors and College Office
- Introduction of Gina Hunter (SOA) and Laura Vogel (BSC), CAS Administrative Fellows

Report from Dean Simpson

- 2014-2015 Professional Faculty Development Series, new and mid-Career Faculty – programs to be sent to each department/school.
- FY16 New faculty hiring
- FY15 Provost Enhancement allocations – This year we received additional Gen Ed/ IC funds and funds for the Race to the Top Grant (ENG).
- FY15 CAS Enhancements – The College was able to increase department/school travel, international travel, and student team travel. In addition, funds for the cooling system in the server room were freed up and used for student travel, accreditation fees, a curriculum and online development workshop, and a civic engagement study tour.
- CAS Holiday Party – This year the College will not be hosting a holiday party but will be having an open house on December 12, 2014. Cookies and coffee will be served from 2 pm to 4 pm in STV 401.
- Chairs Luncheons – Topics will be picked and there will be luncheons for Chairs/Directors to get together and discuss.
- Dean's Excellence Awards were announced.
- Speakers for Public Lectures – This fall's public lecturer will be Fred Smith. There will be one speaker each semester. In addition to our lectures, The Chicago Advisory Board is also interested in having public lectures. Suggestions/nominations for future lecturers are welcomed.
- D.C. Internship – The College has increased their commitment up to \$2,500 each for 3 students. This funding will help cover transportation, lodging, etc. It is requested that the departments/schools match at least \$1,500.
- Department Visits – The Dean would like to visit one of each department/school's meetings. Departments/Schools will be contacted shortly to work out times.
- Memo from Jay Groves – Please send any honorary degree nominations and names of department/school speakers for FY15 to the Dean.

Report from Stephanie Sellers

- ISU has had a record breaking year for fundraising - \$19.2 million.
- Thank you to all departments/schools for their help.
- Progress on the upcoming campaign has been slowed. Currently, the University is completing feasibility studies with top donors. After that, the studies will be reviewed. No theme for the campaign has been decided yet. If anyone has any ideas for projects in need of funding, please pass those ideas to the Dean's Office.
- New Foundation Purchasing Guidelines have been written, but not yet released. Those will be sent out as soon as possible.

Lunch was served.

Report from Mike Regilio

- CAS IT Services Update and Web Development – Departments/Schools can either contact CAS IT or the central ISU Web Office to work on websites. Contacting the Web Office will allow CAS IT to focus on the backlog of projects they currently have.
- CAS IT is currently doing a search for an Application Developer.

Report from Associate Dean Dagmar Persaud

- Distribution of FY15 funds – Funds for TT hiring and recruitment, student teacher supervision salary, student teacher supervision travel, and internship & instructional travel have been distributed.
- TT faculty hiring procedures and People Admin were discussed.
- Variance planning and FY15 budgeting – Dagmar and Carrie will start scheduling meetings with each department/school.
- Startup funding procedures – Funds will be moved as requested.
- Modifications to CAS tenure & promotion application process – The online system was implemented. Please send names, ulids, and type of promotion to Carrie or Dagmar.
- Applications for sabbaticals are due to the College by October 1st.

Report from Associate Dean Sally Parry

- FY15/FY16 Summer Funding request – The deadline for summer funding request was August 18th. All FCR courses sent to the Provost were approved.
- Distribution of FY15 Gen Ed/IC funds will be completed the week of August 18th.
- General Education update
- College Curriculum update
- Shaw Teaching Fellowship – The winners of the Shaw Teaching Fellowship were Rex Rowley (GEO) and Maria Schmeckle (SOA). The deadline for nominating FY16 candidates is the last Friday in March.
- Teacher Education update

Report from Associate Dean Joe Blaney

- URG timeline – URG guidelines are on the CAS website. PFIG's are due to departments/schools by Sept 4th.
- Faculty research social follow-up will be on Sept 19th. Contact Joe Blaney with any questions.
- Fisher Thesis Competition – due to CAS by August 29th.
- DM update
- Facilities plans – Contact Joe Blaney if you have any space issues.

Report from Assistant Dean Debbie Fox

- Alumni Day will be October 3rd. The College will have a tent at Homecoming on October 4th.
- Emeritus Luncheon – More info to come as it is available.
- Foundation Board visit – The Foundation Board may be visiting departments/schools. More details to come as they are available.

Case studies discussion.

Meeting adjourned at 2:00 pm.